LAKE OF THE WOODS DISTRICT HOSPITAL Regular Meeting of the Board of Directors Thursday, June 1, 2006, Hospital Boardroom

PRESENT: M. Balcaen, B. Fairfield, H. Kasprick, J. Kowbel, M. Lundin, Dr. S. Moore, F. Penner

(Chair), J. Reid, D. Schwartz, L. Brown, M. Mymryk

REGRETS: A. Cameron, J. Clarke, R. Lamb, Dr. K. MacDonald, Dr. P. Sarsfield

ABSENT: Dr. H. Hulsbosch, E. Skead

Judy Lomnicki, Lynn Ronnebeck, Shelly King, Dan Essery **GUESTS:**

AGENDA ITEMS			ACTION
1. Call to Order F. Pen		F. Penner, Chair, called the meeting to order at 5:06 p.m.	
2.	Meeting	Meeting evaluation surveys from both the OHA and the	
	Effectiveness	Governance Coach were distributed in packages for completion by	
	Survey	Board members.	
3.	Adoption of	Moved by S. Moore and seconded by M. Lundin that the regular	Motion#06/6/1
	Agenda	meeting agenda be adopted as circulated.	Carried
4.	Adoption of	Moved by M. Lundin and seconded by S. Moore that the minutes	Motion#06/6/2
	Minutes	of the regular meeting of the Board of Directors held on May 4,	Carried
		2006 be adopted as circulated.	
5.	Education	Judy Lomnicki, Coordinator for the Cardiovascular Health Awareness Project (CHAP) provided Board members with an overview of the project (Attachment #1). Jointly funded by the Ministry of Health, the Canadian Institutes of Health Research, the Canadian Stroke Network and the private sector, this community-based health promotion program is designed to help reduce cardiovascular disease and stroke in seniors. Kenora has been selected as one of 20 communities to evaluate the impact of this program on morbidity and mortality in this population group. The	Information
		provision of service related to the program will be carried out by trained volunteers in addition to a nurse employed for consultations. Dr. T. Wehner and Jeff Bath, pharmacist, are local champions for the project. After the presentation and discussion the Board agreed to provide its support for this initiative and will submit a letter to the program stating that position.	Letter of support to be submitted
6.	Governance	6.1 Foundation Board of Directors Nominations	
	Process Items for Decision	 Moved by M. Lundin and seconded by J. Reid that the Board of Directors approve the nomination of Mr. Gordon A. Horne to the Foundation Board of Directors. 6.2 GP – 11 Charge to Chief of Medical Staff 	Motion#06/6/3 carried
		Moved by J. Reid and seconded by J. Kowbel that policy GP-11 Charge to Chief of Medical Staff be revised as follows: Point #1.6 – "There is an assessment of medical staff (added) performance" Point #1.6 – number changed to Point #2 with subsequent changes to numbering of the following points. Revised policy to be circulated for inclusion in policy manuals.	Motion #06/6/4 carried

7.	Board-CEO Relationship	7.1 BC Global Board-CEO Relationship	
	·	After Board review of policy BC Global Board-CEO Relationship, it was agreed that there was no need to change the policy.	
8.	Consent Agenda	Moved by J. Reid and seconded by M. Lundin that the consent agenda be approved.	Motion#06/6/5 Carried
9.	Monitoring CEO	9.1 EL-2 Financial Condition & Activities	
	Performance	Moved by J. Reid and seconded by D. Schwartz that the Board of Directors has read and accepted the monitoring report on EL-2 Financial Condition & Activities to include the change to # 4 to "Partially Compliant".	Motion#06/6/6 defeated
		This monitoring report will be resubmitted at the next meeting.	
		For future consideration it was suggested that ways in which areas identified as non compliant are to be addressed should be noted within the report. Evidence of meeting compliance will then be provided in subsequent reports on the specific policy.	
		9.2 EL-5 Treatment of Staff	
		Moved by J. Reid and seconded by D. Schwartz that the Board of Directors has read and accepted the monitoring report on EL-5 Treatment of Staff.	Motion#06/6/7 carried
		Clarification of a number of points was requested by the Board. #2 – clarification as to whether Auxiliary members require full hospital orientation. #3 – confirm Grasp data relating to percentage of nursing utilized on pediatrics #4 – confirm whether volunteers are actually "hired"	
		9.3 E Mission	
		Moved by J. Reid and seconded by Dr. S. Moore that the Board of Directors has read and accepted the monitoring report on E Mission.	Motion#06/6/8 Carried
	9.4 EL General Executive Restraints		
		Moved by J. Reid and seconded by D. Schwartz that the Board of Directors has read and accepted the monitoring report on EL General Executive Restraints.	Motion#06/6/9 Carried
		9.5 Audited Financial Statements	
		J. Fregeau, Accountant with Meyers Norris Penny reviewed the hospital's audited financial statements for the year ending March 31, 2006 noting a deficit reportable to the Ministry of \$899,234 and a \$966,469 deficit using generally accepted accounting principles.	
		Moved by B. Fairfield and seconded by J. Reid that the Board of Directors approve the audited financial statements for the fiscal year ending March 31, 2006 as recommended by the Audit Committee.	Motion#06/6/10 Carried

	9.6 EL-1 Financial Planning Moved by J. Kowbel and seconded by J. Reid that the Board of Directors has read accepted the monitoring report on EL-1 Financial Planning.	Motion#06/6/11 Defeated
10. Information Requested by the Board	 10.1 CEO Report M. Balcaen's report was circulated for review. (Attachment #2) Additions to the report included: A special meeting of the board will be called later in June to review outstanding monitoring reports. The Northern Ontario Hospital Back Office Services (NOHBOS) project report will be circulated to board members (paper copy). This committee has been investigating ways of saving money through combined services in the areas of finance, human resources, purchasing and information technology. This hospital will be required to commit, up front, \$41,900 in one time funding for the initiative. Although potential savings to individual hospitals has yet to be determined, the overall anticipated savings are significant. A board motion confirming support of continued participation in this project has been requested by the end of June. 10.2 Chief of Staff Report Dr. Moore reviewed his written report as circulated (Attachment #3). 	Information
10. Adjournment	Moved by B. Fairfield seconded by H. Kasprick that the regular meeting was adjourned at 6:36p.m.	Motion#06/6/12

Chair	Chief Executive Officer
/sw	