

LAKE OF THE WOODS DISTRICT HOSPITAL
Regular Meeting of the Board of Directors
Thursday, May 1, 2014
Hospital Boardroom

PRESENT: B. Anderson, M. Balcaen, D. Carrie, K. Dawe, C. Gasparini, G. Kakeeway, D. Monteith, H. Redsky, J. Reid, F. Richardson (Chair), B. Siciliano, and Dr. M. Spencer (arrived at 5:15 p.m.)

REGRETS: Dr. J.K. MacDonald, Dr. R. Scatliff, and T. Stevens

AGENDA ITEMS	DISCUSSION	ACTION
1. Call to Order	F. Richardson, Chair, called the meeting to order at 5:06 p.m.	Information
2. Adoption of Agenda	Moved by J. Reid and seconded by B. Anderson that the regular meeting agenda be approved as circulated.	Motion#14/5/1 Carried
3. Adoption of Minutes	Moved by J. Reid and seconded by D. Monteith that the minutes of the Regular Meeting of the Board of Directors held on April 3, 2014 be approved as circulated.	Motion#14/5/2 Carried
4. Business Arising	No business arising.	
5. Education	5.1 Quality Based Procedures (QBPs) <ul style="list-style-type: none"> C. Gasparini and K. Dawe presented on Quality Based Procedures (QBPs), titled: "Hospital Funding: Where We Are and Where We Are Going? The Sequel" (presentation appended). The QBPs for Year 1 (2012-13) and Year 2 (2013-14) were reviewed. The current funded rate/volume for Year 2 is still being determined. Year 3 (2014-15) QBPs for Wave 1 and Wave 2 were reviewed. Some items will not apply to LWDH, as they are not performed here. Only TBRHSC and LWDH are funded using this method. The funding includes all components of care (i.e. documentation, hospital stay, nursing and physician work etc ...). The Ministry will evaluate if a hospital should receive additional funding, if a hospital performs more than their assigned number of QBPs. 	Information
6. Committee Reports	6.1 Ownership/Linkages Committee D. Monteith reported: <ul style="list-style-type: none"> The meeting with the Alzheimer's Society on Thursday April 24, 2014 went well. Was an opportunity to learn how large their coverage is, how referrals work, their role in the community, and the services they offer. Scheduled visits: May 5th with the Seniors Coalition; May 6th with Baby Talk; and May 27th with Palliative Care Committee. 	Information
	6.2 Governance Committee H. Redsky reported: <ul style="list-style-type: none"> Recommendation to have the ED wait-time visible on an electronic board in the Waiting Room; would like more information on cost and what research has been done on this. Would like an update on the LWDH recruitment strategy. Requested a monthly update from the Medical Advisory Committee (MAC). The NWHU "Do One Thing" Conference was discussed; board members interested in attending can register. Starting to organize a Board Retreat for late September/early October. B. Anderson and F. Richardson attended the Spring Governance Showcase (reports attached). Presentation was well received. 	Information

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	6.3 Building a Future C. Gasparini reported: <ul style="list-style-type: none"> Resubmitted the proposal, along with photo slides, for the OR/CSR asking for additional funding. 	Information
	6.4 Quality F. Richardson reported: <ul style="list-style-type: none"> B. Siciliano was welcomed as a new member on the Committee. Discussed the upcoming Accreditation Survey. Board members are encouraged to sit on the Governance Accreditation Committee as it is a valuable learning experience. Committee Work Plan was reviewed and approved. 	Information
	6.5 Nominating Committee Report moved to In Camera.	Moved to In Camera
	6.6 CEO Compensation and Evaluation Committee No report.	
7. Consent Agenda	Moved by B. Anderson and seconded by J. Reid that the Consent Agenda be approved.	Motion#14/5/3 carried
8. Executive Limitations Items	8.1 EL-1 Planning: Hospital Strategic Plan The review of policy EL-1 Planning: Hospital Strategic Plan will be deferred until the LWDH Strategic Plan (2014-2017) is completed.	Deferred
	8.2 EL General Executive Constraint After review and discussion of policy EL General Executive Constraint, it was agreed that there was no need to revise the policy at this time.	Information
	8.3 EL-8 Compensation and Benefits After review and discussion of policy EL-8 Compensation and Benefits, it was agreed that there was no need to revise the policy at this time.	Information
9. Monitoring CEO Performance	9.1 EL-1 Planning: Hospital Strategic Plan The review of the monitoring report on EL-1 Planning: Hospital Strategic Plan will be deferred until the LWDH Strategic Plan (2014-2017) is completed.	Deferred
	9.2 EL General Executive Constraint Moved by D. Monteith and seconded by D. Carrie that the Board of Directors has assessed the monitoring report on EL General Executive Constraint and found that it demonstrated compliance with a reasonable interpretation of the policy.	Motion#14/5/4 carried
	9.3 EL-8 Compensation and Benefits Moved by D. Carrie and seconded by D. Monteith that the Board of Directors has assessed the monitoring report on EL-8 Compensation and Benefits and found that it demonstrated compliance with a reasonable interpretation of the policy, with the exception of item #2 Non Union/Non-Management and Non Union Management.	Motion#14/5/5 carried
10. Monitoring Board Performance	10.1 GP-8.1 Audit Committee ToR The monitoring report on GP-8.1 Audit Committee Terms of Reference, completed by D. Carrie, was reviewed.	Information
	10.2 GP-8.6 Nominating Committee ToR The monitoring report on GP-8.6 Nominating Committee Terms of Reference, completed by F. Richardson, was reviewed.	Information
	10.3 GP-8.7 Building a Future ToR The monitoring report on GP-8.7 Building a Future Terms of Reference, completed by J. Reid, was reviewed.	Information

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11. Governance Process Items for Decision	<p>11.1 GP-8.8 Quality Committee Terms of Reference Policy Revision</p> <p>Moved by D. Monteith and seconded by D. Carrie that the Board of Directors approves the revision to policy GP-8.8 Quality Committee Terms of Reference as recommended by the Quality Committee of the Board (appended).</p> <ul style="list-style-type: none"> Following discussion, the Terms of Reference will be sent to the Quality Committee for review at their next meeting. 	<p>Motion#14/5/6 Carried</p> <p>To Quality Committee</p>
12. Executive Limitations Items for Decision	<p>12.1 EL-10 Significant Service Changes Policy Revision</p> <p>Moved by D. Monteith and seconded by D. Carrie that the Board of Directors approves the revision to policy EL-10 Significant Services Changes as recommended by the Governance Committee (appended).</p>	<p>Motion#14/5/7 carried</p>
13. Board-CEO Relationship Items for Decisions	<p>13.1 BC-5 Complaints re: CEO or Chief of Staff Policy Revision</p> <p>Moved by B. Anderson and seconded by J. Reid that the Board of Directors approves the revision to policy BC-5 Complaints re: CEO or Chief of Staff as recommended by the Governance Committee (appended).</p>	<p>Motion#14/5/8 carried</p>
14. Information Requested by the Board	<p>14.1 President & CEO Report</p> <p>M. Balcaen reviewed the report as circulated (attached).</p> <p>In addition:</p> <ul style="list-style-type: none"> May 1st is “Doctor’s Day” as declared by the Ontario Medical Association (OMA). A thank you advertisement will be placed in the newspaper to recognize all local Anishinaabe artists who donated their artwork to the LWDH. Posters advertising LWDH’s Aboriginal Services, developed by the Anishinaabe Health Advisory Committee, were circulated and reviewed. They will be located throughout the hospital to bring more awareness on the services offered, and how they can be accessed. <p>14.2 Chief of Staff Report</p> <p>Dr. MacDonald’s report was circulated (attached).</p> <p>14.3 VP Patient Services Report</p> <p>K. Dawe reviewed the report as circulated (attached). Those items of a confidential nature will be reviewed In Camera.</p> <p>14.4 VP Mental Health & Addictions Program Report</p> <p>B. Siciliano reviewed the report as circulated (attached).</p> <p>14.5 VP Corporate Services Report</p> <p>C. Gasparini reviewed the report as circulated (attached).</p> <p>In addition, the draft Capital List was discussed and will be circulated to the Board.</p>	<p>Information</p>
15. Adjournment	<p>The regular meeting was adjourned at 6:32 p.m.</p>	<p>Adjourned</p>

 Chair

 President & CEO

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