

LAKE OF THE WOODS DISTRICT HOSPITAL
Regular Meeting of the Board of Directors
Thursday, January 5, 2017
Lake of the Woods District Hospital Boardroom

PRESENT: M. Balcaen, D. Carrie, W. Cuthbert, J. Diamond, C. Gasparini, Dr. B. Kyle, Dr. J.K. MacDonald, D. Makowsky, J. Reid, D. Schwartz, B. Siciliano, and Dr. M. Spencer

REGRETS: S. Moreau

GUESTS: R. Young (Q104), S. Lamb (DMN), and A. Siroishka (89.5)

ABSENT: D. Paypompee

AGENDA ITEMS	DISCUSSION	ACTION
1. Call to Order	J. Reid, Acting Chair, called the meeting to order at 5:26 p.m.	Called to Order
2. Adoption of Agenda	Moved by W. Cuthbert and seconded by D. Schwartz that the regular meeting agenda be approved as circulated.	Motion #17/1/3 Carried
3. Adoption of Minutes	Moved by W. Cuthbert and seconded by D. Schwartz that the minutes of the Regular Meeting of the Board of Directors held on December 1, 2016 be approved as circulated.	Motion #17/1/4 Carried
4. Declaration of Conflict of Interest	There were no declarations of conflict of interest.	None Declared
5. Education	<p>5.1 Kenora Area Healthcare Working Group (KAHCWG)</p> <p>Dennis Wallace, Rory McMillan, Don Parfitt, Louis Roussin, Dr. J. Retson from the Kenora Area Healthcare Working Group (KAHCWG) updated the LWDH Board of Directors on the progress of the committee (presentation attached). The following was discussed:</p> <ol style="list-style-type: none"> 1.) Background of committee's development, and early and current actions of the KAHCWG. 2.) Options for the KAHCWG and LWDH to collaborate: <ol style="list-style-type: none"> a. The need to work together to find solutions on LWDH's current financial status. b. Assistance with Board Member recruitment. c. Assistance and participation on ad hoc committees that could be established to address key challenges. 3.) Other concerns of the KAHCWG were reviewed. <p>A question and answer period followed the presentation, where the need for an integrated All Nations Health Care System was discussed. There is a meeting scheduled for Monday January 9, 2017 to bring everyone together to discuss the planning process. An update was provided on recent discussions with the MOHLTC re: how the new funding formula negatively impacts LWDH; currently waiting on a final decision.</p>	Information
6. Business Arising	<p>6.1 Election of Officers</p> <p>F. Richardson formally resigned from the Board of Directors due to personal reasons in December 2016. His dedication to this organization was commended.</p> <p>M. Balcaen, President and Chief Executive Officer, assumed the position of Chair for the next portion of the meeting.</p> <p>Moved by D. Carrie and seconded by D. Schwartz that Joan Reid be nominated for the position of Chair of the Board of Directors.</p>	

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	<p>There being no further nominations, Joan Reid was acclaimed Chair of the Board of Directors until June 2017.</p> <p>Upon assuming the position of Chair, J. Reid called for nominations for the position of Vice Chair.</p> <p>Moved by J. Diamond seconded by W. Cuthbert that Dean Carrie be nominated for the position of Vice Chair of the Board of Directors.</p> <p>There being no further nominations, Dean Carrie was acclaimed Vice Chair of the Board of Directors until June 2017.</p>	<p>Motion #17/1/5 Carried</p> <p>Motion #17/1/6 Carried</p>
<p>7. Committee Reports</p>	<p>7.1 Executive</p> <p>J. Reid reported:</p> <ul style="list-style-type: none"> • GP-4 In Camera Board Meeting policy revisions were sent to M. Watts (OSLER) for review; will be discussed under item #12.1. 	<p>Information</p>
	<p>7.2 Ownership/Linkages</p> <p>J. Reid reported:</p> <ul style="list-style-type: none"> • Reviewed organizations to meet with. A mechanism to evaluate the outcome of, and track action items from, community visits/meetings was put in place. • Met with the Union Presidents on December 21, 2016. Upcoming meetings with Kenora Chiefs Advisory on January 19, 2017 at 5:00 p.m., and with the Kenora Sexual Assault Centre on January 23, 2017 at 5:30 p.m. • Next committee meeting is January 11, 2017 at 5:00 p.m. in the LWDH Boardroom. 	<p>Information</p>
	<p>7.3 Quality</p> <p>No report.</p>	
	<p>7.4 CEO Evaluation and Compensation</p> <p>J. Reid reported:</p> <ul style="list-style-type: none"> • OHA is providing LWDH with a tool-kit to assist with the development of an executive compensation framework. 	<p>Information</p>
	<p>7.5 Nominating</p> <p>No report.</p>	
	<p>7.6 Building a Future</p> <p>No report.</p>	
<p>8. Consent Agenda</p>	<p>Moved by W. Cuthbert and seconded by J. Diamond that the Consent Agenda be approved.</p>	<p>Motion #17/1/7 Carried</p>
<p>9. Monitoring CEO Performance</p>	<p>9.1 EL-4 Protection of Assets</p> <p>The report on EL-4 Protection of Assets will be presented at the April Board Meeting</p>	<p>Deferred</p>
	<p>9.2 E-1 People Achieve Optimum Outcomes</p> <p>Two updates were suggested for the next monitoring report:</p> <ol style="list-style-type: none"> 1.) For item #5, revise CEO interpretation to include all people dying in-hospital, not just those identified as palliative. 2.) For item #3, compliance item c.) should be updated, as “over time” is no longer appropriate. <p>Moved by D. Schwartz and seconded by W. Cuthbert that the Board of Directors has assessed the monitoring report on E-1 People Achieve Optimum Outcomes and found that it demonstrated compliance with a reasonable</p>	<p>Motion #17/1/8 Carried</p>

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	interpretation of the policy, with the exception of item #2 with regards to cataract surgery wait times. An acceptable explanation has been provided.	
10. Executive Limitations Items	10.1 EL-4 Protection of Assets - Review The policy on EL-4 Protection of Assets will be reviewed at the April Board Meeting.	Deferred
	10.2 E-1 People Achieve Optimum Outcomes – Review After review of E-1 People Achieve Optimum Outcomes, it was agreed that there was no need to revise the policy at this time.	Information
11. Monitoring Board Performance	11.1 GP-7 Board Committee Principles	Deferred
	11.2 GP-10 Investment in Governance The monitoring report on GP-10 Investment in Governance, completed by D. Schwartz, was reviewed. Following discussion, it was agreed that there was no need to revise the policy at this time.	Information
12. Governance Process Item for Decision	12.1 GP-4 In Camera Board Meeting Policy Revision	Moved to In Camera
13. Information Requested by the Board	<p>13.1 President & CEO Report M. Balcaen reviewed his report as circulated (attached).</p> <p>13.2 Chief of Staff Report Dr. MacDonald reviewed his report as circulated (attached). The Positive Culture Audit Results (April – September 2016) from the Antimicrobial Stewardship Committee were reviewed in detail (attached).</p> <p>13.3 VP Patient Services Report D. Makowsky reviewed her report as circulated (attached). In addition: clarification was provided on invasive pressure monitoring and patient order sets.</p> <p>13.4 VP Mental Health and Addictions Programs Report No report.</p> <p>13.5 VP Corporate Services Report C. Gasparini reviewed her report as circulated (attached). In addition:</p> <ul style="list-style-type: none"> • OR/CSR construction was delayed due to weather, but has commenced. Two (2) ORs will remain operational at all times. • The 2017-18 HAPS has been submitted to the NWLHIN for review. The projected deficit is \$1.6M for 2017-18 and is based on our current level of funding. 	Information
14. Adjournment	The regular meeting was adjourned at 7:00 p.m.	Adjourned

Chair

President & CEO

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