

**LAKE OF THE WOODS DISTRICT HOSPITAL**  
**Regular Meeting of the Board of Directors**  
Thursday, May 4, 2006, Hospital Boardroom

**PRESENT:** M. Balcaen, A. Cameron, B. Fairfield, H. Kasprick, R. Lamb, M. Lundin, Dr. K. MacDonald, Dr. S. Moore, J. Reid (Acting Chair), Dr. P. Sarsfield, E. Skead, L. Brown, L. A. Brown, M. Mymryk

**REGRETS:** J. Clarke, Dr. H. Hulsbosch, J. Kowbel, F. Penner, D. Schwartz

**GUESTS:** Claire Noseworthy, Sue Straight, Rae Therrien, Community Palliative Care Committee

AGENDA ITEMS		ACTION
1. <b>Call to Order</b>	J. Reid, Acting Chair, called the meeting to order at 5:07 p.m.	
2. <b>Meeting Effectiveness Survey</b>	J. Reid requested that Board members complete the Meeting Effectiveness Survey for this meeting. Only two surveys were handed in following the April 6th meeting of the Board.	
3. <b>Adoption of Agenda</b>	<b>Moved</b> by M. Lundin and <b>seconded</b> by B. Fairfield that the regular meeting agenda be adopted with the addition of 6.2 – Shoal Lake 39 Community Visit.	Motion#06/5/1 Carried
4. <b>Adoption of Minutes</b>	<b>Moved</b> by B. Fairfield and <b>seconded</b> by M. Lundin that the minutes of the regular meeting of the Board of Directors held on April 13, 2006 be adopted as circulated.	Motion#06/5/2 Carried
5. <b>Education</b>	<p>Sue Straight, Volunteer Coordinator and Claire Noseworthy, member of the Community Palliative Care Community provided an overview of the committee's mission and activities since it's inception in 1980 as a hospital committee. It has since evolved into a community committee advocating for "comfort care for the dying". An overview of their accomplishments was provided noting that education and recruitment and retention of volunteers are major areas of attention. The next goal for the committee is to establish a 4 bed dedicated palliative care unit at the hospital. The contributions of Gloria Redner, Hospital Chaplain, to palliative care at this hospital were acknowledged.</p> <p>A new provincial initiative entitled "End of Life Strategy" has been implemented and is a component of the Wait Times Strategy. Funding is being provided to improve end of life care services in the home and in the community, specifically through enhanced staffing at Community Care Access Centres, the establishment of additional residential hospices and training of volunteers. Due to capital and continuing operating costs, it is unlikely that a hospice will be set up in this community at this time. P. Tittlemier, K. Ingebritson, C. Noseworthy are members of the End of Life Steering Committee.</p> <p>Concerns were voiced by the committee with the relocation of the palliative care room to the hostel unit. A. Cameron will look into the issue.</p>	Information
6. <b>Ends Items for Decision</b>	6.1 <b>Moved</b> by B. Fairfield and <b>seconded</b> by R. Lamb that policies E - Mission, E1 - People Achieve Optimum Outcomes, E2 - Positive Lifestyle Choices to Prevent Disease, E3 - Students Have Access to Education and Experience and EL10 – Partnerships be approved as presented (Attachment # 1 and clean copies will be provided under separate cover for insertion into Board policy binders).	Motion#06/5/3 carried

	<p><b>6.2 Shoal Lake 39 Community Visit</b> – J. Reid reported that she and J. Kowbel met with representatives of Shoal Lake 39 on April 27. Due to the limited turnout by the community, a followup meeting is scheduled for June 14, 2006. A Community Health Fair is taking place at David Kejick School in Shoal Lake on May 25, 2006. Board members and staff are welcome to attend.</p>	
<b>7. Governance Process Items for Decision</b>	<p><b>7.1 Foundation Board of Directors Nominations</b> M. Lundin declared a conflict of interest and left the room for this vote.</p> <p><b>Moved</b> by H. Kasprick and <b>seconded</b> by B. Fairfield that the Board of Directors approve the nominations of Mrs. Sylvia Yanchishyn, Dr. Colin Foster and Mr. Stephen Lundin to the Foundation Board of Directors.</p> <p><b>7.2 GP – 10 Cost of Governance</b></p> <p>After Board review of GP-10 Cost of Governance, it was agreed that there was no need to change the policy.</p>	Motion#06/5/4 carried
<b>8. Monitoring CEO Performance</b>	<p><b>8.1 EL-4 Treatment of Clients</b></p> <p><b>Moved</b> by R. Lamb and <b>seconded</b> by Dr. K. MacDonald that the Board of Directors has read and accepted the revised monitoring report on EL-4 Treatment of Clients.</p> <p><b>8.2 EL-10 Partnerships</b></p> <p><b>Moved</b> by M. Lundin and <b>seconded</b> by B. Fairfield that the Board of Directors has read and accepted the monitoring report on EL-10 Partnerships.</p>	<p>Motion#06/4/5 Carried</p> <p>Motion#06/5/6 carried</p>
<b>9. Information Requested by the Board</b>	<p><b>9.1 CEO Report</b> M. Balcaen's report was circulated for review. (Attachment #2) Additions to the report included: - Ron Nelson, Chair of the Board of the TBRHSC has requested a meeting with the Boards of Directors of district hospitals to share with them their newly developed Strategic Plan. After discussion it was agreed that Mr. Nelson will be invited to attend our June Board meeting. - M. Balcaen responded to a number of questions relating to the proposed relocation of pediatric beds to the 2 East patient unit. This move has been initiated to help address the current hospital deficit. Final plans will be provided to the Board in the appropriate monitoring report. - Meeting with E. Sparks, consultant, regarding statistical comparisons and benchmarks with other facilities of our size went well. The report, when it is received, will be provided to those Board members wishing to review the information.</p> <p><b>9.2 Chief of Staff Report</b> Dr. Moore provided a verbal report. - Most of the previous month has been focused on manpower issues. Four new physicians (two general practitioners, one ER specialist and an internist) will be moving to the community in the coming months. Although ER coverage has been addressed for</p>	Information

	<p>the summer season, it is hoped that staffing issues in that department will be alleviated somewhat with the availability of the new ER physician starting in the fall.</p> <ul style="list-style-type: none"> <li>- Physician coverage in radiology during Dr. Kyle's upcoming absences has been addressed.</li> <li>- Dr. G. Bruce-Houle will be leaving the community in June.</li> </ul>	
<b>10. Adjournment</b>	<b>Moved</b> by B. Fairfield that the regular meeting was adjourned at 6:05 p.m.	Motion#06/05/7

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Chair  
/sw

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Chief Executive Officer