

LAKE OF THE WOODS DISTRICT HOSPITAL
Regular Meeting of the Board of Directors
Thursday, April 7, 2005, Training Centre Classroom

PRESENT: M. Balcaen, A. Cameron, B. Fairfield, H. Hulsbosch, G. Kaskiw, H. Kasprick, J. Kowbel, R. Lamb, M. Lundin, K. MacDonald, F. Penner (Chair), J. Reid, D. Schwartz, E. Skead, L. Brown, L.A. Brown, M. Mymryk

REGRETS: S. Moore, P. Sarsfield

GUEST: Jan Longe, Palliative Care Nurse

AGENDA ITEMS		ACTION
1. Call to Order	F. Penner, Board Chair, called the meeting to order at 5:02 p.m.	
2. Adoption of Agenda	Moved by M. Lundin and seconded by D. Schwartz that the agenda be adopted as circulated.	Motion #05/4/1 carried
3. Adoption of Minutes	Moved by J. Reid and seconded by J. Kowbel that the minutes of the regular meeting of the Board of Directors held on March 3, 2005 be adopted as circulated.	Motion#05/4/2 Carried
4. Ownership Linkages	A meeting of the sub-committee to develop ownership linkage questions was held on March 23, 2005 (notes attached), followed by a teleconference with Jan Moore. A number of questions were developed and the focus group list revised. Follow up meetings of both sub-committees (general focus and First Nations) will be scheduled shortly to begin development of their plans. Ethics and Education Budget policy discussions will continue at the next meeting of the Governance committee.	Information
5. Board Education	Jan Longe, Palliative Care nurse, gave an informative presentation on the hospital's Palliative Care program, implemented in 1987. The program provides special services to both the dying and their families and is made up of a multidisciplinary team of hospital staff and community volunteers. Similar services are provided to clients in the community by the Community Care Access Centre.	Information
6. Ends Items for Decision	No items F. Penner informed members that a number of suggestions for improved hospital services have been provided by seasonal residents by way of a Hospital Foundation survey. After discussion it was recommended that survey results be utilized by the Board in developing additional Governance ends. Representatives from the Board and hospital will be attending the annual Lake of the Woods Property Association meeting in May where additional feedback on services will be collected.	
7. Governance Process Items for Decision	No items Board members were encouraged to review Governance Coach advisory notes from the previous Board meetings. In future, discussion of these reports will be added to Item #17 – Board Self Evaluation.	
8. Executive Limitations Items for Decision	No items	
9. Board-CEO Relationship Items	No items.	

for Decision		
10. Consent Agenda	Moved by M. Lundin and seconded by D. Schwartz that the Board of Directors approve the consent agenda as presented.	Motion#05/4/3 Carried
11. Monitoring CEO Performance	<p>Moved by D. Schwartz and seconded by R. Lamb that the Board of Directors has read and accepted the monitoring report on EL-1 Financial Planning with suggestions noted below.</p> <ol style="list-style-type: none"> 1. #3 – Evidence - current ratio should read 1.38:1. 2. Partial compliance with proposed date for full compliance is noted in this report as previously requested. <p>Moved by R. Lamb and seconded by J. Reid that the Board of Directors has read and accepted the monitoring report on EL-5 Treatment of Staff and Volunteers with suggestions noted below.</p> <ol style="list-style-type: none"> 1. Title to be changed from “Ends Monitoring Report” to “Executive Limitations Monitoring Report” 2. #2 – Evidence – orientation sessions to be provided to volunteers including auxiliary and foundation members and department specific volunteers (cancer care, etc.) 3. #4 – CEO Interpretation of “volunteers” to include auxiliary and foundation members and department specific volunteers 4. Main Statement – Evidence - 57% of staff mask fit tested of 100% required should be noted as partially compliant <p>It was once again noted that the “Monitoring Worksheet for Executive Limitations Policies” is for use by individual Board members in evaluating the monitoring reports and need not be submitted to administration.</p>	<p>Motion #05/4/4 carried</p> <p>Motion#05/4/5 carried</p>
12. Monitoring Chief of Staff Performance	No report	
13. Monitoring Board Performance	No report	
14. Information Requested by the Board	<p>CEO Report The CEO’s written report was provided to Board members for review. M. Balcaen provided additional information relating to wait times within this facility. Of significance is the fact that generally, wait times for most procedures done at LWDH are substantially less than those in other areas of the Province and Manitoba.</p> <p>OHA Spring Conference: Rev Rod Lamb provided comments on sessions attended at the recent OHA Spring Conference in Thunder Bay. Notes provided by J. Reid are attached to these minutes. Dr. Neil Nelson, Coordinator for Diversity In Policing Project, Thunder Bay Multicultural Association, presented a session on sensitivity and treatment relating to aboriginal issues. Dr. Nelson has been invited to meet with interested Board members and Hospital staff during an upcoming trip to Kenora. The Trustee session held at the beginning of the conference was well attended. F. Penner noted that due to the election process by which members join the board here and the resultant turnover rate, Board members are not always given the opportunity to participate on regional and provincial boards.</p> <p>Chief of Staff Report</p>	

	<p>Dr. Moore's report was circulated for review.</p> <p>Additional discussion:</p> <p>Northern Ontario School of Medical – A bursary program for disadvantaged individuals has been developed for the Northern Ontario School of Medicine.</p> <p>LHIN's – It is anticipated that announcements relating to leadership will be made shortly. A major concern is that our referral pattern is not to Thunder Bay but rather to Winnipeg, a fact that is not sufficiently acknowledged within the developing networks.</p> <p>On May 2, 2005, members of the Kenora/Rainy River section of the Northwest Health Network will be meeting with representatives of a number of southern Ontario facilities to hear their experiences in implementing shared services and integrated models of health care delivery in Ontario.</p> <p>Discussion took place regarding the Board of Directors' role in influencing the potential cancellation of a number of Greyhound bus runs between Kenora and Winnipeg. Potential impact to the hospital relates mainly to the timely transfer of laboratory specimens and the use of this service by seniors to access medical and various other appointments in Winnipeg. D. Schwartz, on behalf of the Board, recently attended a hearing in Falcon Lake to voice our concerns. Extensive lobby efforts have been initiated by the Kenora Rainy River Regional Laboratory Program. It was agreed that the Board will submit a letter to the company outlining our concerns.</p>	
15. Board Self Evaluation	Discussion of Board self evaluation was deferred to the next meeting.	Information
16. AJOURNMENT	Moved by J. Reid that the meeting be adjourned at 6:37 p.m.	

Chair
/sw

Executive Director