

LAKE OF THE WOODS DISTRICT HOSPITAL
Regular Meeting of the Board of Directors
Thursday, June 7, 2018

Clarion Lakeside Inn and Conference Centre Cascade Ballroom

PRESENT: M. Balcaen, W. Cuthbert, D. Carrie (Vice Chair), J. Diamond, C. Kokokopenace, Dr. J.K. MacDonald, D. Makowsky, J. McKibbon, C. O'Flaherty, D. Schwartz, D. Segerts, B. Siciliano, E. Stach, and Dr. T. Wehner (left at 6:28 p.m.)

REGRETS: J. Reid (Chair) and Dr. J. Retson

GUESTS: B. Baltessen (DMN) and W. Peterson

AGENDA ITEMS	DISCUSSION	ACTION
1. Call to Order	D. Carrie, Vice Chair, called the meeting to order at 5:40 p.m. <ul style="list-style-type: none"> • W. Peterson was introduced to the Board Directors as an observer. 	Called to Order
2. Adoption of Agenda	Moved by W. Cuthbert and seconded by E. Stach that the regular meeting agenda be approved as circulated.	Motion #18/6/5 Carried
3. Adoption of Minutes	Moved by D. Schwartz and seconded by E. Stach that the minutes of the Regular Meeting of the Board of Directors held on May 3, 2018 be approved as circulated.	Motion #18/6/6 Carried
4. Declaration of Conflict of Interest	There were no declarations of conflict of interest.	None Declared
5. Business Arising	None	Information
6. Committee Reports	6.1 Executive <ul style="list-style-type: none"> • J. McKibbon reviewed her education report from the "OHA Advanced Board Program for Health Care Sector Conference," that she attended in Toronto, ON on May 10 – 11, 2018. J. McKibbon is willing to do an education session upon the Board's request. 	To Executive Committee
	6.2 Community Connections Committee J. Diamond reported: <ul style="list-style-type: none"> • Committee has contacted MP Bob Nault to request a meeting with him during the last week of June 2017. • Committee is working on meeting with the NWLHIN and the WRHA. 	Information
	6.3 Quality No report	
	6.4 CEO Evaluation and Compensation No report	
	6.5 Nominating No report	
	6.6 Building a Future No report	
7. Required Approvals Agenda	Moved by D. Schwartz and seconded by C. Kokokopenace that the Required Approvals Agenda be approved: <ul style="list-style-type: none"> • Item 7.1: Professional Staff Privileges. • Item 7.2: H-SAA Schedule D – Form of Declaration of Compliance. • Item 7.3: M-SAA Schedule G – Form of Declaration of Compliance. 	Motion #18/6/7 Carried
8. Monitoring CEO Performance	9.1 EL-11 Environmental Impact	Deferred
	9.2 EL-8 Compensation and Benefits	Deferred
	9.3 EL-3 Financial Condition and Activities	Deferred
9. Executive	10.1 EL-11 Environmental Impact – Policy Review	Deferred

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Limitations Items		
	10.2 EL-8 Compensation and Benefits– Policy Review	Deferred
	10.3 EL-3 Financial Condition and Activities– Policy Review	Deferred
10. Monitoring Board Performance	10.1 BC Global Board-CEO Relationship The monitoring report on BC Global Board – CEO Relationship, completed by C. Kokokopenace, was reviewed and discussed. Following discussion, it was agreed that there was no need to revise the policy at this time.	Information
	10.2 BC-5 Complaints re: CEO or Chief of Staff The monitoring report on BC-5 Complaints re: CEO or Chief of Staff, completed by J. Diamond, was reviewed and discussed. Following discussion, it was agreed that there was no need to revise the policy at this time.	Information
	10.3 GP-8.7 Quality Committee Terms of Reference The monitoring report on GP-8.7 Quality Committee Terms of Reference, completed by D. Schwartz, was reviewed and discussed. Following discussion, it was agreed that the suggested policy changes be forwarded to the Quality Committee of the Board for review at their next meeting in September 2018.	To Quality Committee
11. Governance Process Items for Decision	11.1 Foundation Nominations for Approval Moved by C. Kokokopenace and seconded by D. Schwartz that he Board of Directors approves the nominations of Kayla Borup, Barry Marmus, and Laci Dingwall to the Lake of the Woods District Hospital Foundation’s Board of Directors.	Motion #18/6/8 Carried
12. Information Requested by the Board	12.1 President & CEO Report M. Balcaen reviewed his report as circulated. M. Balcaen was congratulated on his final Board Meeting and his upcoming retirement. 12.2 Chief of Staff Report Dr. J.K. MacDonald’s report will be reviewed In Camera. 12.3 VP Patient Services Report D. Makowsky reviewed her report as circulated. In addition: <ul style="list-style-type: none"> • The gastrointestinal outbreak was declared over on May 31, 2018. • Correction under <i>General Information</i> item #6, the ConnectingOntario link has gone live. 12.4 VP Mental Health and Addictions Programs Report B. Siciliano reviewed his report as circulated. 12.5 VP Corporate Services Report C. O’Flaherty reviewed her report as circulated. Working with K. Holder (NWHLIN) to ensure all base funding that has been clawed-back over the last few years by the LHIN, MOHLTC, and Cancer Care Ontario (CCO) will be put back into our base funding now that we are classified as a small hospital.	Information
13. Recess	A recess of the regular meeting was called at 6:23 p.m. to move to the in camera session and Annual General Meeting.	Recess
14. Reconvene – Election of Officers	The Regular Meeting reconvened at 8:32 p.m. W. Peterson, new Director, was present for this portion of the meeting, and D. Carrie departed. Election of Officers M. Balcaen, President and Chief Executive Officer, assumed the position of Chair for the next portion of the meeting. Elections for the positons of Board Chair and Board Vice Chair, for a one (1) year term of office followed.	Reconvened

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	<p>M. Balcaen called for nominations from the floor for Board Chair.</p> <p>Moved by D. Schwartz and seconded by E. Stach that Wendy Cuthbert be nominated for the position of Chair of the Board of Directors.</p> <p>There being no further nominations, Wendy Cuthbert was acclaimed Chair of the Board of Directors.</p> <p>Upon assuming the position of Chair, Wendy Cuthbert called for nominations for the position of Vice Chair.</p> <p>Moved by J. Diamond and seconded by D. Schwartz that Wendy Peterson be nominated for the position of Vice Chair of the Board of Directors.</p> <p>There being no further nominations, Wendy Peterson was acclaimed Vice Chair of the Board of Directors.</p> <p>Moved by J. Diamond and seconded by D. Schwartz that Mark Balcaen be appointed as Secretary-Treasurer of the Board of Directors.</p> <p>The LWDH Board of Directors appointed Wendy Peterson as their representative to sit on the Building a Future Committee, which will oversee the planning for a new hospital.</p>	<p>Motion #18/6/9 Carried</p> <p>Motion #18/6/10 Carried</p> <p>Motion #18/6/11 Carried</p>
15. Adjournment	The regular meeting was adjourned at 8:38 p.m.	Adjourned

Chair

President & CEO

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