

LAKE OF THE WOODS DISTRICT HOSPITAL
Regular Meeting of the Board of Directors
Thursday, May 5, 2005, Hospital Boardroom

PRESENT: M. Balcaen, A. Cameron, B. Fairfield, G. Kaskiw, J. Kowbel, R. Lamb, M. Lundin, K. MacDonald, S. Moore, F. Penner (Chair), J. Reid, D. Schwartz, L. Brown, L.A. Brown, M. Mymryk

REGRETS: H. Hulsbosch, H. Kasprick, P. Sarsfield, E. Skead

AGENDA ITEMS		ACTION
1. Call to Order	F. Penner, Board Chair, called the meeting to order at 5:03 p.m.	
2. Adoption of Agenda	Moved by J. Reid and seconded by B. Fairfield that the agenda be adopted as circulated.	Motion #05/5/1 carried
3. Adoption of Minutes	Moved by J. Reid and seconded by G. Kaskiw that the minutes of the regular meeting of the Board of Directors held on April 7, 2005 be adopted as circulated.	Motion#05/5/2 Carried
4. Ownership Linkages	Minutes of the Governance committee meeting held on April 21, 2005 were reviewed by F. Penner. Plans for presentations to owners were outlined and the draft letter of invitation being sent to ownership groups read. It was confirmed that the Board's first presentation to its owners will be in May to the Kenora Seniors' group followed in June by a presentation to Whitedog First Nation, the first of numerous presentations to First Nations communities.	Information
5. Board Education	A power point presentation prepared by A. White, Infection Control Practitioner was provided to members by L. Brown and is attached to these minutes. (Attachment #1)	Information
6. Ends Items for Decision	<p>It was noted that all policies should be reviewed on a regular basis to ensure that they adequately state the board's vision and requirements of the CEO and can be fulfilled at a reasonable cost.</p> <p>After lengthy discussion of Policy E-3 and E-4, it was agreed that a sub committee consisting of R. Lamb, S. Moore, D. Schwartz, J. Reid, K. MacDonald and M. Lundin would meet to amend both policies.</p> <p>Comments included:</p> <p>E-3 Positive Lifestyle Choices</p> <ul style="list-style-type: none"> - although a number of the points in this policy are not within the mandate of the hospital, it was agreed that by encouraging partnerships with other organizations, lifestyles may be influenced in a positive way. - secondary and tertiary levels of intervention - perhaps a title change - partner with primary care practitioners to improve flow of information <p>E.4 Primary Care Practitioners</p> <ul style="list-style-type: none"> - we do not have a lot of latitude to effect change in this area. Is this not more than we as a hospital can do? - can see heavy integration with primary care practitioners in the future. - if there are not sufficient practitioners in the community, implications to the hospital are significant, therefore this does relate to recruitment of primary care practitioners to our community - cost in terms of time and money of the activity requires consideration. 	Deferred to committee for revisions

7. Governance Process Items for Decision	<p>The Board Planning Cycle for Agenda Control as developed by the Governance committee was reviewed. Members were reminded this does not preclude the addition of other items to the agenda each month.</p> <p>The draft Board Education Policy as attached to the Governance committee minutes was reviewed. It was reconfirmed that the purpose of this policy is to ensure the equitable participation of Board members at education seminars and conferences within the budget allocation. Administration will be responsible for the monitoring of spending and participation.</p> <p>Moved by D. Schwartz and seconded by M. Lundin that GP 9.1 Board Education be approved with amendments (Attachment # 2)</p>	<p>Motion#05/05/3 carried</p>
8. Executive Limitations Items for Decision	<p>Moved by J. Reid and seconded by R. Lamb that after Board review of EL-5 – Treatment of Staff & Volunteers, the policy has been amended (see Attachment #3).</p> <p>Moved by M. Balcaen and seconded by J. Reid that after Board review of EL-2 Financial Condition and Activities, the policy has been amended (see Attachment #4)</p>	<p>otion#05/05/4 Carried</p> <p>Motion#05/05/5 carried</p>
9. Board-CEO Relationship Items for Decision	<p>After Board review of BC-1 – Unity of Control it was agreed that there was no need to change the policy.</p> <p>After Board review of BC-2 – Accountability of the CEO it was agreed that there was no need to change the policy.</p>	<p>No action required</p>
10. Consent Agenda	<p>Moved by J. Reid and seconded by D. Schwartz that the Board of Directors approve the consent agenda as presented.</p>	<p>Motion#05/5/6 Carried</p>
11. Monitoring CEO Performance	<p>Approval of monitoring report on E-1 People Achieve Optimum Outcomes will be deferred to next meeting due to the fact that it was only circulated to Board members on May 5.</p> <p>Moved by B. Fairfield and seconded by J. Reid that the Board of Directors has read and accepted the monitoring report on E-3 Positive Lifestyle Choices.</p> <p>Revisions to the E-3 policy will be made as per discussions in Item #6 of this meeting</p> <p>Authors of monitoring reports were encouraged to provide suggestions for revisions in policy language at the conclusion of their reports</p>	<p>Motion#05/5/7 carried</p>
12. Monitoring Chief of Staff Performance	<p>No report</p>	
13. Monitoring Board Performance	<p>No report</p>	
14. Information Requested by the Board	<p>CEO Report M. Balcaen briefly reviewed his report as circulated. In addition to his report, M. Balcaen confirmed that the mammography service here has been accredited by the Canadian Mammography Association.</p> <p>Chief of Staff Report Dr. Moore's reviewed details of his report circulated at the meeting.</p> <p>Additional discussion: - Suggested a presentation on medical error be considered for future</p>	<p>Information</p>

	<p>Board education.</p> <p>- OHA Conference and Workshops are listed on their web site at www.oha.com.</p> <p>- Board Chair Forum (J. Moore) – F. Penner and J. Reid attended this workshop in Calgary. Content was pertinent and helpful. It was noted that no other hospital Board in Ontario operate under the Policy Model of Governance. Rules of order were discussed (a draft of which and discussion paper to be circulated to Board members).</p>	S. Winter to circulate
15. Board Self Evaluation	No discussion.	Information
16. AJOURNMENT	Moved by J. Reid that the meeting be adjourned at 7:45 p.m.	

Chair
/sw

Executive Director