## LAKE OF THE WOODS DISTRICT HOSPITAL **Regular Meeting of the Board of Directors** Thursday, January 3, 2008, Boardroom

B. Anderson, M. Balcaen, C. Edie, Dr. J. Kroeker, Dr. K. MacDonald, M. Matheson (Acting Chair), B. McCallum, O. Mejia, F. Richardson, L. Brown, C. Gasparini PRESENT:

D. Baldwin, A. Cameron, J. Clarke, R. Lamb, J. Reid, M. Mymryk **REGRETS:** 

**ABSENT:** E. Skead, Dr. S. Sas

AGENDA ITEMS		DISCUSSION	ACTION
1.	Call to Order	M. Matheson, Acting Chair, called the meeting to order at 5:06 p.m.	
2.	Adoption of Agenda	<b>Moved</b> by B. Anderson and <b>seconded</b> by F. Richardson that the regular meeting agenda be adopted with the deletion of Item 10.2.	Motion#08/1/1 Carried
3.	Self Evaluation of Governance Process	3.1 Meeting Monitor Report  The December 6, 2007 meeting monitor report, completed by D. Baldwin was circulated to members for review (Attachment #1). In response to a request for clarification regarding #7 on page 2, it was suggested that Board work should be future focused rather than past or present.	
		3.2 January Meeting Monitor	
4.	Adoption of Minutes	Dr. J. Kroeker was appointed meeting monitor for the current meeting.  Moved by B. Anderson and seconded by F. Richardson that the minutes of the regular meeting of the Board of Directors held on December 6, 2007 be adopted as circulated.	Motion#08/1/2 Carried
5.	Business Arising	Item #7 – Although no dates have been set for meetings between Boards of the Hospital and the Family Health Team, M. Balcaen noted that senior management met in December with R. Belair, Executive Director of the FHT. Mr. Belair provided details of development and current operations of that organization in a power point presentation (to be circulated to Board members with R. Belair's consent). It was suggested that J. Reid, Board Chair, contact the Chair of the FHT to schedule a meeting of members of both board in the near future.	M. Balcaen to obtain consent from R. Belair  J. Reid schedule meeting
6.	Consent Agenda	<b>Moved</b> by F. Richardson and <b>seconded</b> by B. Anderson that the Consent Agenda be approved.	Motion#08/1/3 Carried
	Governance Process Items	7.1 Board Committee Membership  Board members were reminded to contact S. Winter with regard to their preferences for committee membership. Board members not responding will be contacted next week by S. Winter.	S. Winter
8.	Executive Limitations Items	After review of policy EL-4 Treatment of Clients, it was  Moved by Dr. J. Kroeker and seconded F. Richardson that #1.2 should be revised to read as follows:  "Allow services to be delivered in a manner insensitive to patients' cultural characteristics."  It was agreed that the client appeal process will be placed in locations where clients have access to it, ie. website, and posted in public areas. A written form of this process is currently available in the administration policy manual.	Motion#08/1/4 carried

9.	Monitoring	9.1 EL-4 Treatment of Clients	
	CEO	Mayad by F. Dishardson and assended by O. Maiis that the Board of	Mation#00/1/F
	Performance	<b>Moved</b> by F. Richardson and <b>seconded</b> by O. Mejia that the Board of Directors has assessed the monitoring report on EL-4 Treatment of Clients and found that it demonstrated compliance with a reasonable interpretation of the policy.	Motion#08/1/5 Carried
		L. Brown noted that as Item #8 "Allow clients to be without access to spiritual care" has only recently been added to the policy, quantitative evidence for compliance with this will be provided in the next report.	
		Discussion took place regarding Item 1.2, which provides evidence that only Aboriginal patients have been surveyed regarding receipt of care sensitive to cultural characteristics. This was justified somewhat due to the large percentage of aboriginal clients served by the hospital. It was agreed that the evidence in this report did provide reasonable interpretation of what the board had requested, however, it was	
		<b>Moved</b> by Dr. K. MacDonald and <b>seconded</b> by B. McCallum that subsequent reports on EL-4, Item 1.2, provide additional evidence to support culturally sensitive care along a broader demographic of patient population.	Motion#08/1/6 carried 5 for 2 against
		#5 Follow-up on the two unresolved patient complaints submitted in December will be provided by M. Balcaen in his February CEO report.	
		Staff was congratulated on their full compliance with Item 7.1.	
10.	Monitoring	10.1 GP Global Governance Commitment	
	Board Performance	<b>Moved</b> by F. Richardson and <b>seconded</b> by B. Anderson that the Board	Motion#08/1/7
		of Directors has assessed the monitoring report on GP Global	Carried
		Governance Commitment and found that it demonstrated compliance with a reasonable interpretation of the policy.	
		10.2 GP-18 Ownership Linkages Terms of Reference	
		<b>Moved</b> by B. Anderson and <b>seconded</b> by O. Mejia that the Board of Directors approve revisions to GP-18 Ownership Linkages Terms of Reference as recommended by J. Clarke in his December 6, 2007 monitoring report.	Motion#08/1/8 Carried
		Amendment to the motion to add: Policy number to be changed from GP-18 to GP-8.3. (Attachment #2)	
11.	Information	11.1 CEO Report	
	Requested by	·	
12	the Board	M. Balcaen's report was circulated for review. (Attachment #3).	Information
12.	Adjournment	<b>Moved</b> by Dr. K. MacDonald and <b>seconded</b> by B. Anderson that the regular meeting be adjourned at 6:15 p.m.	Motion#08/1/9 Carried
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Chair	Chief Executive Officer