

LAKE OF THE WOODS DISTRICT HOSPITAL
Regular Meeting of the Board of Directors
Thursday, February 2, 2012, Hospital Boardroom

PRESENT: B. Anderson, L. Brown, Dr. R. Diamond, Dr. K. MacDonald, M. Matheson, O. Mejia, D. Monteith, J. Reid, F. Richardson (Chair), C. Gasparini, M. Mymryk
REGRETS: M. Balcaen, Dr. J. Beveridge, C. Harasemchuk, G. Kakeeway, D. Munro
GUESTS: Donna Wallace, Foundation Board Chair
 Jess Rheault, Foundation Managing Director

AGENDA ITEMS	DISCUSSION	ACTION
1. Call to Order	F. Richardson, Chair, called the meeting to order at 5:05 p.m.	
2. Adoption of Agenda	Moved by M. Matheson and seconded by B. Anderson that the regular meeting agenda be approved as circulated.	Motion#12/2/1 Carried
3. Adoption of Minutes	Moved by J. Reid and seconded by M. Matheson that the minutes of the regular meeting of the Board of Directors held on January 5, 2012 be approved as circulated.	Motion#12/2/2 Carried
4. Business Arising	No business arising.	
5. Foundation Presentation	<p>Donna Wallace, Foundation Board Chair and Jess Rheault, Managing Director of the Foundation, joined the meeting and provided Board members with an update on Foundation activities and revenues.</p> <p>Revenues generated over the past six months have surpassed all goals set and include:</p> <ul style="list-style-type: none"> - \$8,000 - Octoberfest - \$50,000 - Tree of Life - \$50,000 - Annual Golf Tournament - \$32,500 - Boobie Nights - \$107,000 - Life Savers Event <p>Ongoing promotions within the community include planned giving, memorial gifts, and monthly giving through payroll deduction. The commitment to transfer \$450,000 to the hospital is on track and may be exceeded. Approximately 25% of the \$1.2 million DI project has been raised and Jim & Lenny Richardson have committed \$35,000 over the next five years to specific equipment.</p> <p>J.Rheault noted that grant applications have resulted in \$25,000 from the Dufresne Charity and \$10,000 from Ontario Power Generation. Local groups and businesses have shown their support: \$20,000 - Kenora Legion; \$15,000 of a \$35,000 commitment - Kenora Kinsmen; \$12,000 - Copperfin Credit Union; \$10,000 - Forest Helicopters. Many other community organizations have committed their support with in-house fundraising projects. The Canadian Cancer Society is partnering with the hospital Foundation this year in the 3 on 3 Kids for Cancer Hockey Tournament from March 26 to April 1 and may consider the Foundation as a benefactor in Relay for Life campaign.</p>	Information
6. Education	<p>Board members were provided with three of twelve You Tube videos, produced by the Seven Generations Education Institute, on various topics on First Nation people and health. The presentations were brought to our attention by G. Kakeeway. The videos presented at this meeting included:</p> <ol style="list-style-type: none"> 1. Problems & Solutions – Aboriginal Communities 2. A Lifetime of Health 	Information

	3. What is a Health Access Centre	
7. Committee Reports	<p>7.1 Ownership/Linkages</p> <p>B. Anderson reported the following:</p> <ul style="list-style-type: none"> Committee/administration members met with A. Cameron, ED of KAHAC earlier in January. Discussion took place around the potential for ongoing dialogue and partnerships. A. Cameron agreed to provide a Board education session on her organization at an upcoming board meeting. In response to a question regarding the hospital's Native Healer Program, L. Brown outlined traditional healing options available to patients requesting it. A meeting with representatives of Pinecrest board and administration took place on January 27th. Existing challenges for both organizations were discussed. In the absence of funds to enhance the bricks and mortar of their space, Pinecrest reps supported the idea of a virtual campus to enhance the patient experience. They expressed an interest in participating in regular meetings with Board members and in participating on Building a Future Committee. Meeting at the Fellowship Centre to be scheduled sometime in April. Mental Health & Addictions Advisory committee meeting taking place on February 14th at 12:00 noon and all board members are invited to attend. 	Information
	<p>7.2 Governance</p> <p>M. Matheson reported the following:</p> <ul style="list-style-type: none"> Food Service Awareness Week is February 6-10 and board members interested in participating as celebrity servers were asked to sign up. It was noted that this involvement helps to put a public face on the Board of Directors. Upcoming education sessions will include presentations from A. Cameron of KAHAC and from Dr. K. MacDonald on Laboratory Services. Board Training: <ul style="list-style-type: none"> J. Reid participated in a webinar on Executive Compensation The importance of becoming educated in First Nations culture and pursuing partnership opportunities with First Nations was noted. Board members were reminded that they must take responsibility for ongoing individual education. A question to this effect will be included in the next Board self- evaluation questionnaire. Policy Development <ul style="list-style-type: none"> It was recommended that the annual fall education session should focus on a review and revision of ENDS. Policy revisions are ongoing based on recommendations of Jannice Moore and Michael Watts. Budget: <ul style="list-style-type: none"> The board has spent \$19,000 of its \$39,000 annual budget including \$12,200 on training. In light of the fact that there will be new members joining the board each year, training such as that provided by J. Moore and M. Watts may become an annual event. Ownership/Linkages and Building a Future committee members were reminded that available funds may be used 	Information

	to support community forums, surveys, etc.	
	7.3 Building a Future F. Richardson reported: <ul style="list-style-type: none"> No meeting since last report. A meeting with Sarah Campbell MPP is scheduled to take place on February 13th. 	Information
	7.4 Quality F. Richardson reported: <ul style="list-style-type: none"> The committee is now meeting once per week to address QIP 2 targets and conduct a final evaluation of QIP 1. 	Information
	7.5 Governance Accreditation No report	
	7.6 Nominating <ul style="list-style-type: none"> The next meeting will take place on Feb 16th at 12:00 noon when discussion will begin regarding recruitment/advertising for new members. 	Information
8. Consent Agenda	Moved by B. Anderson and seconded by J. Reid that the Consent Agenda be approved.	Motion#12/2/3 carried
9. Governance Process Items	9.1 Policy Revisions for Approval M. Matheson provided a review of recommended revisions to the policies noted in the following motion. Both Michael Watts and Jannice Moore provided input into proposed changes to these policies. Moved by J. Reid and seconded by O. Mejia that the Board of Directors approve revisions to policies GP-13 Board Linkage with Other Organizations; GP-14 Board Planning Cycle and Agenda Control; GP-15 Board Succession Planning; GP-17 Rules of Order and deletion of GP-9.1 Board Education Policy.	Motion#12/2/4 carried
10. Executive Limitations Items	10.1 E-2 Information for Positive Lifestyle Choices – Review After review and discussion of policy E-2 Information for Positive Lifestyle Choices, it was agreed that there was no need to revise the policy at this time.	
	10.2 E-3 Partners Have Enhanced Capacity - Review After review and discussion of policy E-3 Partners Have Enhanced Capacity, it was agreed that there was no need to revise the policy at this time.	
11. Monitoring CEO Performance	11.1 E-2 Information for Positive Lifestyle Choices Moved by O. Mejia and seconded by J. Reid that the Board of Directors has assessed the monitoring report on E-2 Information for Positive Lifestyle Choices and found that it demonstrated compliance with a reasonable interpretation of the policy.	Motion#12/2/5 carried
	11.2 E-3 Partners Have Enhanced Capacity Moved by M. Matheson and seconded by J. Reid that the Board of Directors has assessed the monitoring report on E-3 Partners have Enhanced Capacity and found that it demonstrated compliance with a reasonable interpretation of the policy.	Motion#12/2/6 carried

12. Monitoring Board Performance	<p>12.1 GP-11 Charge to Chief of Medical Staff</p> <p>The monitoring report on GP-11 Charge to Chief of Medical Staff, completed by F. Richardson, was reviewed. It was noted that the Executive Committee is currently reviewing this policy for potential revision. It was agreed that a separate policy defining what the board expects of the Chief of Staff is required. The Chief of Staff would then be required to provide a monitoring report on this.</p>	
	<p>12.2 BC-5 Complaints re: CEO or Chief of Staff</p> <p>The monitoring report on BC-5 Complaints re: CEO or Chief of Staff, completed by F. Richardson, was reviewed.</p>	
13. Information Requested by the Board	<p>13.1 President & CEO Report</p> <p>M. Balcaen's report was circulated for review (attached).</p> <p>13.2 Chief of Staff Report</p> <p>As all items of this report were of a confidential matter, it was moved in-camera.</p> <p>13.3 VP Patient Services Report</p> <p>L. Brown reviewed her report as circulated (attached).</p> <p>13.4 VP Community Programs Report</p> <p>M. Mymryk reviewed her report as circulated (attached).</p> <p>13.5 VP Corporate Services Report</p> <p>C. Gasparini reviewed her report noting that financial statements to December 31, 2011 indicate that a small surplus of \$125,959 is being maintained to that date. (Report attached)</p>	Information
14. Adjournment	The meeting was adjourned at 6:40 p.m.	

Chair

President & CEO

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