

**LAKE OF THE WOODS DISTRICT HOSPITAL  
Regular Meeting of the Board of Directors  
Thursday, April 8, 2010, Hospital Boardroom**

**PRESENT:** B. Anderson, M. Balcaen, D. Baldwin (Chair), A. Cameron(arr. 5:28 p.m.), Dr. K. MacDonald, M. Matheson, B. McCallum, O. Mejia, D. Munro, J. Reid, F. Richardson, L. Brown, C. Gasparini, M. Mymryk

**REGRETS:** J. Clarke, Dr. S. Reed-Walkiewicz, Dr. S. Wiebe

**GUESTS:** Laura Kokocinski, Interim CEO, NWLHIN  
Susan Pilatzke, Acting Senior Director, Planning, Integration and Community Engagement

AGENDA ITEMS	DISCUSSION	ACTION
1. Call to Order	D. Baldwin, Chair, called the meeting to order at 6:40 p.m.	
2. Adoption of Agenda	<b>Moved</b> by B. Anderson and <b>seconded</b> by J. Reid that the regular meeting agenda be adopted as circulated.	Motion#10/4/1 carried
3. Adoption of Minutes	<b>Moved</b> by J. Reid and <b>seconded</b> by B. Anderson that the minutes of the regular meeting of the Board of Directors held on March 4, 2010 be adopted as circulated.	Motion#10/4/2 carried
4. Business Arising	No business arising.	
5. Education	NWLHIN Integrated Health Services Plan (5:06 – 6:30 p.m.)  Laura Kokocinski, Interim CEO of the NWLHIN provided for Board members a power point presentation outlining key points of the 2010-2013 IHSP (attached). Additional information presented is available on the NWLHIN's website. Mrs. Kokocinski noted that an Integration Leadership Institute session for board members will take place in Thunder Bay on June 2, 2010. Additional information will be forthcoming.	
6. Committee Reports	<b>6.1 Ownership/Linkages</b>  B. Anderson reported the following: <ul style="list-style-type: none"> <li>• The committee has expanded the list of contacts with community leadership potential for the Board. It was suggested that J. Gale be invited to present to the Board next fall on his proposed projects.</li> <li>• Dr. Kerry MacDonald has agreed to act as liaison with the Paterson Clinic.</li> <li>• B. McCallum has agreed to contact LOWPOA regarding a board presentation to them at their annual meeting later in spring.</li> <li>• A comprehensive campaign will be embarked upon in fall 2010 to inform the community about changes to the health care system. TV, radio and newspaper will be used in this campaign.</li> <li>• A presentation will be made to the Kenora Lions Club on Tuesday, April 13<sup>th</sup>.</li> <li>• A meeting with KAHAC is tentatively being scheduled to take place in May 2010.</li> <li>• Contact has been made with representatives of Treaty 3 regarding a meeting to take place hopefully prior to the Hospital's AGM in June.</li> </ul>	Information

	<p><b>6.2 Education</b></p> <ul style="list-style-type: none"> <li>• J. Reid will be attending the OHA spring conference in Thunder Bay.</li> <li>• A revised Environmental Impact policy (EL-11) has been circulated to board members by M. Matheson for review. Revisions as the result of consultation with the hospital's environmental team have been incorporated into the policy. This draft will be brought forward at the May meeting for approval.</li> <li>• Article 8.01 (a) of the new by-laws outlines the requirement for three standing committees – Audit, Executive and Nominating. It was recommended that development of terms of reference for the Nominating Committee be deferred until later in the year when all committees will be reviewed.</li> <li>• A list of existing committees, including their terms of reference will be circulated to board members prior to the May meeting with a request that each member consider where their interests lie with respect to membership on these committees. Responses will be submitted to S. Winter and results presented in May.</li> <li>• The Board Self Evaluation form will be circulated prior to the May meeting for completion by individual board members.</li> </ul>	
	<p><b>6.3 Building a Future</b></p> <p><b>Moved</b> by F. Richardson and <b>seconded</b> by B. Anderson that the Building a Future Committee Terms of Reference dated March 11, 2010 be approved as circulated. (attachment 6.3)</p>	Motion#10/4/3 carried
	<p><b>6.4 Renewal</b></p> <p>This committee will be officially disbanded following the approval of the revised by laws.</p>	
<b>7. Governance Process Items</b>	<p><b>7.1 Approval of Transitional and Administrative By-Laws</b></p> <p>See motion attached</p>	Motion#10/4/4 carried
<b>8. Executive Limitations Items</b>	<p><b>8.1 EL-4 Protection of Assets – Policy Review</b></p> <p>After review of policy EL-4 Protection of Assets, it was agreed that there was no need to change the policy.</p>	No changes
<b>9. Monitoring CEO Performance</b>	<p><b>9.1 EL-4 Protection of Assets</b></p> <p><b>Moved</b> by J. Reid and <b>seconded</b> by F. Richardson that the Board of Directors has assessed the monitoring report on EL-4 Protection of Assets and found that it demonstrated compliance with a reasonable interpretation of the policy.</p>	Motion#10/4/5 carried
<b>10. Monitoring Board Performance</b>	<p><b>10.1 GP-8.1 Audit Committee</b></p> <p>The monitoring report on GP-8.1 Audit Committee, completed by O. Mejia, was circulated for review.</p>	Information
<b>11. Information Requested by the Board</b>	<p><b>11.1 President &amp; CEO Report</b></p> <p>M. Balcaen reviewed his report as circulated (attached). Additional comments:</p> <p>The hospital received notice today that we have been designated category 1A crisis from April 8 – May 7, 2010. This will mean that</p>	Information

	<p>patients in our facility designated for long term care placement will have priority to available beds at the two LTC facilities in Kenora.</p> <p><b>11.2 Chief of Staff Report</b></p> <p>The Chief of Staff Report was presented in the in-camera portion of the meeting.</p>	
<b>12. Adjournment</b>	<b>Moved</b> by F. Richardson that the regular meeting be adjourned at 7:15 p.m.	

Chair

President & CEO

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