

LAKE OF THE WOODS DISTRICT HOSPITAL
Regular Meeting of the Board of Directors
Thursday, December 2, 2010, Hospital Boardroom

PRESENT: B. Anderson, M. Balcaen, D. Baldwin (Chair), Dr. R. Diamond, M. Matheson, O. Mejia, D. Munro, J. Reid, F. Richardson, L. Brown, C. Gasparini, M. Mymryk

REGRETS: Dr. K. MacDonald, Dr. S. Wiebe

ABSESNT: A. Cameron, B. McCallum

AGENDA ITEMS	DISCUSSION	ACTION
1. Call to Order	D. Baldwin, Chair, called the meeting to order at 5:02 p.m.	
2. Adoption of Agenda	Moved by F. Richard and seconded by B. Anderson that the regular meeting agenda be adopted as circulated.	Motion#10/12/1 Carried
3. Adoption of Minutes	Moved by J. Reid and seconded by F. Richardson that the minutes of the regular meeting of the Board of Directors held on November 4, 2010 be adopted as circulated.	Motion#10/12/2 Carried
4. Business Arising	No business arising.	
5. Education	Nominating Committee Presentation Moved to the In-camera session.	Moved to In-camera
6. Committee Reports	6.1 Ownership/Linkages B. Anderson reported the following: <ul style="list-style-type: none"> December 1, 2010 met with Grade12 students at Thomas Aquinas. Will schedule a meeting with Beaver Brae students in February 2011. 	Information
	6.2 Governance M. Matheson reported the following: <ul style="list-style-type: none"> Board education schedule: January - Safety and Quality Care Update; February – Community Programs Presentation; O/L committee to schedule a full Board meeting with the new Mayor and Council in the new year. Training: J. Reid and F. Richardson participated in an OHA webcast on November 18th entitled “Engaging Boards in Quality & Patient Safety”. The archived event was distributed to all board members. OHA webinar on Balanced Governance Scorecard will take place on Dec. 10th from 11:00-12:30p.m.in the Boardroom. M. Matheson, F. Richardson and D. Baldwin will participate. S. Winter to register. Policy Development – Discussion continues regarding board focus on quality and patient safety issues and different standards relating to acute healthcare and community programs. At their next meeting on Dec. 15th, Governance committee members will determine the need for a separate policy to address the issues specific to Community Programs. S. Winter will consult with Dr. K. MacDonald regarding scheduling 	

	<p>of a monitoring report on GP-11 Charge to Chief of Staff.</p> <ul style="list-style-type: none"> • Board self evaluation – Board responsibilities for evaluation are being reviewed. • Ideas for discussion at the Board's Annual spring retreat are to be forwarded to M. Matheson. • Auditor General's Report – S. Winter to circulate section on Hospital Board Governance. • M. Balcaen to contact M. Watts regarding requirements of the Board with respect to the Quality Committee of the Board (per Excellent Call for All Act). Jan Moore may also be contacted regarding implications to Policy Governance. 	<p>S. Winter to contact Dr. MacDonald</p> <p>S. Winter to circulate M. Balcaen to contact M. Watts</p>
	<p>6.3 Building a Future</p> <p>M. Balcaen reported the following:</p> <ul style="list-style-type: none"> • The Capital Pre Proposal was submitted on November 18, 2010 to the NW LHIN for their review of evaluation and assessment criteria. Revised guidelines indicate that only a response acknowledging receipt of the submission must be made by the LHIN within 14 days. • No further meetings will be scheduled until a response has been received. 	Information
	<p>6.4 Nominating</p> <p>Moved to In-camera.</p>	
7. Consent Agenda	Physician privileges deferred until January Board meeting.	Deferred
8. Executive Limitations Items	<p>8.1 EL-1 Planning: Hospital Strategic Plan – Review</p> <p>After review of policy EL-1 Planning: Hospital Strategic Plan, it was agreed that there was no need to change the policy.</p>	No change
	<p>8.2 EL-9 Leadership Capacity & Continuity – Review</p> <p>After review of policy EL-9 Leadership Capacity & Capacity, it was agreed that there was no need to change the policy.</p> <p>Although no changes were made at this time, M. Balcaen noted that the wording in the policy does pose challenges with regard to providing evidence of compliance in some areas.</p>	No change
9. Monitoring CEO Performance	<p>9.1 EL-1 Planning: Hospital Strategic Plan</p> <p>Moved by J. Reid and seconded by F. Richardson that the Board of Directors has assessed monitoring report on EL-1 Planning: Hospital Strategic Plan and found that it demonstrated compliance with a reasonable interpretation of the policy.</p>	Motion#10/12/3 carried
	<p>9.2 EL-9 Leadership Capacity & Continuity</p> <p>Moved by F. Richardson and seconded by B. Anderson that the Board of Directors has assessed the monitoring report on EL-9 Leadership Capacity & Continuity and found that it demonstrated compliance with a reasonable interpretation of the policy.</p> <p>In response to comments from Board members, it was recommended that M. Balcaen resubmit this report in 2 months to</p>	Motion#10/12/4 defeated

	more fully address the need for an actual leadership succession plan.	
10. Monitoring Board Performance	<p>10.1 GP-4 In-Camera Board Meeting</p> <p>The monitoring report on GP-4 In-Camera Board Meeting, completed by A. Cameron, was reviewed. It was noted that we need to ensure that resolutions from incamera are brought back to the following regular meeting for report, if appropriate.</p> <p>10.2 GP-8.3 Ownership/Linkages Ctte Terms of Reference</p> <p>No change to the policy.</p>	
11. Information Requested by the Board	<p>11.1 President & CEO Report</p> <p>M. Balcaen reviewed his report as circulated (attached)</p> <p>Additions: Confirmation of permanent funding has been received for support of the Supportive Housing for People with Problematic Substance Use Program. In this partnership arrangement, the Kenora Association for Community Living will be responsible for the housing portion while Community Programs will provide the case management segment.</p> <p>11.2 Chief of Staff Report</p> <p>Dr. MacDonald's report was circulated for review (attached).</p>	Information
12. Adjournment	Moved by D. Munro that the regular meeting be adjourned at 5:48 p.m.	

Chair

President & CEO

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