

LAKE OF THE WOODS DISTRICT HOSPITAL
Regular Meeting of the Board of Directors
Thursday, January 6, 2005, Hospital Boardroom

PRESENT: M. Balcaen, A. Cameron, B. Fairfield, H. Kasprick, H. Hulsbosch, J. Kowbel, R. Lamb, M. Lundin, K. MacDonald, S. Moore, F. Penner (Chair), J. Reid, P. Sarsfield, D. Schwartz, L. Brown

REGRETS: G. Kaskiw, J. Kowbel, M. Mymryk, L. A. Brown

ABSENT:

AGENDA ITEMS		ACTION
1. Call to Order	F. Penner, Board Chair, called the meeting to order at 5:02 p.m.	
2. Adoption of Agenda	Moved by J. Reid and seconded by A. Cameron that the agenda be adopted as circulated.	Motion#05/1/1 Carried
3. Adoption of Minutes	Moved by J. Reid and seconded by H. Kasprick that the minutes of the regular meeting of the Board of Directors held on December 2, 2004 be adopted as circulated.	Motion#05/1/2 Carried
4. Ownership Linkage	F. Penner provided details of the Governance Committee meeting held on December 16, 2004. It was reconfirmed that a teleconference will be held with J. Moore regarding the development of a linkages plan. Suggestions for presenters on Aboriginal issues should be submitted to either F. Penner or M. Balcaen.	Information
5. Board Education	Postponed to the next meeting.	Information
6. Ends Items for Decision	No items	
7. Governance Process Items for Decision	As per recommendations out of the last accreditation, a hospital ethics policy must be in place by the next survey date in 2006. Board members were asked to provide input on ethics policy development possibly including experts from individual professional codes of ethics pertinent to healthcare settings. The existing governance policy on code of conduct will also be utilized. Information can be forwarded to either J. Reid (email – jreid@gokenora.com) or S. Winter (email – swinter@gokenora.com).	J. Reid
8. Executive Limitations Items for Decision	A draft environmental policy, developed by D. Schwartz, was circulated for review. After discussion it was Moved by S. Moore and seconded by K. MacDonald that the Environmental Policy, with amendments as discussed, be adopted. The final document will be circulated to Board members for inclusion in their policy binder.	Motion#05/01/7 Carried
9. Board-CEO Relationship Items for Decision	No items.	
10. Consent Agenda	Moved by H. Kasprick and seconded by that the Board of Directors approve the consent agenda as presented.	Motion#05/1/3 Carried
11. Monitoring CEO Performance	A monitoring report timetable for 2005 incorporating all Ends and Executive Limitations policies has been developed by M. Balcaen. M. Balcaen will circulate reports EL-2 - Financial Condition and Activities and EL-8 – Emergency Executive Succession to Board members prior to the February 3 rd board meeting for review. The new policy relating to the environment will be added to the schedule of reports.	M. Balcaen

12. Monitoring Chief of Staff Performance	No report	
13. Monitoring Board Performance	No report	
14. Information Requested by the Board	<p>CEO Report M. Balcaen gave a detailed verbal review of his report as circulated. Updates included:</p> <p>- Additional details relating to the major planning issues identified at the Northwest Health Network Strategic Planning meeting held on December 10, 2004 were provided. Minutes of this meeting are available for review from S. Winter. Discussion took place regarding the importance of representation from Kenora on the LHIN's Board of Directors.</p> <p>Chief of Staff Report S. Moore provided a verbal review of his report as circulated.</p>	
15. Board Self Evaluation	For discussion at the February meeting.	Information
16. AJOURNMENT	Moved by H. Hulsbosch and seconded by J. Reid that the meeting be adjourned at 6:02 p.m.	

Chair
/sw

Executive Director