

LAKE OF THE WOODS DISTRICT HOSPITAL
Regular Meeting of the Board of Directors
Thursday, February 14, 2019

Training Centre Classroom, Lake of the Woods District Hospital

PRESENT: W. Cuthbert (Chair), C. Kokokopenace, Dr. J.K. MacDonald, J. McKibbon, R. Racette, J. Reid, Dr. J. Retson (arrived at 5:11 p.m.), D. Schwartz, E. Stach, and W. Peterson (arrived at 5:05 p.m.)

REGRETS: J. Diamond, D. Makowsky, C. O'Flaherty, D. Segerts, B. Siciliano, and Dr. T. Wehner

GUESTS: C. German (LWDH), Adrian McMorris (89.5 The Lake), and Ryan Stetler (Daily Miner and News)

AGENDA ITEMS	DISCUSSION	ACTION
1. Call to Order	W. Cuthbert, Chair, called the meeting to order at 5:00 p.m.	Called to Order
	1.1. Attendance and Welcome W. Cuthbert welcomed everyone to the meeting. The traditional lands of the Anishinaabe of Treaty Three and the Metis Nation were acknowledged.	Information
	1.2. Approval of Agenda Moved by J. McKibbon and seconded by E. Stach that the regular meeting agenda be approved as circulated.	Motion #19/2/1 Carried
	1.3. Declaration of Conflict of Interest There were no declarations of conflict of interest.	None
2. Consent Agenda	Moved by J. Reid and seconded by D. Schwartz that the Consent Agenda be approved with removal of item #2.6 President and CEO Report to item #6.5 with regards to the January 15 th meeting with the Kenora Metis Council. Minutes: 2.1 Board of Directors: January 10, 2019 2.2 Quality Committee: January 14, 2019 (draft – not approved by committee) 2.3 Governance and Nominating Committee: January 28, 2019 (draft – not 2.4 approved by committee) 2.4 Medical Staff Guiding Coalition: January 25, 2019 (draft – not approved by committee) Other: 2.5 Professional Staff Privileges 2.6 President and CEO Report – <i>moved to item #6.5</i> 2.7 Chief of Staff Report 2.8 VP Patient Care Report 2.9 VP Corporate Services Report with Financial Report 2.10 Local Media Coverage	Motion #19/2/2 Carried with Revision
3. Business Arising		
3.1. Cultural Safety and Humility Training	<ul style="list-style-type: none"> • R. Racette met with B. Loeppky (Seven Generations) on February 1st to look at collaboration on an education module with regards to cultural safety and humility; a briefing note was circulated for information. • The following was agreed upon: <ul style="list-style-type: none"> ○ Develop a Grand Rounds session that would give an introduction to, and overview of, the module. ○ Developing a two-hour education session that includes an emotional exercise to help others understand the history. Utilizing the Indigenous Blanket Exercise was reviewed. ○ The training module would likely take two (2) days and would include lectures, videos, and role playing. ○ A video would be developed that could easily be accessed by LWDH and credentialed staff. 	Information

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	<ul style="list-style-type: none"> • Will continue to partner with Seven Generations on the development of this module. Will be seeking feedback from front-line and credentialed staff. • Will be working with Robert Horton, Seven Generations' Culture/ Anishinaabemowin Coordinator/Instructor. • Planning will commence in March 2019 with the goal of a completed module by June 2019. Goal is to create something useful within the community and region. • Will remain as an agenda item until it is complete. 	
<p>4. Strategy Items 4.1. Operational Review Update</p>	<p>R. Racette provided an update on the Operational Review Strategy. The following was noted:</p> <ul style="list-style-type: none"> • Will be looking further into a solution re: the location of Maternity. • Discussions will be ongoing re: a proper model for Mental Health and Addictions/Psychiatry. • Information on the implementation progress of the Operational Review Recommendations is available on our internal and external website, as well as a visual by the Cafeteria. • Base funding negotiations are ongoing with the MOHLTC and the NWLHIN. There is a need to restore this funding in order to address gaps and sustain our current building in the interim. • The Interim Strategic Plan was reviewed. Out of 24 short term actions, 11 of them are tied to the Operational Review Recommendations, which illustrates that the Operational Review is informing a lot of the hospital's priorities and planning going forward. • Update provided on bed mapping. 	Information
<p>5. Approval Items 5.1. Increase Board Composition By-law</p>	<p>It was noted that the use of term "elected" in our Administrative By-law does not reflect our current process. Our Administrative By-law needs a complete review, but workload and action items need to be prioritized. It is unlikely that this full review of the by-law can occur prior to the Annual General Meeting (AGM). The Board will look at what needs to be changed in the interim to address the high priority action items. Following discussion, it was agreed to defer the term issue until a full review of the Administrative by-law can occur.</p> <p>Moved by D. Schwartz and seconded by E. Stach that Administrative By-law Article 4.01 (a) be revised to read:</p> <ul style="list-style-type: none"> • "The affairs of the Corporation shall be managed by a Board of Directors consisting of seventeen (17) Directors, of whom twelve (12) shall be elected-Directors and five (5) shall be ex-officio or appointed Directors." 	Motion #19/2/3 Carried
<p>6. Discussion Items 6.1. Re-establishing Volunteer Program</p>	<ul style="list-style-type: none"> • R. Racette met with the Union Presidents re: the re-establishment of the Volunteer Program. • LWDH will need to hire a part-time Volunteer Coordinator and will be making provisions in the budget for this fiscal year. LWDH is still unaware of the funding for 2019-20. Will likely be preparing to advertise for this position in April 2019. 	Information
<p>6.2. Representation on the Board: Indigenous Representatives and Patients/ Volunteers</p>	<p>Advertising for Board Directors is currently underway. The Governance and Nominating Committee is meeting Friday, February 22, 2019. Seven (7) applications have been received to-date; there are three (3) vacant positions.</p>	Information

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6.3. Meeting with Mental Health and Addictions Advisory Committee and Board	Following discussion, it was agreed that the Community Engagement Committee will attend the meeting with the LWDH Mental Health and Addictions Advisory Committee when it is rescheduled (date to be confirmed). As mental health and addictions is a large portfolio, this committee is seen as a linkage and it would be beneficial for the Board to be informed on the important work that is underway.	Information
6.4. Public Meeting Feedback and Evaluations	Evaluations from the Public Information Session were collated and discussed. It was noted that: <ul style="list-style-type: none"> • Lapel microphones will be used at the next event, with proper volume checks prior to the start of the event. • W. Cuthbert and R. Racette were commended for their hard work and preparation for the event. It went very well and was well attended by the community and our partners. • The next session will be scheduled likely in April 2019 and will address the All Nations Hospital. • Some discontent was expressed re: the acknowledgement of select community partners. It was noted that this was a hospital session on the Operational Review with a brief update on the All Nations Hospital. R. Racette is meeting with applicable community partners next week to discuss. 	Information
6.5. President and CEO Report: Kenora Metis Council	It was noted that many are unaware of the health services being offered by Indigenous organizations. For example, it was not known that the Kenora Metis Council provides mental health and addictions support to their clients via Telemedicine. Senior Management and the Board are continually learning when reaching out to various organizations and the services they offer. More knowledge will be gained when the planning for an All Nations Health System commences.	Information
7. Next Meeting	Colt German, Manager of Finance, was introduced to the Board of Directors. <ul style="list-style-type: none"> • March 14, 2019 at 5:00 p.m. in the Training Centre Classroom. 	Information
8. Adjournment	Moved by J. Reid and seconded by W. Peterson that the regular meeting be adjourned at 5:54 p.m.	Adjourned

Chair

President & CEO

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