

LAKE OF THE WOODS DISTRICT HOSPITAL
Regular Meeting of the Board of Directors
Thursday, October 6, 2005, Hospital Boardroom

PRESENT: M. Balcaen, H. Hulsbosch, J. Kowbel, R. Lamb, M. Lundin, S. Moore, F. Penner (Chair), P. Sarsfield, D. Schwartz, E. Skead, L. Brown, L.A. Brown

REGRETS: B. Fairfield, G. Kaskiw, H. Kasprick, K. MacDonald, J. Reid, M. Mymryk

ABSENT: A. Cameron

AGENDA ITEMS		ACTION
1. Call to Order	F. Penner, Board Chair, called the meeting to order at 5:07 p.m.	
2. Appointment of Meeting Monitor	As per a Policy Governance model recommendation, R. Lamb was appointed to monitor Board member policy compliance throughout the meeting. Results will be reviewed in the in-camera meeting.	Information
3. Adoption of Agenda	Moved by R. Lamb and seconded by J. Kowbel that the agenda be adopted as circulated.	Motion#05/10/1 carried
4. Adoption of Minutes	Moved by J. Kowbel and seconded by R. Lamb that the minutes of the regular meeting of the Board of Directors held on September 8, 2005 be adopted as circulated.	Motion#05/10/2 carried
5. Ownership Linkages	<p>J. Kowbel reported that as per Jan Moore's comments, the recently developed timetable for ownership linkage meetings is somewhat ambitious and should be worked into a 3 year plan. It was agreed that the sample template for Ownership Linkages committee terms of reference and scope provided by J. Moore would be incorporated into a Governance Process policy for use by this board. Membership on the committee will include J. Kowbel, J. Reid, E. Skead, F. Penner, H. Hulsbosch</p> <p>Moved by R. Lamb and seconded by S. Moore that policy GP-18 Ownership Linkage Committee Terms of Reference be adopted. (Attachment # 1)</p> <p>F. Penner briefly reviewed the minutes of the meeting held on Sept. 22, 2005. Since that date, it has been agreed that the Chief of Shoal Lake 39 First Nation will be contacted regarding an ownership linkages meeting. A representative of Whitedog First Nation will be contacted at a later date.</p> <p>Although attendance at the recent Policy Governance session presented by J. Moore was limited, feedback was positive from those who did participate. It was noted that discussion was more pertinent and meaningful now that the Board has been using this model for approximately one year. Barb Penner, Executive Director and Pat Schwartz, Board Member from the Child Development Centre also attended the session.</p> <p>In an effort to enable a greater number of board members to attend, it was suggested that future governance sessions with J. Moore should be scheduled for the afternoon and evening of one day.</p>	<p>Information</p> <p>Motion#05/10/3 carried</p>
6. Board Education	Reviews of Hospital Report 2005 – Emergency Care and Acute Care were provided by Dr. Moore and L. Brown respectively. Copies of their presentations are attached to these minutes (Attachments #2, 3).	Information
7. Governance	Moved by M. Lundin and seconded by R. Lamb that the Board of	Motion#05/10/4

Process Items for Decision	<p>Directors approve the nomination of Patty McLeod to the Board of Directors of the Foundation.</p> <p>After Board review of GP-1 Vision and Values, it was agreed that this policy should be reviewed in greater detail and revised if appropriate in the context of newly developed ends. This will take place at a Board retreat in January 2006 in conjunction with the board's scheduled review of Ends.</p> <p>After Board review of GP-2 Governing Style, it was agreed that there was no need to change the policy.</p>	<p>Carried</p>
8. Executive Limitations Items for Decision	<p>Moved by D. Schwartz, seconded by J. Kowbel that EL-11 be amended to read: 1. Operate without an effective, open, proactive corporate communications and public relations plan to effectively communicate with the public and stakeholders.</p> <p>(Amended policy attachment # 4 and to be circulated separately for inclusion in members' Board Governance Policy Manual.)</p> <p>As a result of this discussion, it was agreed that the idea of developing Executive Limitations for the Chief of Staff will be investigated further.</p> <p>Moved by D. Schwartz and seconded by S. Moore that after Board review of EL-12 Environmental Impact, the policy has been amended as per Jan. 6, 2005 Governance Coach Advisory Notes with the insertion of the word "unnecessarily" prior to "damage" in #5. (Revised policy attached to these minutes – attachment #5 and to be circulated separately for inclusion in members' Board Governance Policy Manual)</p>	<p>Motion#05/10/5 carried</p> <p>Motion#05/10/6 carried</p>
9. Monitoring CEO Performance	<p>Moved by D. Schwartz and seconded by R. Lamb that the Board of Directors has read and accepted the monitoring report on E-4 Students Have Access to Education and Experience.</p> <p>Moved by M. Lundin and seconded by D. Schwartz that the Board of Directors has read and accepted the monitoring report on EL-1 Financial Planning.</p> <p>A suggestion was made that interpretation of "risk fiscal jeopardy" be expanded to incorporate any future potentially harmful liability to the organization and that it be addressed in the next monitoring report of EL-1.</p> <p>#2 - Partially Compliant – Although the hospital is submitting a deficit for community programs, they are hopeful that funding will ultimately be provided by the Ministry of Health. A plan to address this deficit using existing funding has been developed should MOH funding not be received.</p> <p>Moved by M. Lundin and seconded by J. Kowbel that the Board of Directors has read and accepted the monitoring report on EL-2 Financial Condition & Activities.</p> <p>Moved by D. Schwartz and seconded by J. Kowbel that the Board of Directors has read and accepted the monitoring report on EL-11 Public Image.</p>	<p>Motion#05/10/7 Carried</p> <p>Motion#05/10/8 Carried</p> <p>Motion#05/10/9 Carried</p> <p>Motion#05/10/10 Carried</p>

	It was requested that adequate evidence of compliance with respect to increased public access to Board minutes be provided in the next monitoring report on EL-11. Suggestions made to accomplish this included posting these documents on the internal and external hospital web sites, at the City of Kenora, City Library, submitted to the media.	
10. Consent Agenda	Moved by D. Schwartz and seconded by M. Lundin that the Board of Directors approve the consent agenda as presented.	Motion#05/10/11 Carried
11. Information Requested by the Board	<p>CEO Report M. Balcaen's report was circulated for review. (Attachment #6)</p> <p>Chief of Staff Report The Chief of Staff report was circulated for review. (Attachment #7) In addition to his report, Dr. Moore highlighted current concerns relating to physician staffing issues in the ER.</p>	Information
12. AJOURNMENT	Moved by J. Kowbel and seconded by E. Skead that the meeting be adjourned at 8:03 p.m.	Motion#05/9/12 carried

Chair
/sw

Chief Executive Officer