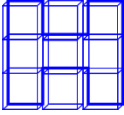


# Lake of the Woods District Hospital Regular Meeting of the Board of Directors

## Meeting Information

<b>Date:</b> February 13, 2020	<b>Location:</b> LWDH Training Centre Classroom	<b>Chairperson:</b> Wendy Cuthbert	<b>Admin Support:</b> Kait Myles
<b>Time Meeting Called to Order:</b> 5:03 p.m.		<b>Time Meeting Adjourned:</b> 6:52 p.m.	
<b>Present:</b>			
A. Hoffmeister	R. Racette	Dr. S. Pedersen	W. Cuthbert
E. Stach	J. Reid	D. Makowsky	C. O'Flaherty
W. Peterson	B. Lundy	F. Richardson	Dr. J.K. MacDonald
Dr. L. Noack	R. Bulman	J. Diamond	
<b>Guests:</b>			
Zahraa Hmood, KDMN	Tim Davidson, 89.5 The Lake	J. Paulson - Education	
<b>Absent/Regrets :</b>			
Nicole Brown	Rita Boutette	L. Haney	

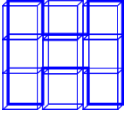
AGENDA ITEMS	DISCUSSION	ACTION
<b>1. Call to Order</b>	W. Cuthbert, Chair, called the meeting to order at 5:03 p.m.	Called to Order
	<b>1.1. Attendance and Welcome</b> W. Cuthbert welcomed everyone to the meeting. The traditional lands of the Anishinaabe of Treaty Three and the Métis Nation were acknowledged.	Information
	<b>1.2. Approval of Agenda</b> <b>Moved</b> by E. Stach and <b>seconded</b> by B. Lundy that the regular meeting agenda be approved as circulated.	Motion #20/2/1 Carried
	<b>1.3. Declaration of Conflict of Interest</b> There were no declarations of conflict of interest.	None
<b>2. Education</b> 2.1. Novel Coronavirus (2019-nCoV)	<ul style="list-style-type: none"> <li>J. Paulson presented on the 2019 Novel Coronavirus, which has now been named COVID-19.</li> <li>Isolation is key to preventing spread.</li> <li>Beginning February 14, outpatients will be screened for febrile respiratory illness, as well as travel screening.</li> <li>J. Paulson is providing staff education on donning and doffing, isolation precautions, etc.</li> </ul>	Information
2.2. RAAM (Rapid Access Addiction Medicine) Clinic		Deferred
<b>3. Consent Agenda</b>	<b>Moved</b> by R. Bulman and <b>seconded</b> by J. Reid that the Consent Agenda be approved: <b>Minutes:</b> 3.1. Board of Directors: December 12, 2019 (draft) 3.2. Patient and Family Advisory Committee: December 9, 2019 and January 13, 2020 (draft) 3.3. Quality Committee of the Board: January 16, 2020 (draft) 3.4. Governance and Nominating Committee: January 9, 2020 and January 28, 2020 (draft) <b>Other:</b> 3.5. President and CEO Report 3.6. VP Corporate Services Report	Motion #20/2/2 Carried



# Lake of the Woods District Hospital

## Regular Meeting of the Board of Directors

AGENDA ITEMS	DISCUSSION	ACTION
	3.7. VP Patient Care and CNO Report	
<b>4. Strategy Items</b> 4.1. Cultural Safety and Humility Training	<ul style="list-style-type: none"> <li>Staff feedback survey results circulated.</li> <li>Received on the spot feedback from Elders after sessions waiting on collective feedback from KCA.</li> <li>Specific training on the care setting and humility will be explored.</li> <li>Staff attendance is being discussed at the leadership level.</li> <li>Training will be presented to professional staff through Grand Rounds.</li> <li>Planning team meets on March 5<sup>th</sup> to review survey results, look at trainer availability and schedule the next round of training. Goal is to have all staff through the mandatory training in two years.</li> </ul>	Information
4.2. Operational Review Update	<ul style="list-style-type: none"> <li>The updated Operational Review recommendation tracking spreadsheet was circulated. Good progress; goal is to complete by October 2020.</li> <li>The NWLHIN continues to monitor the progress, along with the LWDH Board of Directors.</li> </ul>	Information
4.3. LWDH Performance Dashboard	<ul style="list-style-type: none"> <li>Dashboard prepared by a small working group of Board Directors along with C. O'Flaherty, E. Mudry and R. Racette. The draft document was circulated and reviewed. Appreciation for the creation of the dashboard was expressed.</li> <li>Will determine whether "Peer Group", "Long Range Goal" and "Control Limit" columns will remain on the spreadsheet.</li> <li>Will identify whether the performance target is a peer target or LWDH-based.</li> <li>The complexities surrounding management of ALC patients was discussed (housing, long-term care, community care, worker shortage).</li> </ul>	Information
4.4. All Nations Hospital Project Update	<ul style="list-style-type: none"> <li>The focus for January/February has been community engagement.</li> <li>Community engagement survey has been developed.</li> <li>ANH website is live: <a href="http://anh.lwdh.on.ca">anh.lwdh.on.ca</a></li> <li>Posters and communication tools are being developed.</li> <li>Clinical service planning meetings will be held at LWDH from February 18 - 20, 2020, which will include front-line staff.</li> <li>Symposium day will be held in April 2020; C. O'Flaherty to clarify who would be attending (including Board Directors).</li> </ul>	Information
<b>5. Approval Items</b> 5.1. Election Process for Board Chair and Vice Chair	<p><b>Moved</b> by E. Stach and <b>seconded</b> by B. Lundy that the Board of Directors approves the election process for Board Chair and Vice-Chair as circulated.</p>	Motion #20/2/3 Carried
5.2. Board Director Recruitment Advertisement	<ul style="list-style-type: none"> <li>The table supports changing the closing date to March 31<sup>st</sup> and translating the advertisement through Kenora Chiefs Advisory.</li> <li><b>D. Hawes will be asked to review and bring in language around inclusivity.</b></li> <li>Deferred pending revisions; revisions will be brought to the March Board meeting.</li> </ul>	K. Stepanik Leave on Agenda  Deferred
5.3. CEO Evaluation Tool	<ul style="list-style-type: none"> <li>It was noted that the evaluation tool could be automated through Surge Learning.</li> <li>Deferred pending revisions; <b>revisions will be brought to the March Board meeting.</b></li> </ul>	Deferred  B. Lundy
<b>6. Discussion Items</b> 6.1. Quality and Patient Safety (Standing Item): Draft 2020 –	<ul style="list-style-type: none"> <li>Draft was circulated and discussed.</li> <li>Narrative will be revised.</li> <li>Revised plan will be brought to the March Board meeting.</li> </ul>	Deferred



## Lake of the Woods District Hospital Regular Meeting of the Board of Directors

AGENDA ITEMS	DISCUSSION	ACTION
2021 Quality Improvement Plan (QIP)		
<b>7. Next Meetings</b>	<ul style="list-style-type: none"><li>• <u>Governance &amp; Nominating</u>: February 19, 2020 at 3:00 p.m. in Ray's Office</li><li>• <u>Quality &amp; Patient Safety</u>: February 28, 2020 at 12:00 p.m. in the Boardroom</li><li>• <u>Board-to-Board Meeting with KCA</u>: March 4, 2020 at 5:00 p.m. in the Training Centre Classroom</li><li>• <u>Board Meeting</u>: March 12, 2020 at 5:00 p.m. in the Training Centre Classroom</li></ul>	Information
<b>8. Adjournment</b>	<b>Moved</b> by E. Stach the regular meeting be adjourned at 6:52 p.m.	Adjourned

\_\_\_\_\_  
Chair

\_\_\_\_\_  
President & CEO