

LAKE OF THE WOODS DISTRICT HOSPITAL
Regular Meeting of the Board of Directors
Thursday, October 5, 2006, Hospital Boardroom

PRESENT: M. Balcaen, J. Clarke, B. Fairfield, J. Kowbel, R. Lamb, M. Lundin, Dr. K. MacDonald, S. Moore, F. Penner (Chair), J. Reid, Dr. P. Sarsfield, D. Schwartz, L. Brown, C. Gasparini, M. Mymryk

REGRETS: A. Cameron, H. Kasprick

ABSENT: E. Skead

GUEST: Kathy Dawe, Manager of Education/Telehealth/Quality/Risk Management

AGENDA ITEMS		ACTION
1. Call to Order	F. Penner, Chair, called the meeting to order at 5:02 p.m.	
2. Meeting Effectiveness Survey	Meeting evaluation surveys from both the OHA and the Governance Coach were distributed in packages for completion by Board members for submission at the end of the meeting.	
3. Adoption of Agenda	Moved by R. Lamb and seconded by J. Clarke that the regular meeting agenda be adopted with the addition 10.3 Foundation.	Motion#06/10/1 Carried
4. Adoption of Minutes	Moved by R. Lamb and seconded by J. Clarke that the minutes of the regular meeting of the Board of Directors held on September 7, 2006 be adopted as circulated.	Motion#06/10/2 Carried
5. Education	Kathy Dawe provided Board members with an overview of the Risk Management Program (Attachment #1)	Information
6. Governance Process Items for Decision	6.1 GP-14 Board Planning Cycle & Agenda Control Moved by Dr. K. MacDonald and seconded by J. Kowbel that policy GP-14 Board Planning Cycle & Agenda Control be revised as follows: 2.1 add "in accordance with the Board's governance policies" Revised policy to be circulated.	Motion#06/10/3 carried
7. Board-CEO Relationship	7.1 EL General Executive Constraint After Board review of policy EL General Executive Constraint, it was agreed that there was no need to change the policy. 7.2 EL-1 Financial Planning After Board review of policy EL-1 Financial Planning, it was agreed that there was no need to change the policy.	
8. Consent Agenda	Moved by R. Lamb and seconded by J. Clarke that the consent agenda be approved.	Motion#06/10/4 carried
9. Monitoring CEO Performance	9.1 EL-2 Financial Condition & Activities In addition to information found in the monitoring report, C. Gasparini provided details of financial statements to August 31, 2006. It was noted that as of that date, the hospital is reporting a surplus of \$270,770, and therefore is now compliant with Item #1 of the report. Managers have been commended for their efforts in containing costs but are being reminded to continue to be fiscally cautious. Staff replacement costs, education expenses and costs relating to equipment repairs are significantly lower. It was noted that continuing lower funding allocations in the latter two areas may have negative effects in the long term. It was requested that ways in which management is moving towards compliance in areas noted as non compliant be documented within the report.	

	<p>Moved by R. Lamb and seconded by M. Lundin that the Board of Directors has read and accepted the monitoring report on EL-2 Financial Condition & Activities.</p> <p>9.2 EL-4 Treatment of Clients</p> <p>An error on page 4, item #5 in the dates noted for Accreditation will be corrected to read October 16-18, 2006. As the report was circulated to Board members earlier today, review and approval of the document was deferred to the November meeting.</p> <p>9.3 EL-11 Public Image</p> <p>Moved by J. Clarke and seconded by D. Schwartz that the Board of Directors has read and accepted the monitoring report on EL-11 Public Image.</p> <p>Discussion took place regarding recent events which have resulted in a negative public image of the Board and hospital. It was confirmed however, that the quality of patient care has not been questioned. In order to improve this image it was agreed that the Board must continue to develop its community linkages to keep stakeholders informed and to hear their concerns. There was general agreement that the hospital is taking the right approach to addressing the financial situation and resultant community concerns.</p>	<p>Motion#06/10/5 Carried</p> <p>Deferred to November meeting</p> <p>Motion#06/10/6 carried</p>
10. Information Requested by the Board	<p>10.1 CEO Report</p> <p>M. Balcaen's report was circulated for review. (Attachment #2) Additional items:</p> <p>Moved by Dr. K. MacDonald and seconded by J. Reid that the board officially acknowledge the retirement of Dr. W. Kyle.</p> <p>10.2 Chief of Staff Report</p> <p>The Chief of Staff report was deferred to the in-camera meeting.</p> <p>10.3 Lake of the Woods District Hospital Foundation</p> <p>In response to recent discussions regarding cross representation on the Hospital Board of Directors and the Foundation Board of Directors, M. Balcaen informed the Board members that he has been invited to attend Foundation Board meetings. It was noted that as regular meetings of the Hospital Board are open to the public, any Foundation member may attend at any time.</p>	<p>Information</p> <p>Motion#06/10/7 Carried</p> <p>Information</p>
11. Adjournment	<p>Moved B. Fairfield by seconded by R. Lamb that the regular meeting be adjourned at 6:00 p.m.</p>	<p>Motion#06/10/8 carried</p>

Chair
/sw

Chief Executive Officer