

LAKE OF THE WOODS DISTRICT HOSPITAL
Regular Meeting of the Board of Directors
Thursday, March 2, 2017
Lake of the Woods District Hospital Boardroom

PRESENT: M. Balcaen, D. Carrie, W. Cuthbert J. Diamond, C. Gasparini, Dr. J.K. MacDonald, J. Reid (Chair), D. Schwartz, and B. Siciliano

REGRETS: Dr. B. Kyle, D. Makowsky, and Dr. M. Spencer

GUESTS: R. Young (Q104), S. Lamb (DMN), and A. Siroishka (89.5)

ABSENT: S. Moreau and D. Paypompee

AGENDA ITEMS	DISCUSSION	ACTION
1. Call to Order	J. Reid, Chair, called the meeting to order at 5:00 p.m.	Called to Order
2. Adoption of Agenda	Moved by D. Schwartz and seconded by D. Carrie that the regular meeting agenda be approved as circulated.	Motion #17/3/1 Carried
3. Adoption of Minutes	Moved by D. Carrie and seconded by D. Schwartz that the minutes of the Regular Meeting of the Board of Directors held on February 2, 2017 be approved as circulated.	Motion #17/3/2 Carried
4. Declaration of Conflict of Interest	There were no declarations of conflict of interest.	None Declared
5. Education	<p>5.1 Patient Experience Survey Results</p> <p>LWDH conducted Patient Experience Surveys from July 25 – December 31, 2016 for inpatient care (72 responses) and the emergency department (35 responses). Due to time limitations, results presented this evening were the results for inpatient care. Both sets of results will be posted on the LWDH's external website. The results for key questions were reviewed. The low response rate was discussed and could be attributed to:</p> <ol style="list-style-type: none"> 1.) Outpatient departments were not surveyed this year. 2.) The survey was revised to match the OHA survey utilized by hospitals across the province, and is quite lengthy when compared to our past in-house survey. <p>Feedback will be provided to the OHA re: LWDH's experience with the surveys.</p>	Information
6. Business Arising	None.	
7. Committee Reports	<p>7.1 Executive</p> <p>J. Reid reported:</p> <ul style="list-style-type: none"> • Board Directors are asked to please submit any education topics to K. Stepanik. 	Information
	<p>7.2 Ownership/Linkages</p> <p>J. Reid reported:</p> <ul style="list-style-type: none"> • Met with Kenora Sexual Assault Centre on February 6, 2017, and was a great opportunity for both organizations to share information. • Update was provided on the All Nations Health Care System Signing Ceremony that was held on February 16, 2017. • Next O/L Meeting will be held on Wednesday March 15, 2017 at 5:00 p.m. in the LWDH Boardroom. 	Information
	<p>7.3 Quality</p> <p>No report.</p>	
	<p>7.4 CEO Evaluation and Compensation</p> <p>J. Reid Reported:</p>	

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	<ul style="list-style-type: none"> Executive Compensation Framework development is ongoing. Next meeting will be held on March 8, 2017 at 12:00 p.m. in the LWDH Boardroom. 	
	<p>7.5 Nominating</p> <p>D. Schwartz reported:</p> <ul style="list-style-type: none"> The committee has received eight (8) applications for Board Directors. Interviews are currently being scheduled for next week. 	Information
	<p>7.6 Building a Future</p> <p>No report.</p>	
8. Consent Agenda	<p>Dr. B. Kyle was present for this agenda item only.</p> <p>Moved by D. Carrie and seconded by W. Cuthbert that the Consent Agenda be approved.</p>	Motion #17/3/3 Carried
9. Monitoring CEO Performance	<p>9.1 EL-5 Treatment of Clients</p> <p>The monitoring report on EL-5 will be provided at the next meeting.</p>	Deferred
	<p>9.2 EL-10 Significant Service Changes</p> <p>Moved by D. Schwartz and seconded by W. Cuthbert that the Board of Directors has assessed the monitoring report on EL-10 Significant Service Changes and found that it demonstrated compliance with a reasonable interpretation of the policy.</p>	Motion #17/3/4 Carried
10. Executive Limitations Items	<p>10.1 EL-5 Treatment of Clients – Review</p> <p>Policy EL-5 Treatment of Clients will be reviewed next month.</p>	Deferred
	<p>10.2 EL-10 Significant Service Changes– Review</p> <p>After review of EL-10 Significant Service Changes, it was agreed that there was no need to revise the policy at this time.</p>	Information
11. Monitoring Board Performance	<p>11.1 GP-7 Board Committee Principles</p>	Deferred
	<p>11.2 GP-5 Board Job Description</p> <p>The monitoring report on GP-5 Board Job Description, completed by J. Diamond, was reviewed. Following discussion, it was agreed that there was no need to revise the policy at this time.</p> <ul style="list-style-type: none"> The O/L Committee will look at future meetings with the LWDH Auxiliary and the LWDH Foundation 	Information To the O/L Cttee
	<p>11.3 GP-8 Board Committee Structure</p> <p>The monitoring report on GP-8 Board Committee Structure, completed by W. Cuthbert, was reviewed. Following discussion, it was agreed that there was no need to revise the policy at this time.</p> <ul style="list-style-type: none"> The Executive Committee will look at a report template for Medical Advisory Committee (MAC) reports for monthly Board Meetings. M. Balcaen will contact J. Moore (Governance Coach) for guidance. 	Information To Exec Cttee M. Balcaen
	<p>11.4 GP-12 Board Linkage with Community</p>	Deferred
12. Ends Item for Decision	<p>12.1 Revised Ends Policies for Approval</p> <p>The Ends policies were revised during sessions held on October 22, 2016, January 7, 2017 and February 9, 2017, and include feedback from LWDH staff and professional staff. The revised policies were circulated in advance for review (attached).</p>	

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	<p>Moved by W. Cuthbert and seconded by D. Schwartz that Board policies E Mission be retitled: E Organizational Ends, and E-1 People Achieve Optimum Outcomes be retitled: E-1 Care Based on Best Practices, and that the revised policies be approved as circulated.</p> <p>A letter of thanks will be sent to all staff who participated in the session and provided feedback.</p> <p>Moved by D. Carrie and seconded by W. Cuthbert that the following Ends policies be deleted: E-2 Information for Positive Lifestyle Choices and E-3 Partners have Enhanced Capacity.</p>	<p>Motion #17/3/5 Carried</p> <p>K. Stepanik</p> <p>Motion #17/3/6 Carried</p>
<p>13. Governance Process Items for Decision</p>	<p>13.1 GP-4 In Camera Meetings Policy – Revised Policy for Approval</p>	<p>Deferred</p>
	<p>13.2 Foundation Nomination for Approval</p> <p>Moved by W. Cuthbert and seconded by D. Carrie that the Board of Directors approves the nomination of Kimberly Riediger to the Lake of the Woods District Hospital Foundation’s Board of Directors.</p>	<p>Motion #17/3/7 Carried</p>
<p>14. Information Requested by the Board</p>	<p>14.1 President & CEO Report M. Balcaen reviewed his report as circulated (attached). In addition, a detailed update was provided on the Internal Medicine / Hospitalist Service.</p> <p>14.2 Chief of Staff Report Dr. MacDonald reviewed his report as circulated (attached).</p> <p>14.3 VP Patient Services Report D. Makowsky’s report was circulated (attached).</p> <p>14.4 VP Mental Health and Addictions Programs Report B. Siciliano reviewed his report as circulated (attached).</p> <p>14.5 VP Corporate Services Report C. Gasparini reviewed her report as circulated (attached).</p> <ul style="list-style-type: none"> • The MOHTLC has provided funding of \$1.4M into the hospital’s base funding. This will assist the LWDH in maintaining a balanced position at the end of the fiscal year for 2016-17 and 2017-18. The LWDH is reporting an operating surplus of \$94,506 for the period ending January 31, 2017. LWDH will continue to work with the MOHLTC and the NWLHIN to advocate for changes to the funding formula, which continues to negatively impact our hospital. • An update was provided on the OR/MDRD Capital Renovation Project. <p>J. Reid, on behalf of the Board, expressed sincere appreciation to the Senior Management Team for their hard work and dedication in pursuing this funding relief. The process has been a professional and positive team effort between all of the parties, and the Board is very pleased with the progress and success to date.</p>	<p>Information</p>
<p>14. Adjournment</p>	<p>The regular meeting was adjourned at 6:30 p.m.</p>	<p>Adjourned</p>

Chair

President & CEO

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