

**LAKE OF THE WOODS DISTRICT HOSPITAL**  
**Regular Meeting of the Board of Directors**  
**Thursday, December 6, 2012**  
**Hospital Boardroom**

**PRESENT:** B. Anderson, M. Balcaen, Dr. J. Beveridge (arr 5:48 p.m.), K. Dawe, G. Kakeeway, M. Matheson, O. Mejia, D. Monteith, A. Pringle, H. Redsky, F. Richardson (Chair), C. Gasparini, M. Mymryk

**REGRETS:** Dr. K. MacDonald, Dr. M. Spencer, T. Stevens

AGENDA ITEMS	DISCUSSION	ACTION
1. Call to Order	F. Richardson, Chair, called the meeting to order at 5:00 p.m.	
2. Adoption of Agenda	<b>Moved</b> by G. Kakeeway and <b>seconded</b> by B. Anderson that the regular meeting agenda be approved as circulated.	Motion#12/12/1 Carried
3. Adoption of Minutes	<b>Moved</b> by B. Anderson and <b>seconded</b> by G. Kakeeway that the minutes of the regular meeting of the Board of Directors held on November 1, 2012 be approved as circulated.	Motion#12/12/2 carried
4. Business Arising	<b>4.1 Ends Review</b>  D. Monteith reported that points pulled from the NWLHIN's Blueprint for Health document relevant to this hospital's END's development have been circulated to Board members for their comment and discussion at the next Governance committee meeting on December 12, 2012 at 12:00 noon. Final revisions to END's will be presented to the full Board.	For further discussion
5. Education	<b>Accreditation Review</b>  B. Loeppky, Manager of Education/Quality/Risk/Telemedicine joined the meeting and provided Board members with a powerpoint presentation outlining LWDH's status with Accreditation Canada and steps that are being taken to reach Accreditation with Exemplary Standing (presentation attached).	Information
6. Committee Reports	<b>6.1 Ownership/Linkages</b>  B. Anderson reported: <ul style="list-style-type: none"> <li>Letters of invitation to meet with various organizations have been sent out.</li> <li>A meeting of the O/L committee and senior managers has been scheduled for December 17<sup>th</sup> to discuss revisions to the current O/L presentation.</li> </ul>	Information
	<b>6.2 Governance</b>  D. Monteith reported the following: <ul style="list-style-type: none"> <li>An OHA session entitled "The Community Engagement Imperative for Healthcare Boards" will take place in Toronto on December 10.</li> <li>Work continues on the Governance workplan.</li> <li>Policy GP2Governing Style is being reviewed. Revisions to be presented to the Board for consideration.</li> <li>The new "Dropbox" for board information will be demonstrated in the in-camera meeting.</li> <li>A sample peer review model will be circulated for board comment.</li> <li>Healthachieve 2012 education reports from F. Richardson, D. Monteith and B. Anderson were circulated for review. Of special interest to those attending was the session on patient outcomes and patient advocacy programs. It was recommended that the Board consider developing a robust patient advocacy program which would not only enhance the patient experience here but also help bridge</li> </ul>	

	gaps between organizations. Further discussion of this suggested will be initiated.	
	<b>6.3 Building a Future</b> No report	
	<b>6.4 Quality</b> F. Richardson reported: <ul style="list-style-type: none"> <li>Continued discussion of the dashboard of indicators took place and how it will be accessed.</li> <li>Discussion of near miss reporting took place.</li> <li>K. Dawe provided a presentation on the Better Outcomes Registry &amp; Network (BORN), established to facilitate and improve care for mothers and children in order to ensure “the best possible beginnings for life-long health”. This information may be provided to the full board at an upcoming board education session.</li> </ul>	Information
	<b>6.5 Governance Accreditation</b> M. Balcaen reported: <ul style="list-style-type: none"> <li>This item was covered in Item #5 - Board Education.</li> </ul>	
	<b>6.6 Nominating</b> A. Pringle reported: <ul style="list-style-type: none"> <li>4 board positions will be up for election. Two individuals have agreed to let their names stand for re-election.</li> <li>A Board Profile form has been circulated for completion by Board members to assist the committee in determining current board strengths and weaknesses.</li> <li>Advertising will be circulated early in 2013</li> <li>Next meeting – January 8, 2013 at 12:00 noon</li> <li>D. Monteith has agreed to fill the position on the committee vacated by F. Richardson.</li> </ul>	Information
	<b>6.7 CEO Evaluation and Compensation</b> F. Richardson reported: <ul style="list-style-type: none"> <li>At the last meeting roles and responsibilities of committee were reviewed and our status in relation to new legislation relating to this.</li> <li>Next meeting will be held in late February/early March at which time the 2012 Quality Improvement Plan will be wrapped up and development of the 2013 QIP initiated.</li> </ul>	
<b>7. Consent Agenda</b>	<b>Moved</b> by A. Pringle and <b>seconded</b> by O. Mejia that the Consent Agenda be approved.	Motion#12/12/3 carried
<b>8. Executive Limitations Items</b>	<b>8.1 EL-4 Protection of Assets - Review</b> After review and discussion of policy EL-4 Protection of Assets, it was agreed that there was no need to revise the policy at this time.	No change
<b>9. Monitoring CEO Performance</b>	<b>9.1 EL-4 Protection of Assets</b> <b>Moved</b> by A. Pringle and <b>seconded</b> by B. Anderson that the Board of Directors has assessed the monitoring report on EL-4 Protection of Assets and found that it demonstrated compliance with a reasonable interpretation of the policy with the exception of Item #10.2 for which plans to reach compliance within two months are documented in the report.	Motion#12/11/4 carried
<b>10. Monitoring Board Performance</b>	<b>10.1 GP-4 In-Camera Board Meetings</b> The monitoring report on GP-4 In-Camera Board Meetings, completed by O. Mejia, was reviewed.	

	<p><b>10.2 GP-8.3 Ownership/Linkages Committee ToR</b></p> <p>The monitoring report on GP-8.3 Ownership/Linkages Committee ToR, completed by g. Kakeaway, was reviewed.</p>	
<b>11. Governance Process Items for Decision</b>	<p><b>11.1 GP-11 Charge to Chief of Medical Staff Policy Revisions</b></p> <p><b>Moved</b> by M. Matheson and <b>seconded</b> by O. Mejia that the Board of Directors approve revisions to policy GP-11 Charge to Chief of Medical Staff as recommended by the Executive Committee.</p>	Motion#12/12/5 carried
	<p><b>11.2 Foundation Nomination for Approval</b></p> <p><b>Moved</b> by B. Anderson and <b>seconded</b> by A. Pringle that the Board of Directors approve the nomination of Sarah Minor to the Lake of the Woods District Hospital Foundation Board of Directors.</p>	Motion#12/12/6 carried
<b>12. Information Requested by the Board</b>	<p><b>12.1 President &amp; CEO Report</b></p> <p>M. Balcaen reviewed his report as circulated (attached). Addition: M. Balcaen noted that in keeping with government direction to reduce wait times and costs, we are examining numbers and reasons for chronic hospital users and ways to reduce these numbers. This will include investigating options to have some of the services provided to these individuals by other healthcare organizations in the community.</p> <p><b>12.2 Chief of Staff Report</b></p> <p>Dr. MacDonald's report was circulated for review (attached).</p> <p><b>12.3 VP Patient Services Report</b></p> <p>K. Dawe reviewed her report as circulated (attached). In addition to her report, Mrs. Dawe informed board members that beginning in the new year, plans to formally lobby the government to keep the interim beds at Pinecrest open will be initiated.</p> <p><b>12.4 VP Community Programs Report</b></p> <p>M. Mymryk reviewed her report as circulated (attached).</p> <p><b>12.5 VP Corporate Services Report</b></p> <p>C. Gasparini reviewed her report as circulated (attached). For the benefit of new board members, details of the Hospital Infrastructure Renewal Fund (HIRF) were provided. It was noted that funds allocated in 2012 have been used, in part, to upgrade air handling and humidification systems in the hospital.</p>	Information
<b>13. Adjournment</b>	The regular meeting was adjourned at 6:35 p.m.	

Chair

President & CEO

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