

LAKE OF THE WOODS DISTRICT HOSPITAL
Regular Meeting of the Board of Directors
Thursday, October 5, 2017
Lake of the Woods District Hospital Boardroom

PRESENT: M. Balcaen, W. Cuthbert, D. Carrie, J. Diamond, Dr. J.K. MacDonald, D. Makowsky, J. Reid (Chair), D. Schwartz, D. Segerts, B. Siciliano, and E. Stach

REGRETS: C. Gasparini and J. McKibbon

ABSENT: C. Kokokopenace

GUESTS: A. Gillis (Healthcare Recruiter), A. Carswell (TD Bank), Dr. J. Retson, A. Siroishka (89.5 The Lake)

AGENDA ITEMS	DISCUSSION	ACTION
1. Call to Order	J. Reid, Chair, called the meeting to order at 5:11 p.m.	Called to Order
2. Adoption of Agenda	Moved by D. Segerts and seconded by J. Diamond that the regular meeting agenda be approved as circulated.	Motion #17/10/1 Carried
3. Adoption of Minutes	Moved by D. Segerts and seconded by D. Carrie that the minutes of the Regular Meeting of the Board of Directors held on September 7, 2017 be approved as circulated.	Motion #17/10/2 Carried
4. Declaration of Conflict of Interest	There were no declarations of conflict of interest.	None Declared
5. Education	Recruitment Update Anneke Gillis, Healthcare Recruiter for the Kenora Area, provided the Board with an update on local recruitment. The highlights of the presentation were: partnerships, goals and objectives, first year (2016-17), and moving forward (2017-18). To date, one full-time occupational therapist, one full-time physiotherapist, and two internal medicine specialists have been recruited to the community. The positive relationships built by attending recruitment fairs and being developed in the community were discussed.	Information
6. Business Arising	None.	
7. Committee Reports	7.1 Executive J. Reid reported: <ul style="list-style-type: none"> • Directors are encouraged to send any ideas for education topics to K. Stepanik. • Board Orientation will be held Saturday, October 14, 2017. 	Information
	7.2 Ownership/Linkages J. Reid reported: <ul style="list-style-type: none"> • Next meeting will be held Wednesday, October 11, 2017 at 5:00 p.m. in the LWDH Boardroom. The list of organizations to meet with and the current presentation will be reviewed. • Met with Kenora Chiefs Advisory (KCA) on September 21, 2017; the site visits to other all nations' hospitals were discussed. • All Directors are invited to the LWDH Fall Feast at the Morningstar Centre on Friday, October 20th at 12:00 p.m. 	Information
	7.3 Quality J. Reid reported: <ul style="list-style-type: none"> • Update was provided on the Quality Improvement Plan (QIP) Targets for quarter one. • Update provided on Safety/Security/Conduct reports via Risk Monitor, and a more detailed update will be provided with regards to assault/violence 	Information

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	against staff at the next meeting.	
	7.4 CEO Evaluation and Compensation	Moved to In Camera
	7.5 Nominating No report.	
	7.6 Building a Future No report.	
8. Consent Agenda	None.	
9. Monitoring CEO Performance	<p>9.1 EL-5 Treatment of Clients</p> <p>D. Makowsky will bring item #6.1 to the next Pharmacy and Therapeutics Committee to look at a different test of compliance for the next report.</p> <p>Moved by J. Diamond and seconded by W. Cuthbert that the Board of Directors has assessed the monitoring report on EL-5 Treatment of Clients and found that it demonstrated compliance with a reasonable interpretation of the policy.</p> <p>The LWDH Patient/Visitor Compliant Policy and Procedure was reviewed, and the how LWDH is mandated to report only domestic and child abuse was explained.</p>	<p>D. Makowsky</p> <p>Motion #17/10/3 Carried</p>
	9.2 EL-6 Treatment of Staff	Deferred
	<p>9.3 EL-10 Significant Service Changes</p> <p>Moved by D. Carrie and seconded by W. Cuthbert that the Board of Directors has assessed the monitoring report on EL-10 Significant Service Changes and found that it demonstrated compliance with a reasonable interpretation of the policy.</p>	Motion #17/10/4 Carried
10. Executive Limitations Items	10.1 EL-5 Treatment of Clients – Review	Information
	After review of policy EL-5 Treatment of Clients, it was agreed that there was no need to revise the policy at this time.	
	10.2 EL-6 Treatment of Staff – Review	Deferred
	<p>10.3 EL-10 Significant Service Changes – Review</p> <p>After review of policy EL-10 Significant Service Changes, it was moved by D. Segerts and seconded by W. Cuthbert that the opening statement be revised to read: “The CEO shall not make extensive changes in services without appropriate consultation and a record of this consultation shall be kept.”</p>	Motion #17/10/5 Carried
11. Monitoring Board Performance	<p>11.1 BC-2 Accountability of the CEO</p> <p>The monitoring report on BC-2 Accountability of the CEO, completed by W. Cuthbert, was reviewed. Following discussion, it was agreed that there was no need to revise the policy at this time. Item #3 with regards to staff and medical staff morale was discussed and will be looked into further during the Operational Review, which is currently underway.</p>	Information
	11.2 GP-17 Corporate Rules of Order	Deferred
	11.3 GP-14 Board Planning Cycle and Agenda Control	Deferred
12. Information Requested by the Board	<p>12.1 President & CEO Report</p> <p>M. Balcaen reviewed his report as circulated. In addition:</p> <ul style="list-style-type: none"> • The new ID key card system must comply with fire regulations; M. Balcaen will ensure follow-up. • Further discussion was held on the site visit to Fort Qu’Appelle. <p>12.2 Chief of Staff Report</p> <p>Dr. J.K. MacDonald reviewed his report as circulated. In addition, a patient</p>	M. Balcaen

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	<p>care story was reviewed to demonstrate the importance of the MADI-TOF technology that is coming to LWDH. Information will be circulated to local media once implemented.</p> <p>12.3 VP Patient Services Report D. Makowsky reviewed her report as circulated. In addition, an update was provided on Phase Two of the security system, as well as the Novari (OR booking software), implementation.</p> <p>12.4 VP Mental Health and Addictions Programs Report B. Siciliano reviewed his report as circulated. In addition:</p> <ul style="list-style-type: none"> • A more detailed update was provided on illegal IV inpatient drug use and the development of an interdisciplinary patient order set and clinical pathway for opiate withdrawal. • B. Siciliano has suggested board-to-board meetings re: the realignment of mental health and addictions services in the LHIN 14 area. <p>12.5 VP Corporate Services Report As of August 31, 2017, the LWDH is reporting an operating surplus of \$193,659.</p>	
13. Adjournment	The regular meeting was adjourned at 7:06 p.m.	Adjourned

Chair

President & CEO

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