

LAKE OF THE WOODS DISTRICT HOSPITAL
Regular Meeting of the Board of Directors
Thursday, February 2, 2006, Hospital Boardroom

PRESENT: M. Balcaen, A. Cameron, B. Fairfield, H. Hulsbosch (arr. 6:10 p.m.), G. Kaskiw, H. Kasprick (arr 6:20 p.m.), R. Lamb, M. Lundin, Dr. K. MacDonald, Dr. S. Moore, J. Reid (Chair), D. Schwartz, L. Brown, L. A. Brown, M. Mymryk

REGRETS: J. Kowbel, F. Penner, P. Sarsfield, E. Skead

AGENDA ITEMS		ACTION
1. Call to Order	J. Reid, Board Vice Chair, called the meeting to order at 5:07p.m.	
2. Meeting Effectiveness Survey	Board members were instructed to complete the survey over the course of the meeting and submit to S. Winter at the end of the meeting. Responses will be collated for review in March.	Information
3. Adoption of Agenda	Moved by M. Lundin and seconded by B. Fairfield that the regular meeting agenda be adopted with the addition of 8.3 – By-Law Amendment.	Motion#06/2/1 Carried
4. Adoption of Minutes	Moved by B. Fairfield and seconded by M. Lundin that the minutes of the regular meeting of the Board of Directors held on January 5, 2006 be adopted as circulated.	Motion#06/2/2 carried
5. Ownership Linkages	J. Reid provided a verbal update from the Ownership/Linkages committee meeting held on January 23, 2006.	Information
6. Board Education	M. Balcaen provided a brief overview of the environmental scan as presented at the recent Board retreat.	Information
7. Ends Items	J. Reid informed Board members that a full report from the retreat will be presented by F. Penner at the March meeting.	March meeting
8. Governance Process Items for Decision	<p>8.1 Board Succession Committee/Terms of Reference</p> <p>Discussion regarding the establishment of a Board Succession Committee and draft terms of reference were highlighted from the minutes of the Governance Committee meeting held on January 19, 2006.</p> <p>8.2 GP-8.1 Audit Committee</p> <p>After Board review of GP-8.1 Audit Committee, it was agreed that there was no need to change the policy.</p> <p>8.3 By-Law Amendments</p> <p>It has been the Board's desire to have representation and the opportunity to draw from the talent base from the unorganized territories surrounding Kenora. Over the course of the past years a number of options had been explored. As the result of recent correspondence from K. O'Brien, hospital legal counsel, there is an option to increase the Board composition from 18 to 20 members by appointing two individuals from the unorganized territories. This will require changes to hospital by-laws and governance policies as outlined by Ms. O'Brien. After lengthy discussion the following motion was passed with the understanding that this option will continue to be evaluated prior to presentation to the corporation at its annual meeting for final approval.</p>	

	Moved by M. Lundin and seconded by G. Kaskiw that the Board of Directors approve by-law amendments as attached to add two positions to the Board.	Motion #06/2/3 Carried
9. Executive Limitations	9.1 EL-8 Emergency Executive Succession After Board review of EL-8 Emergency Executive Succession, it was agreed that there was no need to change the policy.	
10. Board-CEO Relationship	CEO Evaluation Process Board members were provided with reference material to assist them in their evaluation of CEO performance. Policy BC-4 Monitoring CEO Performance should also be referred to. A summary of those monitoring reports previously completed by M. Balcaen was also circulated. J. Reid asked that Board members review monitoring reports and this summary document and submit comments in writing to S. Winter by February 16, 2006. Results will be collated by F. Penner and J. Reid and reviewed at the March in-camera meeting.	Comments to be submitted to S. Winter For review at March meeting
11. Consent Agenda	Moved by B. Fairfield and seconded by M. Lundin that the consent agenda be approved.	Motion#06/2/4 Carried
12. Monitoring CEO Performance	12.1 EL-2 Financial Condition & Activities Moved by G. Kaskiw and seconded by R. Lamb that the Board of Directors has read and accepted the monitoring report on EL-2 Financial Condition and Activities. 12.2 EL-12 Environmental Impact Moved by G. Kaskiw and seconded by D. Schwartz that the Board of Directors has read and accepted the monitoring report on EL-12 Environmental Impact. Comments: Questions were posed regarding the elimination of the use of aerosol dispensers and the monitoring of the amount of garbage produced. It was noted that partially compliant items will continue to be addressed and it was acknowledged that this will be an ongoing process. The Environmental team was commended for progress to date in implementing environmental strategies.	Motion#06/2/5 carried Motion #06/2/6 carried
10. Information Requested by the Board	CEO Report M. Balcaen's report was circulated for review. (Attachment #1) Chief of Staff Report Dr. S. Moore, Chief of Staff provided a verbal report. Major efforts have been made in the area of physician recruitment and management is cautiously optimistic that a number of physicians will be relocating to Kenora to practice in the near future.	Information
11. Adjournment	Moved by G. Kaskiw and seconded by that the regular meeting be adjourned at 6:25 p.m.	Motion#06/2/7 carried

Chair
/sw

Chief Executive Officer