

LAKE OF THE WOODS DISTRICT HOSPITAL
Regular Meeting of the Board of Directors
Thursday, April 5, 2007, Hospital Boardroom

PRESENT: B. Anderson, M. Balcaen, D. Baldwin, A. Cameron, J. Clarke, C. Edie, J. Fletcher (by teleconference), Dr. J. Kroeker, R. Lamb, Dr. K. MacDonald, M. Matheson, B. McCallum, O. Mejia, J. Reid (Chair), F. Richardson, L. Brown, C. Gasparini, M. Mymryk

REGRETS: Dr. S. Sas, E. Skead

| AGENDA ITEMS | | ACTION |
|-----------------------------|--|---|
| 1. Call to Order | J. Reid, Chair, called the meeting to order at 5:02 p.m. | |
| 2. Adoption of Agenda | Moved by B. Anderson and seconded by R. Lamb that the regular meeting agenda be adopted as circulated. | Motion#07/4/1 Carried |
| 3. Adoption of Minutes | Moved by R. Lamb and seconded by B. Anderson that the minutes of the regular meeting of the Board of Directors held on March 1, 2007 be adopted as circulated. | Motion#07/4/2 Carried |
| 4. Education | Aboriginal Health Care Services A.Cameron provided Board members with a powerpoint presentation on Aboriginal health care issues including a brief history of health status, current health indicators on health and chronic health conditions affecting this population. Ongoing initiatives and future priorities and directions were also outlined. (See Presentation Attachment #1). | Information |
| 5. Governance Process Items | <p>5.1 Recruitment of Board Appointees</p> <p>Board members were informed that an advertisement has been placed in the local paper for recruitment of 2 additional appointees from the unorganized territory outside of the municipalities of Kenora and Sioux Narrows/Nestor Falls. Applications will be reviewed at the next Governance Committee meeting.</p> <p>5.2 GP-7 Board Committee Principles</p> <p>After Board review of policy GP 7 Board Committee Principles, it was agreed that the policy language should be reviewed and revised. It was noted that the actual principles are not in question.</p> <p>5.3 GP-8 Board Committee Structure</p> <p>After Board review of policy GP 8 Board Committee Structure, it was agreed that there is no need to change the policy.</p> <p>5.4 GP-10 Cost of Governance</p> <p>Moved by J. Clarke and seconded by F. Richardson that the policy name be changed to "Investment in Governance".</p> <p>Suggestions:</p> <ul style="list-style-type: none"> - additional monitoring agencies should be identified in #2 in preparation for the strategic planning session in September. - the Board should be monitoring adherence to the process not only review of the policy. If it is determined that the Board is not compliant, the policy should be either revised or plans made to ensure adherence. This can be accomplished at the same time that policies are reviewed. If it is decided that greater discussion is required, this could be scheduled to take place at a later date. - Jan Moore will be consulted regarding a board evaluation | <p>Information</p> <p>For review and revision</p> <p>Motion #07/4/3 carried</p> |

| | | |
|--------------------------------------|---|-----------------------|
| | process. | |
| 6. Consent Agenda | No Items | |
| 7. Board-CEO Relationship | <p>7.1 BC Global Board-CEO Relationship</p> <p>After review of policy BC Global Board-CEO Relationship, it was agreed that there was no need to change the policy.</p> | |
| 8. Ends Items | <p>8.1 Ownership Linkages Update</p> <p>J. Clarke updated members on progress of the committee noting that priority respondent groups have been selected as outlined in minutes of March 26, 2007 meeting. Material to be used in soliciting information from these groups has been developed. Group representatives are now being contacted regarding the scheduling of meetings to begin in April.</p> <p>8.2 Board Communication Plan</p> <p>J. Clarke reviewed the status of the communications plan as outlined in Item #6 of the Ownership/Linkages meeting minutes of March 26, 2007.</p> <p>8.3 Board Education Plan</p> <p>Tentative dates for the Board Strategic Planning session are September 7/8 or September 14/15. S. Winter will poll Board members as to their preference. Location for the session will be the Kenora Area Health Access Centre's Boardroom. An RFP for a facilitator for the session has been circulated to a number of individuals. These people will be informed of the session date once it has been determined.</p> | Information |
| 9. Monitoring CEO Performance | <p>9.1 EL-4 Treatment of Clients</p> <p>Moved by B. McCallum and seconded by J. Clarke that the Board of Directors has read and accepted the monitoring report on EL-4 Treatment of Clients.</p> <p>Suggestions:</p> <ul style="list-style-type: none"> - that responses/evidence be documented in the same order as the initial policy statement. - evidence verifying that incidents have been investigated should be included. - in response to issues identified at an earlier meeting regarding impact to staff of cultural awareness sessions, L. Brown informed Board members that a tool has been developed to determine staff understanding of aboriginal cultural issues and an internal patient satisfaction survey is being circulated to Aboriginal clients to determine their perception of staff's cultural awareness. Results of these surveys will be provided to board members in the fall. - requested that quick thumbnail surveys be done on a more regular shorter term basis. - information from the Hospital Report series will be added to the next report. Board members can access this information at www.hospitalreport.ca (Download A Report; Public Reports; Reports by Year) Please note that LWDH participates in the Acute and Emergency department sectors only. We do not have sufficient activity in the other sectors to allow for valuable data collection. | Motion#07/4/4 carried |

| | | |
|---|---|---|
| | <p>9.2 EL-8 Emergency Executive Succession</p> <p>Moved by B. Anderson and seconded by J. Clarke that the Board of Directors has read and accepted the monitoring report on EL-8 Emergency Executive Succession.</p> <p>9.3 EL-9 Significant Service Changes</p> <p>Moved by B. McCallum and seconded by D. Baldwin that the Board of Directors has read and accepted the monitoring report on EL-9 Significant Service Changes.</p> | <p>Motion#07/4/5 carried</p> <p>Motion#07/4/6 carried</p> |
| 10. Information Requested by the Board | <p>10.1 CEO Report</p> <p>M. Balcaen's report was circulated for review. (Attachment #2)</p> <p>Additions:</p> <p>A five day Aboriginal Perceptions Course will be held from April 30 to May 4, 2007 at PowWow Island. The session is sponsored by Treaty 3 and the Kenora Police Service. Registration is \$300.00. Board members interested in attending are asked to contact S. Winter before Friday, April 13, 2007.</p> <p>Board members were reminded that the annual Volunteer Recognition Tea will be held on April 18, 2007 from 3:00 – 5:00 p.m. at the Best Western Lakeside Inn.</p> <p>M. Balcaen and L. Brown informed members that they have responded to a recent letter from the Community Palliative Care Committee requesting that a room be designated specifically as the palliative care family room. In their response, it was confirmed that alternate locations are being considered for this in conjunction with decisions relating to space issues for the Northern Ontario School of Medicine, among others.</p> <p>In response to a question, members were informed that no information has been received from the Ministry of Health as a result of the hospital's and community's lobby efforts relating to funding for the continuation of the FASD clinic.</p> <p>10.2 Chief of Staff Report</p> <p>Chief of Staff report was referred to the in-camera session.</p> | |
| 8. Adjournment | <p>Moved by D. Baldwin and seconded A. Cameron by that the regular meeting be adjourned at 7:05 p.m.</p> | <p>Motion#07/4/7 Carried</p> |

Chair
/sw

Chief Executive Officer