

LAKE OF THE WOODS DISTRICT HOSPITAL
Regular Meeting of the Board of Directors
Thursday, November 5, 2009, Hospital Boardroom

PRESENT: B. Anderson, M. Balcaen, D. Baldwin (Chair), A. Cameron, J. Clarke, Dr. K. MacDonald, M. Matheson, B. McCallum, O. Mejia, D. Munro, Dr. S. Reed-Walkiewicz, J. Reid, F. Richardson, Dr. S. Wiebe, L. Brown, C. Gasparini, M. Mymryk

REGRETS: R. Thompson

AGENDA ITEMS	DISCUSSION	ACTION
1. Call to Order	D. Baldwin, Chair, called the meeting to order at 5:01 p.m.	
2. Adoption of Agenda	Moved by J. Reid and seconded by B. Anderson that the regular meeting agenda be adopted as circulated.	Motion#09/11/1 carried
3. Self Evaluation of Governance Process	<p>3.1 Meeting Monitor Report</p> <p>The October 1, 2009 meeting monitor report, completed by M. Matheson, was circulated for review.</p> <p>Moved by M. Matheson and seconded by J. Reid that the Board Meeting Self Evaluation Tool be discontinued in favour of broader evaluation tools to be introduced at a later date.</p> <p>The Education committee has taken responsibility for the development of these tools the first of which will be an individual self evaluation tool to be introduced later in this meeting. A broader board level evaluation tool will be developed in spring. The importance of using these tools for ongoing board improvement was noted.</p> <p>3.2 November Meeting Monitor</p> <p>In light of the preceding motion, there was no meeting monitor appointed for the current meeting.</p>	Motion#09/11/2 carried
4. Adoption of Minutes	Moved by B. Anderson and seconded by J. Reid that the minutes of the regular meeting of the Board of Directors held on October 1, 2009 be adopted as circulated.	Motion#09/11/3 carried
5. Education	<p>5.1 Patient Safety – K. Dawe</p> <p>K. Dawe joined the meeting and provided Board members with a power point presentation which provided a detailed report on this hospital's patient safety program including information on Patient Safety Week – November 2-6 (attached).</p> <p>5.2 Education Committee Report – M. Matheson</p> <p>In order to comply with Accreditation Canada standards and to encourage ongoing self evaluation of board members' performance, M. Matheson circulated a memo outlining the value of self evaluation and a process which may be utilized to facilitate this (attached). It was requested that Board members complete the self evaluation questionnaire which was attached to the memo and be prepared to discuss its merits at the December meeting of the Board.</p> <p>The Education committee continues to work on policy revisions and ongoing board education.</p>	For discussion at December meeting

	D. Baldwin reminded Board members that annual elections for Chair and Vice-Chair will be held at the December 3 rd meeting of the Board of Directors.	
6. Ownership/ Linkages	<ul style="list-style-type: none"> - The next meeting of the Ownership/Linkages committee will take place Thursday, November 12th. - Fall Board Retreat took place October 23/24, 2009. - J. Clarke informed board members that he is resigning his position as Chair of the Ownership/Linkages committee effective immediately. He will remain active on the committee but suggested that it is time to transition to a new person for this leadership position. On behalf of the Board, D. Baldwin thanked Mr. Clarke for his hard work and leadership in guiding the Board through the community engagement process. Any Board members interested in filling this position were asked to contact D. Baldwin or F. Richardson. 	Information
7. Future Focus	J. Clarke provided Board members with a power point presentation detailing his perception of outcomes from the Board's Fall Retreat held on October 23 rd and 24 th (attached).	Information
8. Consent Agenda	Moved by J. Reid and seconded by B. Anderson that the consent agenda be approved.	Motion#09/11/4 carried
9. Executive Limitations Items	<p>9.1 EL-1 Planning</p> <p>After review of policy EL-1 Planning, it was agreed that there was no need to change the policy.</p> <p>9.2 EL-2 Financial Condition & Activities</p> <p>After review of policy EL-2 Financial Condition & Activities, it was agreed that there was no need to change the policy.</p>	<p>No change</p> <p>No change</p>
10. Monitoring CEO Performance	<p>10.1 EL-1 Planning</p> <p>Moved by O. Mejia and seconded by J. Clarke that the Board of Directors has assessed the monitoring report on EL-1 Planning and found that it demonstrated compliance with a reasonable interpretation of the policy.</p> <p>10.2 EL-2 Financial Condition & Activities</p> <p>Moved by F. Richardson and seconded by O. Mejia that the Board of Directors has assessed the monitoring report on EL-2 Financial Condition & Activities and found that it demonstrated compliance with a reasonable interpretation of the policy.</p>	<p>Motion#09/11/5 carried</p> <p>Motion#09/11/6 carried</p>
11. Monitoring Board Performance	<p>11.1 GP-14 Board Planning Cycle & Agenda Control</p> <p>The monitoring report on GP-14 Board Planning Cycle & Agenda Control by F. Richardson was circulated for review. After discussion of comments and in response to a recommendation made in the report, it was agreed that the Ownership/Linkages committee would assume responsibility for investigating ways in which to expand/increase community consultations particularly with Aboriginal groups.</p> <p>Moved by F. Richardson and seconded by M. Balcaen that the policy GP-14 Board Planning Cycle & Agenda Control be revised as follows: Correct numbering by changing #4 to #3; Item #2, first sentence "Based on the outlineto fill in the details of the (insert) "Board" meeting content."</p>	<p>Motion#09/11/7 Carried</p>

	The revised policy will be circulated to Board members.	S. Winter
12 Information Requested by the Board	12.1 President & CEO Report M. Balcaen reviewed his report as circulated. (attached). 12.2 Chief of Staff Report Dr. K. MacDonald deferred his report to the in-camera session for review.	Information Deferred to in-camera session
13. Adjournment	Moved by F. Richardson that the regular meeting be adjourned at 6:35 p.m.	

Chair

President & CEO

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