

**LAKE OF THE WOODS DISTRICT HOSPITAL**  
**Regular Meeting of the Board of Directors (Revised)**  
Thursday, April 13, 2006, Hospital Boardroom

**PRESENT:** M. Balcaen, A. Cameron, J. Clarke, B. Fairfield, J. Kowbel, M. Lundin (teleconference), J. Reid (Acting Chair), Dr. P. Sarsfield, E. Skead, L. Brown, L. A. Brown, M. Mymryk

**REGRETS:** Dr. H. Hulsbosch, H. Kasprick, R. Lamb, Dr. K. MacDonald, Dr. S. Moore, F. Penner, D. Schwartz

<b>AGENDA ITEMS</b>		<b>ACTION</b>
<b>1. Attendance by Teleconference</b>	<b>Moved</b> by J. Kowbel and <b>seconded</b> by J. Clarke that board members present agree that Marnie Lundin may participate in the meeting by teleconference.	Motion#06/4/1 carried
<b>2. Call to Order</b>	J. Reid, Acting Chair, called the meeting to order at 5:06 p.m.	
<b>3. Meeting Effectiveness Survey</b>	Results were not reviewed.	
<b>4. Adoption of Agenda</b>	<b>Moved</b> by J. Clarke and <b>seconded</b> by J. Kowbel that the regular meeting agenda be adopted with a change in order to that circulated.	Motion#06/4/2 Carried
<b>5. Adoption of Minutes</b>	<b>Moved</b> by J. Clarke and <b>seconded</b> by A. Cameron that the minutes of the regular meeting of the Board of Directors held on March 2, 2006 be adopted as circulated.	Motion#06/4/3 carried
<b>6. Governance Process Items for Decision</b>	<p><b>6.1 GP- 9 Board &amp; Committee Expenses</b></p> <p>After Board review of GP-9 Board &amp; Committee Expenses, it was agreed that there was no need to change the policy.</p> <p><b>6.2 GP – 9.1 Board Education Policy</b></p> <p>After Board review of GP-9.1 Board Education Policy, it was agreed that there was no need to change the policy.</p>	
<b>7. Executive Limitations</b>	<p><b>7.1 EL-13 Access to Primary Care</b></p> <p>After Board review of EL-13 Access to Primary Care, it was agreed that there was no need to change the policy.</p>	
<b>8. Consent Agenda</b>	<p><b>Moved</b> by J. Kowbel and <b>seconded</b> by J. Clarke that the consent agenda be approved.</p> <p>It was requested that compliments to M. Mymryk and staff on their development of the operating plans be recorded in these minutes. M. Mymryk noted that withdrawal management services will undergo an operational review this year.</p>	Motion#06/4/4 Carried
<b>9. Monitoring CEO Performance</b>	<p><b>9.1 EL-4 Treatment of Clients</b></p> <p><b>Moved</b> by B. Fairfield and <b>seconded</b> by J. Kowbel that the Board of Directors does not accept the monitoring report on EL-4 Treatment of Clients as adequate and requests additional evidence. The new report is expected by May 4, 2006.</p> <p>A number of concerns were raised by A. Cameron and included:</p> <ul style="list-style-type: none"> <li>- poor attendance at staff cultural sensitivity sessions</li> <li>- no evidence of an evaluation process to determine the effectiveness of the sessions</li> <li>- suggested that a tool be developed to help management determine the value of the sessions and whether there is any knowledge transfer</li> <li>- feedback forms could be utilized to assist in analyzing effectiveness and/or participants could be surveyed as to how valuable they found</li> </ul>	Motion#06/4/5 Carried

	<p>the sessions</p> <ul style="list-style-type: none"> <li>- different methods of providing cultural sensitivity training to staff could be investigated</li> <li>- suggested that results of any evaluation should be incorporated into the next monitoring report.</li> </ul> <p>Additional comments will be emailed by A. Cameron to senior staff and Board members.</p> <p><b>9.2 EL-8 Emergency Executive Succession</b></p> <p><b>Moved</b> by B. Fairfield and <b>seconded</b> by J. Clarke that the Board of Directors has read and accepted the monitoring report on EL-8 Emergency Executive Succession.</p>	Motion#06/04/6 carried
<b>10. Ends Items</b>	<p>After reviewing the information provided and the format in which it was presented to Board members, it was agreed that the presentation by C. Loeppky of the Minto Parent Child Resource Centre was valuable and has provided the Board with information which will be used to enhance the availability of hospital based services to these individuals. Board members were informed that Maureen Conway of the Youth Addictions program does currently provide regular on site service to the Minto Centre. Other unmet opportunities for service provision will be investigated by M. Mymryk, L. Brown and M. Balcaen.</p>	M. Mymryk L. Brown M. Balcaen
<b>11. Information Requested by the Board</b>	<p><b>11.1 CEO Report</b></p> <p>M. Balcaen's report was circulated for review. (Attachment #1)</p> <p>Additions to the report included:</p> <p>Documents providing wait time data for CT's, total knee replacements, and cataract surgeries was distributed to board members. M. Balcaen acknowledged S. J. Hill's contribution to the reports. The 12 week provincial standard for wait times for cataracts will be achieved here by May 2006. Wait times for total knee replacements are continually improving. Wait times for CT's however are increasing due to increased demand – currently one month for a non urgent scan.</p> <p>The Hospital received notice today of capital infrastructure renewal program approval for \$4.9 million, 75% of which will be funded by the Ministry of Health and 25% by the hospital. M. Balcaen will now approach the Hospital Foundation to request their support in raising the hospital's portion.</p> <p>Minutes of Aboriginal Health Advisory Committee meetings will be distributed to all board members.</p> <p><b>11.2 Chief of Staff Report</b></p> <p>Dr. Moore's report was circulated for review. (Attachment #2)</p>	Information
<b>12. Adjournment</b>	The regular meeting was adjourned at 5:55 p.m.	

Chair  
/sw

Chief Executive Officer