

**LAKE OF THE WOODS DISTRICT HOSPITAL**  
**Regular Meeting of the Board of Directors**  
**Thursday, January 10, 2013**  
**Hospital Boardroom**

**PRESENT:** M. Balcaen, K. Dawe, G. Kakeeway, D. Monteith, A. Pringle, H. Redsky, F. Richardson (Chair),  
Dr. M. Spencer, C. Gasparini, M. Mymryk  
**REGRETS:** B. Anderson, Dr. J. Beveridge, Dr. K. MacDonald, M. Matheson, O. Mejia, T. Stevens  
**GUEST:** T. Stasiuk, Manager of Maternity/CSR

AGENDA ITEMS	DISCUSSION	ACTION
<b>1. Call to Order</b>	<p>F. Richardson, Chair, called the meeting to order at 5:00 p.m.</p> <p>Mr. Richardson provided the following information at this time:</p> <ul style="list-style-type: none"> <li>The Ministry of Health &amp; Long Term Care has confirmed support for planning and implementation of the hospital's proposal for Surgical Services/CSR redevelopment. The total project cost and Ministry grant will be confirmed once the scope of the project has been determined.</li> <li>F. Richardson will be participating in an OHA Member Engagement broadcast event on January 29, 2013 from 11:00 – 1:00 p.m. in the hospital boardroom. The OHA has acknowledged the difficulties in terms of cost and time for some members to attend these sessions in person and is offering this broadcast as one of ten member engagement forums that take place throughout the year.</li> </ul>	
<b>2. Adoption of Agenda</b>	<b>Moved</b> by A. Pringle and <b>seconded</b> by D. Monteith that the regular meeting agenda be approved as circulated.	Motion#13/1/1 Carried
<b>3. Adoption of Minutes</b>	<b>Moved</b> by A. Pringle and <b>seconded</b> by D. Monteith that the minutes of the regular meeting of the Board of Directors held on December 6, 2012 be approved as circulated.	Motion#13/1/2 carried
<b>4. Business Arising</b>	No business arising.	
<b>5. Education</b>	<p><b>Quality Improvements in Obstetrics</b></p> <p>T. Stasiuk, Manager of Maternity/CSR joined the meeting and provided Board members with a power point presentation on quality improvements being implemented in obstetrics specifically the Better Outcomes Registry &amp; Network Ontario (BORN) and the Managing Obstetrical Risk Efficiently (MORE<sup>OB</sup>) programs (presentation attached). It was noted that the BORN project will involve data collection and the development of a database while MORE<sup>OB</sup> will utilize this data to comprehensively improve performance inpatient care. Both programs will require the involvement of physicians, midwives and RN's and resultant data will be shared with the Quality Committee of the board on a regular basis.</p>	Information
<b>6. Committee Reports</b>	<p><b>6.1 Ownership/Linkages</b></p> <p>D. Monteith reported:</p> <ul style="list-style-type: none"> <li>The committee has had many positive responses to their requests to meet.</li> <li>The O/L community presentation is currently being revised.</li> <li>G. Kakeeway informed board members that the A. White, Health Director at Whitefish Bay is also very interested in meeting with the Board and would like to invite members of his board to participate. A meeting date is yet to be determined.</li> <li>F. Richardson, D. Monteith and M. Mymryk traveled to Northwest Bay to attend a celebration launching that community's new</li> </ul>	Information

	approach to preparedness with particular emphasis on mental health. An individual has been hired to lead the project for the next three years.	
	<b>6.2 Governance</b>  D. Monteith reported: <ul style="list-style-type: none"> <li>• Efforts to contact S. Alcock at the Patterson Medical Clinic are ongoing</li> <li>• A. Cameron will present on KAHAC for March education</li> <li>• Dr Sas will present on the Methadone Clinic</li> <li>• Revisions to policy E-3 Partners Have Enhanced Capacity will be presented at the next meeting for consideration and approval.</li> </ul>	
	<b>6.3 Building a Future</b>  No report	
	<b>6.4 Quality</b>  F. Richardson reported: <ul style="list-style-type: none"> <li>• M. Stevenson report on ER wait times</li> <li>• Activities of the Medication Reconciliation Working group were outlined</li> <li>• L. Hoppe will remain a member on the Quality committee.</li> <li>• A draft QIP will be presented at the next meeting. The plan is due to be submitted by April 1, 2013.</li> </ul>	Information
	<b>6.5 Governance Accreditation</b>  M. Balcaen reported: <ul style="list-style-type: none"> <li>• One final requirement for Governance will be the adoption of an ethical framework by the Board</li> </ul>	
	<b>6.6 Nominating</b>  A. Pringle reported: <ul style="list-style-type: none"> <li>• Nominations for 4 elected positions will be presented to the corporate membership at the June 2013 AGM. Two current members, whose term will be completed in June 2013 have agreed to let their names stand for re-election.</li> <li>• Advertising will be circulated in early February 2013.</li> </ul>	Information
	<b>6.7 CEO Evaluation and Compensation</b>  No report	
<b>7. Consent Agenda</b>	<b>Moved</b> by A. Pringle and <b>seconded</b> by D. Monteith that the Consent Agenda be approved.	Motion#13/1/3 carried
<b>8. Executive Limitations Items</b>	<b>8.1 EL-1 Planning: Hospital Strategic Plan - Review</b>  After review and discussion of policy EL-1 Planning – Hospital Strategic Plan, it was agreed that there was no need to revise the policy at this time.	No change
<b>9. Monitoring CEO Performance</b>	<b>9.1 E-1 People Achieve Optimum Outcomes</b>  <b>Moved</b> by A. Pringle and <b>seconded</b> by D. Monteith that the Board of Directors has assessed the monitoring report on E-1 People Achieve Optimum Outcomes and found that it demonstrated compliance with a reasonable interpretation of the policy with the exception of: Item #2 (c) for which a process review will be undertaken to address non-compliance and, Item #4, Chart #12, 2011/12 data, which was not available due to changes in CIHI reporting formats. Health Records is currently investigating report options for retrieval of this information.	Motion#13/1/4 carried

	A revised report will be submitted to the Board in 3 months.	
	<p><b>9.2 EL-1 Planning: Hospital Strategic Plan</b></p> <p><b>Moved</b> by A. Pringle and <b>seconded</b> by D. Monteith that the Board of Directors has assessed the monitoring report on EL-1 Planning: Hospital Strategic Plan and found that it demonstrated compliance with a reasonable interpretation of the policy.</p> <p>K. Dawe noted that the 2010/12 Strategic Planning cycle is complete and a new process will be initiated shortly. Investigations are being made regarding a new, more streamlined model and a facilitator will be retained to assist in optimizing the value of the document.</p>	Motion#13/1/5 carried
<b>10. Monitoring Board Performance</b>	<p><b>10.1 GP-7 Board Committee Principles</b></p> <p>The monitoring report on GP-7 Board Committee Principles, completed by T. Stevens, was reviewed.</p>	
	<p><b>10.2 GP-10 Investment in Governance</b></p> <p>The monitoring report on GP-10 Investment in Governance, completed by A. Pringle, was reviewed. As per a recommendation out of the report, it was</p> <p><b>Moved</b> by A. Pringle and <b>seconded</b> by D. Monteith that Item #1.2 be revised replacing “30 days” with “100 days” in the last line of the sentence in that item.</p>	Motion#13/1/6 carried
<b>11. Ends Items for Decision</b>	<p><b>11.1 Ends Policies for Approval</b></p> <p>The revised policy E-3 Partners Have Enhanced Capacity will be presented for consideration and approval at the February meeting.</p>	February meeting
<b>12. Information Requested by the Board</b>	<p><b>12.1 President &amp; CEO Report</b></p> <p>M. Balcaen reviewed his report as circulated (attached).</p> <p><b>12.2 Chief of Staff Report</b></p> <p>Dr. MacDonald’s report was circulated for review (attached).</p> <p><b>12.3 VP Patient Services Report</b></p> <p>K. Dawe reviewed her report as circulated (attached).</p> <p><b>12.4 VP Community Programs Report</b></p> <p>M. Mymryk reviewed her report as circulated (attached).</p> <p><b>12.5 VP Corporate Services Report</b></p> <p>C. Gasparini reviewed her report as circulated (attached).</p>	Information
<b>13. Adjournment</b>	The regular meeting was adjourned at 6:00 p.m.	

Chair

President & CEO

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