

LAKE OF THE WOODS DISTRICT HOSPITAL
Regular Meeting of the Board of Directors
Thursday, November 14, 2019

Training Centre Classroom, Lake of the Woods District Hospital

PRESENT: R. Boutette, R. Bulman, W. Cuthbert (Chair), J. Diamond, B. Lundy, Dr. J.K. MacDonald (via teleconference), D. Makowsky, Dr. L. Noack, C. O'Flaherty, W. Peterson, R. Racette, J. Reid, F. Richardson, E. Stach, and B. Siciliano

REGRETS: N. Brown, L. Haney, A. Hoffmeister, and Dr. S. Pedersen

GUESTS: T. Davidson (89.5 The Lake) and Z. Hmood (Daily Miner and News), and K. Parker (Healthcare Professional Recruiter)

AGENDA ITEMS	DISCUSSION	ACTION
1. Call to Order	W. Cuthbert, Chair, called the meeting to order at 5:01 p.m. <ul style="list-style-type: none"> • Dr. L. Noack, Vice President of Medical Staff Association, was welcomed to the Board table. • Dr. S. Pedersen, President of the Medical Staff Association, sent regrets for this evening. 	Called to Order
	1.1. Attendance and Welcome W. Cuthbert welcomed everyone to the meeting. The traditional lands of the Anishinaabe of Treaty Three and the Métis Nation were acknowledged.	Information
	1.2. Approval of Agenda Moved by J. Reid and seconded by E. Stach that the regular meeting agenda be approved as circulated.	Motion #19/11/1 Carried
	1.3. Declaration of Conflict of Interest There were no declarations of conflict of interest.	None
2. Education 2.1. Update from Karen Parker, Healthcare Professional Recruiter	K. Parker, Healthcare Professional Recruiter, provided an update on local recruitment. Since last November, K. Parker has attended 13 recruitment events (Canada-wide), arranged 10 site visits (including their spouses and family), and recruited into the following positions: <ul style="list-style-type: none"> • One (1) family medicine physician; • one (1) psychotherapist; • three (3) nurse practitioners; • one (1) physiotherapist; and • two (2) regular psychiatry locums with the potential to relocate. <ul style="list-style-type: none"> • It was noted that a recruitment cycle takes six (6) to 12 months in order to relocate someone. • NOSM statistics are available on their website re: how many of their graduates practice in the north. • Our local strengths with recruitment include: personal connection and friendliness. Professional staff are very welcoming and work strongly as a team. The main difficulty faced with recruitment is a professional's family commitments. 	Information
3. Consent Agenda	Moved by R. Bulman and seconded by F. Richardson that the Consent Agenda be approved: Minutes: 3.1. Board of Directors: October 10, 2019 (draft) 3.2. Governance and Nominating Committee: October 3, 2019 (draft) 3.3. Patient and Family Advisory Committee: October 7, 2019 3.4. Guiding Coalition: October 24, 2019 (draft) 3.5. Patient and Family Advisory Committee: November 4, 2019 (draft) deferred 3.6. Community Engagement Committee: November 4, 2019 (draft) Other: 3.7. President and CEO Report 3.8. Chief of Staff Report – no report 3.9. VP Corporate Services Report	

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	3.10. VP Mental Health and Addictions Report 3.11. VP Patient Care and CNO Report 3.12. NOSM Letter of Support for All Nations Health Partners OHT Application 3.13. Board Director Liability and Insurance Refresher 3.14. Professional Staff Privileges 3.15. All Nations Health Partners Media Release – October 25, 2019	Motion #19/11/2 Carried
4. Strategy Items 4.1. Cultural Safety and Humility Training	<ul style="list-style-type: none"> • A draft evaluation tool has been developed that will seek feedback on the design of the training program, the quality of learning and teaching, and how to improve attendance from patient care staff. • The evaluation will be circulated to anyone who has attended at least (1) training session. • Information will be shared with Seven Generations Education Institute prior to planning for the next sessions, which are scheduled to commence in May/June 2020. • Professional staff will be utilizing Grand Grounds to complete the sessions. • Feedback from KCA's Elder Council will also be sought. 	Information
4.2. Operational Review Update	The current Action Plan was circulated for information; updates have been highlighted. K. Stepanik will update the internal and external websites. Implementation plan is over a two (2) year period.	K. Stepanik
4.3. All Nations Hospital Project - Update	<ul style="list-style-type: none"> • C. O'Flaherty circulated a briefing note in the meeting. Steering Committee and Planning Team continue to meet on a monthly basis. Media releases are circulated after each Steering Committee meeting; update provided on the last meeting. • Community Engagement Project Planners (CEPPs) have been hired and their Framework has been finalized and approved. Update provided on the consultation work done to-date. • RFP for Prime Consultant and Functional Planner (Architect) is out with a closing date of November 26th. Successful proponent will be selected in December. • A. Wesley-James was on-site on Tuesday and met with the Leadership Team, Project Team, and the professional staff to discuss the project and next steps. • Steering Committee will be looking at sites, and will be developing consistent criteria to analyze each option. At a minimum, two options have to be developed for the current site, and one option off-site. 	Information
4.4. Quality and Safety	<ul style="list-style-type: none"> • W. Peterson is looking at how to connect the Quality and Patient Safety Committee of the Board within the hospital framework. • Two (2) diagrams included in the Integrated Quality/Risk Framework were reviewed; neither structure mentions the Quality and Patient Safety Committee of the Board. It will be an action item of the committee to develop a new structure so they are more informed. • A dashboard has been drafted, and some of those items would be better suited to be reviewed at the Quality Committee. 	Information
5. Approval Items 5.1. LWDH Foundation Nomination	Moved by E. Stach and seconded by J. Diamond that the Board of Directors approves the nomination of <u>Melanie Buffett</u> to the Lake of the Woods District Hospital Foundation's Board of Directors.	Motion #19/11/3 Carried
6. Discussion Items 6.1. Main Mental Health & Addictions Topics of Interest for Board Education Sessions	<ul style="list-style-type: none"> • The list of education topics developed at the last Governance and Nominating Committee meeting were reviewed. • Further suggestions can be directed to B. Lundy, Chair of the Governance Nominating Committee. • Items to forward to the committee included: mental health toxic psychosis and gap in community services, Board matrix and recruitment, and committee work plan. It was noted that Dr. J. Grek would be a strong presenter re: mental health and addictions. 	To Governance & Nominating
6.2. Role and Future of	Following discussion, it was agreed to leave this committee dormant at	Information

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the Community Engagement Committee	this time, and call a meeting when needed. It was noted that there is extensive consultation occurring in many different ways (i.e. Ontario Health Team, All Nations Hospital and System, and strategic planning), and this committee is not needed at this time.	
7. Next Meetings	<ul style="list-style-type: none"> • <u>Quality Ctte</u>: Tues. Nov. 19, 2019 at 12:00 p.m. in the LWDH Boardroom • <u>Board Meeting</u>: Thurs. Dec. 12, 2019 at 5:00 p.m. in the Training Centre Classroom 	Information
	This is B. Siciliano's last meeting; he was congratulated on his service to the LWDH Mental Health and Addictions Programs and his well-deserved retirement.	
8. Adjournment	The regular meeting was adjourned at 6:25 p.m.	Adjourned

Chair

President & CEO

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