

LAKE OF THE WOODS DISTRICT HOSPITAL
Regular Meeting of the Board of Directors
Thursday, May 1, 2008, Boardroom

PRESENT: B. Anderson, M. Balcaen, D. Baldwin, J. Clarke, R. Lamb, Dr. K. MacDonald, M. Matheson, B. McCallum, O. Mejia, D. Munro, J. Reid (Chair), F. Richardson, R. Thompson, L. Brown, C. Gasparini

REGRETS: A. Cameron, C. Edie, Dr. S. Moore, Dr. S. Sas, M. Mymryk

ABSENT: E. Skead

AGENDA ITEMS	DISCUSSION	ACTION
1. Call to Order	J. Reid, Chair, called the meeting to order at 5:02 p.m.	
2. Adoption of Agenda	Moved by J. Clarke and seconded by B. Anderson that the regular meeting agenda be adopted as circulated.	Motion#08/5/1 Carried
3. Self Evaluation of Governance Process	<p>3.1 Meeting Monitor Report</p> <p>The April 3, 2008 meeting monitor report, completed by C. Edie was circulated for review (Attachment #1). It was noted that a number of recommendations by J. Moore in her governance coaching reports have been implemented/completed and will be identified as such. As in 2007, M. Matheson will review these recommendations and provide written documentation of progress.</p> <p>3.2 May Meeting Monitor</p> <p>R. Lamb was appointed meeting monitor for the current meeting.</p>	
4. Adoption of Minutes	<p>Moved by J. Clarke and seconded by B. Anderson that the minutes of the regular meeting of the Board of Directors held on April 3, 2008 be adopted as circulated.</p> <p>Item #8.3 – Review of policy EL-10 Partnerships. It was confirmed that revisions to the policy are necessary to include a requirement to provide qualitative assessment of partnerships listed. Board members were requested to email F. Richardson with feedback for potential revisions to the policy prior to the Education committee scheduled to take place on May 28.</p>	<p>Motion#08/5/2 Carried</p> <p>Board members to contact F. Richardson with comments</p>
5. Business Arising	<p>5.1 Distribution of Information to the Media Update</p> <p>J. Reid reported that prior to a final decision regarding distribution of information to the media, interested Board members will be invited to attend a meeting with Don Edwards, Director of Communications of TBRHSC who will provide details of what is released to the public by that facility, how it is distributed and why specific items are or are not circulated. K. O'Brien, hospital legal counsel, will join the meeting by teleconference and M. Balcaen will share results of his informal poll of other hospitals regarding their practice in this area. This meeting will take place after mid May.</p>	Board members to be notified of meeting date
6. Education - Accreditation	K. Dawe provided Board members with a power point presentation outlining changes in process and structure to the new Accreditation Program (Attachment #1) being implemented in 2008. This hospital's next survey is scheduled to take place in October of 2009. It was noted that the Board as a whole will participate in the Effective & Sustainable Governance Standards Area, formerly the Partnership/Leadership team. It was suggested that Board members should self educate themselves with the process prior to completion of the survey questionnaire. K. Dawe will provide additional information to the Board members and continuing process support.	

7. Ownership/ Linkages	7.1 Update on Activities B. Anderson and L. Brown met on April 15, 2008 with approximately 60 members of the Retired Teachers Association. A slightly revised presentation was made to them which included additional details of the hospital's efforts to address the LHIN requirement for a balanced projected budget. A follow up meeting with this group will be scheduled in order to provide them with an update on the issues. The Auxiliary and Retired Railroaders were provided with a tour of various hospital departments to view equipment purchased within the last year with funds generated by their organizations. Board representatives will meet with the K40 group (Kinsmen) on May 15 th and will provide them with a further revised presentation. Ownership/linkages meetings will resume in the next few weeks.	J. Clarke to revise presentation and set meeting date for O/L
8. Executive Limitations Items	8.1 E-1 People Achieve Optimum Outcomes – for Review Deferred to June meeting. 8.2 E-2 Information for Positive Lifestyle Choices – for Review After review of policy E-2 Information for Positive Lifestyle Choices, it was agreed that there was no need to change the policy.	Deferred No change
9. Monitoring CEO Performance	9.1 E-1 People Achieve Optimum Outcomes Deferred to June meeting. 9.2 E-2 Information for Positive Lifestyle Choices Moved by D. Munro and seconded by J. Clarke that the Board of Directors has assessed the monitoring report on E-2 Information for Positive Lifestyle Choices and found that it demonstrated compliance with a reasonable interpretation of the policy. M. Mymryk was commended for her efforts in the development of this excellent report.	Deferred Motion#08/5/3 carried
10. Monitoring Board Performance	10.1 GP-4 Board Meetings (Incamera) After review of policy GP-4 Incamera Board Meetings, it was agreed that there was no need to change the policy. Moved by D. Munro and seconded by J. Clarke that the Board of Directors has assessed the monitoring report on GP-4 Board Meetings (Incamera) and found that it demonstrated compliance with a reasonable interpretation of the policy. With respect to Item 5.1 of the policy, it was noted that it is incumbent on the Governance committee when setting the Board meeting agendas, to bring forward to the next regular meeting, resolutions passed at the incamera meetings. This will apply to the upcoming decision regarding distribution of information to the media. 10.2 GP-9.1 Board Education Policy Moved by R. Lamb and seconded by R. Thompson that the Board of Directors approve revisions to policy GP 9.1 Board Education Policy as attached.	No change Motion#08/5/4 carried Motion#08/5/5 Carried

	<p>10.3 GP 8.4 Board Education Committee Terms of Reference</p> <p>Moved by J. Clarke and seconded by R. Lamb that the Board of Directors approve the addition of policy GP 8.4 Board Education Committee Terms of Reference.</p> <p>D. Baldwin was acknowledged for her work in revisions to GP 9.1 and development of GP 8.4</p>	Motion#08/5/6 carried
11. Information Requested by the Board	<p>11.1 CEO Report</p> <p>M. Balcaen's report was circulated for review. (Attachment #2).</p> <p>Additions to report: Senior management met with representatives of the NWLHIN today to review benchmarking data compiled to verify LWDH efficiency levels. Lengthy discussion took place at that meeting regarding areas where potential savings may be realized. It was confirmed by the LHIN representatives that, as previously stated, there is no additional funding available and that they will continue to work with the hospital to address the deficit and negotiate a satisfactory HSAA. It was acknowledged that the data did verify that we are very efficient in comparison to our peers. The suggestion to contract an independent third party to review data collected and specific hospital operations will be considered.</p> <p>Administration commented on the value of the efficiency benchmarking exercise in that it allowed for an in depth evaluation of our services and encouraged peer consultation. Board members confirmed that as a result of the completion of this rigorous process, their due diligence had been fulfilled and staff were congratulated and thanked for their efforts. A letter to this effect will be forwarded to the staff from the Board and the CEO.</p> <p>Next steps will include a meeting with the Fiscal Advisory Committee.</p> <p>Moved by R. Lamb and seconded by D. Baldwin that the Board of Directors approve the title change of CEO to President and CEO, in accordance with general practice in Hospitals across the Province.</p> <p>A motion to revise the hospital by-laws to reflect this change in title will be presented at the Annual meeting on June 5, 2008.</p>	<p>Information</p> <p>Motion#08/5/7 Carried</p>
12. Chief of Staff	As per a recommendation made by Dr. MacDonald earlier in the meeting, the Chief of Staff report, which did not contain information of a confidential nature, was moved to the regular meeting from the in-camera agenda for review. (Attachment #3)	
13. Adjournment	Moved by B. Anderson that the regular meeting be adjourned at 7:32 p.m.	Motion#08/5/8 carried

Chair
/sw

Chief Executive Officer