LAKE OF THE WOODS DISTRICT HOSPITAL Regular Meeting of the Board of Directors Thursday, October 4, 2018

Thursday, October 4, 2018
Training Centre Classroom, Lake of the Woods District Hospital

PRESENT: W. Cuthbert (Chair), Dr. J.K. MacDonald, D. Makowsky, J. McKibbon, C. O'Flaherty, W.

Peterson, R. Racette, J. Reid, Dr. J. Retson, D. Schwartz, D. Segerts, B. Siciliano, and E.

Stach

REGRETS: J. Diamond and Dr. T. Wehner

ABSENT: C. Kokokopenace

GUESTS: Adrian McMorris (89.5 The Lake) and Ryan Stetler (Daily Miner and News)

AGENDA ITEMS		DISCUSSION	ACTION
1.	Call to Order	W. Cuthbert, Chair, called the meeting to order at 5:02 p.m.	Called to Order
		1.1. Attendance and Welcome	
		W. Cuthbert welcomed everyone to the meeting.	Information
		1.2. Approval of Agenda	
		Clarification was provided re: item #4.2.	
		Moved by D. Schwartz and seconded by D. Segerts that the regular meeting agenda be approved as circulated with addition of item #4.2.1. Kirkland and Englehart Cultural Mindfulness Workshops.	Motion #18/10/1 Carried with Addition
		1.3. Declaration of Conflict of Interest	
	_	There were no declarations of conflict of interest.	
2.	Consent	Item #2.7 was removed from the Consent Agenda and placed as item #7.2.	Removed from
	Agenda	Moved by D. Segerts and seconded by J. McKibbon that the Consent Agenda be approved:	Consent Agenda
		Minutes – Board of Directors 2.1 September 13, 2018 (draft – not approved by Board)	
		Minutes – Executive Committee 2.2 September 25, 2018 (draft – not approved by Committee)	
		Minutes – Quality Committee of the Board 2.3 September 25, 2018 (draft – not approved by Committee)	
		Notes – Community Connections Committee 2.4 CCC Meeting with Kenora Chiefs Advisory September 27, 2018 (draft meeting notes)	
		Other 2.5 Professional Staff Privileges 2.6 CEO Report 2.7 Chief of Staff Report Moved to Item #7.2	
		2.8 VP Patient Care Report2.9 VP Mental Health and Addictions Report	Motion #18/10/2
		2.10 VP Corporate Services Report with Financial Report	Carried
3.	Education	 W. Cuthbert provided information on the HIROC Risk Management document titled: "21 Questions: Guidance for Healthcare Boards on What They Should Ask Senior Leaders about Risk" that was provided at the OHA Leadership Summit. This document provides the Board with a starting point as new standing committees are formed, and what oversight of a risk management program should include. LWDH Emergency (disaster) Codes were reviewed and discussed. 	Information

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4. Business		
Arising 4.1. All Nations Health Partners and Steering Committee Membership	A working document was circulated that outlines the membership, as of September 14, 2018, of the two committees: 1.) All Nations Health Partners (ANHP) 2.) LWDH Building a Future Steering Committee It was noted that this is a working document and is subject to change.	Information
4.2. Board Support of Cultural Competency and Safe Care Module for Physicians	(MAC) recommendation that mandatory cultural training of all Active, Associate, and Locum professional staff be part of the credentialing	D. Segerts W. Cuthbert Dr. J. Retson
4.2.1.Kirkland and Englehart Cultural Mindfulness Workshops	Education modules were discussed above. For more information: http://www.windspeaker.com/news/windspeaker-news/hospital-professionals-become-mindful-about-indigenous-culture-and-history/	Information
5. Strategy Items 5.1. Operational Review Update	 Continue to work on the Operational Review Recommendations. Meetings with the NWLHIN are ongoing, and they are satisfied with the progress todate. Implementation of the recommendations will be paced, as there are many priority projects currently underway. Hoping to hold a public town hall in November; a staff town hall will be held first. A display will be put up on the way to the Cafeteria to help visually track recommendations and implementation progress. Continue to work with the NWLHIN on recovering our base funding that was clawed back under the old funding formula. 	Information
5.1.1. Physician Guiding Coalition	Dr. T. Wehner and R. Racette will be meeting next week to discuss the Physician Guiding Coalition. A number of physicians are interested in joining the coalition. It is anticipated that this will be in place for one (1) year to discuss revisions to the Professional Staff By-laws, leadership, engagement, and future planning. R. Racette will be attending MAC and Medical Staff Meetings.	Information

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5.2. Integrated	C. O'Flaherty provided an update:	Information
Project Management Framework	 Feedback from the Ministry of Health and Long-term Care (MOHLTC) has been received. C. O'Flaherty, R. Racette, and D. Makowsky are working on revisions to the Integrated Project Management Framework and the Pre-capital Submission. The MOHLTC Capital Planning Branch is out of "caretaker mode". 	
	 It was noted that it is important to invest the time upfront and plan thoroughly so the project will run smoothly. 	
	Once the framework is submitted and approved, LWDH can begin to use the funding received to advance the project.	
	 R. Racette is meeting with J. Barnes (KCA) tomorrow to provide an update on the revised document. 	
	 The All Nations Health Partners are proceeding with a visioning session for the planning of an All Nations Health System. 	
6. Approval Items		
6.1. Governance Accreditation Team Self-		Deferred
Assessment		
7. Discussion Items		
7.1. Standing		
Committee Membership	 Following discussion, it was agreed that R. Racette and K. Stepanik will draft Terms of Reference models for the standing committees for review and discussion at the next Board Meeting. 	R. Racette & K. Stepanik
	 Chairs of the standing committees will need to be established, as well as a review of the Board complement to ensure equitable share of workload. It was noted that an Audit Committee will be started soon as it's important. 	
7.2. Chief of Staff Report	 Dr. J.K .MacDonald provided an update on physician recruitment and the upcoming laboratory renovation. 	Information
	It was noted that a meet and greet for medical staff, spouses, community partners, and Board Directors is being planned by the Recruitment Committee; more information to follow.	
	 A recent news story that features Kenora as one of the "physician- friendliest small towns" in Canada was noted. 	
8. Date and Time of Next Board Meeting	November 8 th at 5:00 p.m. in the Training Centre Classroom (downstairs).	Information
9. Adjournment	The regular meeting was adjourned at 6:36 p.m.	Adjourned

Chair	President & CEO

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