

*LAKE OF THE WOODS DISTRICT HOSPITAL*

**ACCESSIBILITY ADVISORY COMMITTEE MEETING MINUTES**

**Monday May 13, 2019 - 1200 hours in the Boardroom**

PRESENT: Brock Chisholm (Chair), Donna Makowsky, Mary Hall, Samantha Atchison, Dianne Pelletier, Patricia Clink, Wayne Ficek

REGRETS: Patti Dryden-Holmstrom, Robert Bartolo, Kendra Dobinson

ABSENT: Nadine Halboom

<b>AGENDA ITEMS</b>	<b>DISCUSSION</b>	<b>ACTION</b>
<b>1. AGENDA &amp; MEMBERSHIP</b>	Agenda was circulated with Additions to Business Arising 3. 10 – All Nations Hospital	carried
<b>2. ACCEPTANCE OF MINUTES</b>	Motioned by M. Hall and seconded D. Makowsky by to accept the January 21, 2019 minutes as presented.	carried
<b>3. OLD BUSINESS</b>		
3.1 <u>Barrier Remediation Update</u> a. List	<ul style="list-style-type: none"><li>• Barrier ID Form reviewed by the Committee.</li></ul>	In progress
3.2 Washroom Call Bells	<u>ICU Waiting Room:</u> <ul style="list-style-type: none"><li>• Defer</li></ul> <u>Chemotherapy Hall:</u> <ul style="list-style-type: none"><li>• Defer</li></ul>	
3.3 Accessibility in Meditech	<ul style="list-style-type: none"><li>• Accessibility question would be asked at the time of registration, would be self-disclosure only.</li><li>• Tick box for major accessible issue &amp; free text to add details.</li><li>• It would show as an alert on Meditech. (same as allergies)</li><li>• B. Chisholm will forward to the Accessibility Implementation Team at TBRHSC.</li></ul>	In progress
3.4 OR Dep't signage	<ul style="list-style-type: none"><li>• Signage was installed last week, renovation is now complete.</li></ul>	remove
3.5 Age Friendly Committee Update	<ul style="list-style-type: none"><li>• Committee met in March, updated Terms of Reference.</li><li>• Committee meets every 2 months.</li></ul>	Standing update
3.6 Patient and Family Advisory Committee	<ul style="list-style-type: none"><li>• Committee recently met.</li><li>• S. Atchison sits on the Patient and Family Advisory Committee as well.</li><li>• The Provincial Patient and Family Advisory Committee recently wrote patient's rights statement for the premier's council. A subcommittee and compare to LWDH patient's rights and responsibility to ensure they match.</li></ul>	Standing update

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	<ul style="list-style-type: none"> <li>The Committee also supported separating the inpatient and outpatient surveys to ensure accurate results. Will still have paper copies available.</li> </ul>	
3.7 Visual Way Finding	<ul style="list-style-type: none"> <li>Connexient wayfinding is used at Mackenzie Health in Ontario; company is based out of New York. Visual map and written directions available.</li> <li>B. Chisholm is obtaining a quote.</li> <li>Although not feasible for this building, electronic wayfinding will be recommended by the Committee for the All Nations Hospital. Will also recommend corner caps, etc. are a high contrast color for visual cueing.</li> </ul>	In progress
3.8 Enabling Access Fund	<ul style="list-style-type: none"> <li>Proposal approved for a project that will renovate the basement with accessible washroom, power doors and appropriately graded ramp.</li> <li>Specs for the ramp will be forwarded to W. Ficek for feedback.</li> <li>M. Hall will provide W. Ficek's contact information to the contractor.</li> </ul>	In progress
3.9 OCHNAP Issues	<ul style="list-style-type: none"> <li>B. Chisholm discussed items brought up at OCHNAP:</li> <li>Diversity Policy</li> <li>Draft OCHNAP Accessibility Tool</li> <li>Interpreter Services</li> </ul>	Information
3.10 All Nations Hospital update	<ul style="list-style-type: none"> <li>All Nations Hospital planning. RFP for project manager closed May 10th.</li> <li>Steering Committee will meet to choose the project manager. Planners will be chosen by the project manager.</li> </ul>	Information
<b>4. NEW BUSINESS</b>		
4.1 Interpreter	<ul style="list-style-type: none"> <li>Policy &amp; procedure in development.</li> </ul>	Information
		Remove
4.2 Round table	No updates	
4.3 Accessibility Tour	<ul style="list-style-type: none"> <li>The Committee will tour the building after the meeting.</li> </ul>	

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<b>5. ADJOURNMENT</b>	The meeting was adjourned at 12:57	adjourned
<b>6. NEXT MEETING</b>	The next meeting will take place September 16 <sup>th</sup> , 2019 at noon.	

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