

**LAKE OF THE WOODS DISTRICT HOSPITAL
Regular Meeting of the Board of Directors
Thursday, October 10, 2019**

Training Centre Classroom, Lake of the Woods District Hospital

PRESENT: R. Boutette, N. Brown, R. Bulman, W. Cuthbert (Chair), J. Diamond (arrived at 5:30 p.m.), A. Hoffmeister, B. Lundy, Dr. J.K. MacDonald, D. Makowsky, C. O'Flaherty, W. Peterson, R. Racette, J. Reid, F. Richardson, E. Stach, and B. Siciliano

REGRETS: L. Haney

GUESTS: T. Davison (89.5 The Lake) and Z. Hmood (Daily Miner and News)

AGENDA ITEMS	DISCUSSION	ACTION
1. Call to Order	W. Cuthbert, Chair, called the meeting to order at 5:00 p.m.	Called to Order
	1.1. Attendance and Welcome W. Cuthbert welcomed everyone to the meeting. The traditional lands of the Anishinaabe of Treaty Three and the Métis Nation were acknowledged.	Information
	1.2. Approval of Agenda Moved by J. Reid and seconded by N. Brown that the regular meeting agenda be approved with the addition of item #4.5 Professional Staff Privileges.	Motion #19/10/1 Carried with Addition
	1.3. Declaration of Conflict of Interest There were no declarations of conflict of interest.	None
2. Consent Agenda	Moved by N. Brown and seconded by F. Richardson that the Consent Agenda be approved: Minutes: 2.1 Board of Directors: September 12, 2019 (draft) 2.2 Guiding Coalition: September 5, 2019 (draft) 2.3 Anishinaabe Health Advisory: September 13, 2019 (draft) 2.4 Quality Committee of the Board: September 17, 2019 (draft) 2.5 Board Retreat Notes and Action Items of September 21, 2019 (draft) 2.6 Governance and Nominating Committee: October 3, 2019 (draft) <i>deferred</i> 2.7 Patient and Family Advisory Committee: October 7, 2019 (draft) <i>deferred</i> Other: 2.8 President and CEO Report 2.9 Chief of Staff Report – <i>no report</i> 2.10 VP Corporate Services Report 2.11 VP Mental Health and Addictions Report 2.12 VP Patient Care and CNO Report 2.13 Auxiliary Constitution and Policy Revisions	Motion #19/10/2 Carried
3. Strategy Items	<ul style="list-style-type: none"> • Briefing note was circulated and outlines the approach to the evaluation of the session. The working group meets on October 23rd to draft the evaluation tool. Feedback from Seven Generations Education Institute will be sought on the final draft. • R. Racette will be meeting with L. Boucha, President of the Kenora Métis Council, re: incorporating Métis education into the sessions. This information will be used to help develop the program going forward. • LWDH will be including the KCA Elders who attended the sessions to seek their feedback on the training, and to discuss their interest in recognizing the training in ceremony. 	Information
3.1. Cultural Safety and Humility Training		
3.2. Operational Review Update	The current Action Plan was circulated for information.	Information
3.3. All Nations Hospital Project - Update	The following documents were circulated: a. Briefing Note b. Project Schedule c. Media Release	Information

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	<ul style="list-style-type: none"> LWDH continues to work with Grand Council Treaty #3 to seek a representative for the Steering Committee; hopeful that a representative will be appointed soon. Communication and engagement plan will be reviewed at the next Steering Committee meeting. The Project Planning Team (KCA, LWDH, and Colliers) met a week following the Steering Committee Meeting to review the Project Schedule, and to hire one of the Community Engagement Project Planners (CEPPs). Decision-making, in partnership with Kenora Chiefs Advisory (KCA), was discussed and will be discussed further In Camera. Hope to have an education session for staff, leadership, and Board Directors focused around the hospital project and design teams. Hoping to have Colliers lead this session. 	
3.4. Quality and Safety: Provincial Update	W. Peterson circulated a briefing note titled: "Measuring what Matters in Hospitals". This information was received from Health Quality Ontario (HQO) and the Ontario Hospitals Association (OHA). More information is expected re: hospitals and applicable data reporting. The Quality Committee will also seek feedback from the Patient and Family Advisory Committee re: what should be monitored.	Information
4. Approval Items	Moved by B. Lundy and seconded by A. Hoffmeister that <u>Alison Smith</u> be appointed to the Audit and Finance Committee as a member at large with financial expertise	Motion #19/10/3 Carried
4.1. Board Audit and Finance Committee Vacancy		
4.2. Governance and Nominating Committee Vacancy	Moved by B. Lundy and seconded by E. Stach that <u>Rita Boutette</u> be appointed to the Governance and Nominating Committee.	Motion #19/10/4 Carried
4.3. Quality and Patient Safety Committee Terms of Reference	Moved by R. Bulman and seconded by F. Richardson that the Quality Committee be re-titled to: "Quality and Patient Safety Committee", and that the Terms of Reference be updated throughout to capture this title change. It was noted that ethical decision-making will be looked into further as per the Accreditation Canada Survey.	Motion #19/10/5 Carried K. Stepanik
4.4. Declaration of Patient Values, Rights, and Responsibilities Pamphlet	LWDH and Ontario's Patient Declaration of Values were used to develop this revised pamphlet. The information will be inserted into a poster format for internal use, and for posting on the external website. Moved by W. Peterson and seconded by J. Reid that the Declaration of Patient Values, Rights, and Responsibilities Pamphlet be approved as circulated.	Motion #19/10/6 Carried
4.5. Professional Staff Privileges	Moved by W. Peterson and seconded by J. Reid that the Professional Staff Privileges list, for the year ending December 31, 2019, be approved as circulated.	Motion #19/10/7 Carried
5. Discussion Items	R. Boutette, new Board Director was welcomed to the Board of Directors. R. Boutette is the designated Patient Representative on the Board.	Information
5.1. New Board Director		
6. Next Meetings	<u>Board Meeting</u> : Thurs. Nov. 14, 2019 at 5:00 p.m. in the Training Centre Classroom	Information
7. Adjournment	Moved by J. Reid and seconded by B. Lundy that the regular meeting be adjourned at 5:31 p.m.	Adjourned

Chair

President & CEO

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