

LAKE OF THE WOODS DISTRICT HOSPITAL
Regular Meeting of the Board of Directors
Thursday, October 7, 2010, Hospital Boardroom

PRESENT: B. Anderson, M. Balcaen, D. Baldwin (Chair), A. Cameron, Dr. K. MacDonald, M. Matheson (arr. 5:25), D. Munro, J. Reid, F. Richardson, L. Brown, C. Gasparini, M. Mymryk

REGRETS: Dr. R. Diamond, B. McCallum, O. Mejia, Dr. S. Wiebe

AGENDA ITEMS	DISCUSSION	ACTION
1. Call to Order	D. Baldwin, Chair, called the meeting to order at 5:02 p.m.	
2. Adoption of Agenda	Moved by B. Anderson and seconded by A. Cameron that the regular meeting agenda be adopted as circulated.	Motion#10/10/1 Carried
3. Adoption of Minutes	Moved by J. Reid and seconded by B. Anderson that the minutes of the regular meeting of the Board of Directors held on September 2, 2010 be adopted as circulated.	Motion#10/10/2 Carried
4. Business Arising	<p>Item #9.2 GP-9 Board & Committee Expenses</p> <p>As the result of discussion at the last meeting regarding the \$50 monthly stipend currently paid to the Board Chair, regional hospitals and the LHIN were contacted regarding their practice in this regard. All, with the exception of the LHIN, do not pay a stipend to their board members. The LHIN does provide a per diem stipend for members to attend meetings.</p> <p>After discussion, it was acknowledged that this token amount is paid to cover additional expenses incurred by the Board Chair in fulfilling his/her role. It was therefore suggested that this practice be incorporated into policy GP-9 and reviewed on a regular basis. F. Richardson will follow up and present a revised policy at the next meeting.</p>	<p>Information</p> <p>F. Richardson to revise policy</p>
5. Education	<p>Hospital Strategic Plan 2010/2012</p> <p>L. Brown provided a power point presentation which summarized details of the hospital's strategic planning document (attached).</p>	
6. Committee Reports	<p>6.1 Ownership/Linkages</p> <p>B. Anderson reported the following:</p> <ul style="list-style-type: none"> • Meeting scheduled with Dryden Regional Health Centre on October 27, 2010 at 5:00 p.m. • B. Anderson and J. Reid will revise the presentation to incorporate a change in future focus. Tentative meeting date to accomplish this was set for October 14 at 2:00 p.m. Any interested Board members are welcome to attend. • Summer Residents – M. Balcaen will contact Don Cameron regarding involvement of summer residents in our “building a future” discussions and the hospital's participation in the annual LOWPOA spring meeting where hospital representatives can provide information on available hospital services and how they may be accessed. 	<p>Information</p> <p>M. Balcaen to contact D. Cameron</p>
	<p>6.2 Governance</p> <p>M. Matheson reported the following:</p> <ul style="list-style-type: none"> • Meeting education schedule – The committee is open to ideas 	

	<p>for the November and December meetings.</p> <ul style="list-style-type: none"> • Board member training – Board members were encouraged to attend the session entitled “Engaging Boards in Quality & Patient Safety” taking place on November 18th, 9:00-10:00 a.m. Participants were asked to prepare a short report on the session to share with board members. • Budget – In light of current fiscal restraints, the committee is recommending that members not participate in education sessions involving travel outside of the community until after March 31, 2011. Members will be encouraged to participate in onsite videoconferences and education sessions. 	
	<p>6.3 Building a Future</p> <p>The next meeting is scheduled to take place on Tuesday, October 12, 2010 at 12:00 noon. C. Gasparini will update the committee at that time.</p> <p>It was suggested that incoming municipal counselors be contacted regarding their views and opinions on a new hospital facility and their perceived relationship between the city and the hospital. It was agreed that the O/L committee will present to the new City council in January 2011.</p>	Information
	<p>6.4 Nominating</p> <p>The next meeting will take place following the municipal elections on October 25th and prior to the November 4th board meeting.</p>	Information
7. Consent Agenda	Moved by A. Cameron and seconded by B. Anderson that the consent agenda be approved.	Motion#10/10/3 carried
8. Executive Limitations Items	<p>8.1 EL-5 Treatment of Clients – Review</p> <p>After review of policy EL-5 Treatment of Clients, it was agreed that there was no need to change the policy.</p>	No change
9. Monitoring CEO Performance	<p>9.1 EL-5 Treatment of Clients</p> <p>Moved by B. Anderson and seconded by J. Reid that the Board of Directors has assessed monitoring report on EL-5 Treatment of Clients and found that it demonstrated compliance with a reasonable interpretation of the policy with the exception of #1, #1.1, #6.1 and #6.2 all of which were identified as non-compliant in the report.</p> <p>In response to a question, Board members were informed that a root cause analysis is completed on all incidents of abuse and that complainants are asked if they are satisfied with the results of the investigation.</p> <p>Suggestions to senior management by board members for revisions to interpretations, etc. will be documented separately for follow-up by senior managers.</p>	Motion#10/10/4 carried
10. Monitoring Board Performance	<p>10.1 GP Global Governance Commitment</p> <p>The monitoring report on GP Global Governance Commitment, completed by D. Baldwin, was reviewed.</p> <p>10.2 GP-4 In-Camera Board Meetings</p>	

	The monitoring report on GP-4 In-camera Board Meetings was not available at this meeting and will be presented at the November meeting.	Deferred to November meeting
11. Information Requested by the Board	<p>11.1 President & CEO Report</p> <p>M. Balcaen reviewed his report as circulated (attached). Additions: L. Brown outlined for Board members strategies that are being investigated to address the ALC/LTC issues including meeting with LHIN and CCAC representatives and physicians to discuss options/alternatives.</p> <p>11.2 Chief of Staff Report</p> <p>Dr. K. MacDonald reviewed his report as circulated (attached).</p>	
12. Adjournment	Moved by F. Richardson that the regular meeting be adjourned at 6:24 p.m.	

Chair

President & CEO

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