

LAKE OF THE WOODS DISTRICT HOSPITAL
Regular Meeting of the Board of Directors
Thursday, February 4, 2010, Hospital Boardroom

PRESENT: B. Anderson, M. Balcaen, D. Baldwin (Chair), J. Clarke, Dr. K. MacDonald, M. Matheson, B. McCallum, O. Mejia, D. Munro, J. Reid, F. Richardson, Dr. S. Wiebe, L. Brown, C. Gasparini, M. Mymryk

REGRETS: A. Cameron, Dr. S. Reed-Walkiewicz

AGENDA ITEMS	DISCUSSION	ACTION
1. Call to Order	D. Baldwin, Chair, called the meeting to order at 5:30 p.m. Item #5 Education was provided prior to this while awaiting quorum.	
2. Adoption of Agenda	Moved by J. Clarke and seconded by B. Anderson that the regular meeting agenda be adopted as circulated.	Motion#10/2/1 carried
3. Adoption of Minutes	Moved by J. Clarke and seconded by J. Reid that the minutes of the regular meeting of the Board of Directors held on January 7, 2010 be adopted as circulated.	Motion#10/2/2 carried
4. Business Arising	4.1 Letter of Resignation D. Baldwin read aloud a letter of resignation from Reid Thompson. A letter of thank you will be sent to Mr. Thompson on behalf of the Board.	D. Baldwin
5. Education	5.1 Monitoring Role of the Board J. Clarke provided Board members with a powerpoint presentation on the monitoring role of the Board of Directors (attached).	Information
6. Ownership/ Linkages	Copies of the O/L questionnaire and the newly developed brochure were circulated for information. These documents will be distributed at upcoming community partner presentations. The presentations list will be further updated to include confirmed dates and board member leads for each group following the Board education session on February 16, 2010. A meeting with the Lake of the Woods Property Owners Association will be scheduled to take place later in spring. Hospital Board and administration representatives will be visiting TBRHSC on February 26 & 27 to discuss issues of common concern and to tour the hospital. A deputation will be made to the City of Kenora regarding a new hospital once plans are further developed.	Information
7. Future Focus	No report.	Information
8. Consent Agenda	Moved by B. Anderson and seconded by J. Clarke that the consent agenda be approved.	Motion#10/2/3 carried
9. Governance Process Items	9.1 Nomination to the Foundation Board of Directors Moved by B. Anderson and seconded by J. Clarke that the nominations of Nicole Brown and Claudette Edie to the Foundation Board of Directors be approved.	Motion#10/02/4 carried
10. Executive Limitations Items	10.1 E-3 Partners Have Enhanced Capacity Points out of discussions: <ul style="list-style-type: none"> - M. Balcaen commented that the hospital cannot be responsible for the continuum of services outside the hospital. It is the mandate of the MOHLTC and LHIN to ensure service outside of this facility. - What is the hospital's role in ensuring the continuum of care? If it is beyond our ability, what can we do to assist? - It was suggested that the hospital can work with partners to identify 	

	<p>gaps in the continuum of care and to support solutions.</p> <p>After review of policy E-3 Partners Have Enhanced Capacity, it was agreed that there is a need to further review and revise the policy, the responsibility for which will be delegated to the Education committee.</p> <p>10.2 EL-2 Financial Condition & Activities</p> <p>After review of policy EL-2 Financial Condition & Activities, it was agreed that there was no need to change the policy.</p>	<p>To Education committee for review and revision</p> <p>No changes</p>
11. Monitoring CEO Performance	<p>11.1 E-3 Partners Have Enhanced Capacity</p> <p>Moved by J. Reid and seconded by F. Richardson that the Board of Directors has assessed the monitoring report on E-3 Partners Have Enhanced Capacity and found that it demonstrated compliance with a reasonable interpretation of the policy.</p> <p>#1 - J. Clarke noted that there is no evidence to verify “accuracy” of reports. In response M. Balcaen informed the board that an amendment will be made in the next report to address the absence of this information.</p> <p>#3 - M. Balcaen confirmed that “costs” can mean human resources, other resources, cash, support in kind, etc.</p> <p>The Board requested that M. Balcaen submit to them a special report on Item #4 once that section of the policy has been reviewed and revised.</p> <p>11.2 EL-2 Financial Condition & Activities</p> <p>Moved by J. Clarke and seconded by J. Reid that the Board of Directors has assessed the monitoring report on EL-2 Financial Condition & Activities and found that it demonstrated compliance with a reasonable interpretation of the policy.</p> <p>C. Gasparini informed board members that at the end of the fiscal third quarter, the hospital is reporting a \$436,267 surplus. In light of this surplus, the hospital will proceed with a number of smaller projects (maintenance) that have been outstanding.</p>	<p>Motion#10/2/5 carried</p> <p>Special report on #4 to follow</p> <p>Motion#10/2/6 carried</p>
12. Monitoring Board Performance	<p>12.1 BC-5 Complaints Re: CEO or Chief of Staff</p> <p>The monitoring report on BC-5 Complaints Re: CEO or Chief of Staff, completed by D. Munro, was circulated for review.</p> <p>As the policy relates to complaints made against the CEO or Chief of Staff and are dealt with directly by the Chair and Vice Chair, it was agreed that subsequent monitoring reports on this policy will be completed by D. Baldwin, Chair, and F. Richardson, Vice Chair.</p>	<p>Information</p> <p>D. Baldwin, F. Richardson to complete subsequent reports on BC-5</p>
13. Information Requested by the Board	<p>13.1 President & CEO Report</p> <p>M. Balcaen reviewed his report as circulated (attached).</p> <p>13.2 Chief of Staff Report</p> <p>Dr. MacDonald reported that the Laboratory will be undergoing an Accreditation survey on February 8 – 10, 2010. Lab accreditation</p>	<p>Information</p>

	includes approximately 1700 requirements for conformity.	
14. Adjournment	Moved by O. Mejia that the regular meeting be adjourned at 6:00 p.m.	

Chair

President & CEO

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