



## Regular Meeting of the Board of Directors

<b>Date:</b> June 8, 2023	<b>Location:</b> Virtual	<b>Chairperson:</b> Brent Lundy	<b>Admin Support:</b> Lesley Hollis
<b>Time Meeting Called to Order:</b> 5:35 p.m.		<b>Time Meeting Adjourned:</b> 6:15 p.m.	
<b>Present:</b>			
Balajadia, Kaye: VP of Patient Services and CNO Boutette, Rita: LWDH Board Director Bulman, Robert: LWDH Board Director Diamond, Jaki: LWDH Board Director Doerksen, Lisa: LWDH Board Director Haney, Logan: LWDH Board Director Johanson, Nancy: LWDH Board Director		Kowal, Dr. Melanie: President of Medical Staff Lundy, Brent: LWDH Chair of the Board Moore, Dr. Sean: Chief of Staff O’Flaherty, Cheryl: VP of Operations and CFO Peterson, Wendy: LWDH Board Director Racette, Ray: President and CEO Richardson, Fred: LWDH Vice Chair	
<b>Regrets/Absent:</b>			
Brown, Nicole: LWDH Board Director Chapman, Charlene: LWDH Board Director		Rizk, Dr. Jean-Marc: Vice President of Medical Staff	

AGENDA ITEMS	DISCUSSION	ACTION
<b>1. Call to Order</b>	B. Lundy, Chair, called the meeting to order at 5:35 p.m.	Called to Order
1.1. Attendance and Welcome	B. Lundy welcomed all attendees to the meeting.	Information
1.2. Acknowledgement of Traditional Lands	The traditional lands of the Anishinaabe of Treaty Three and the Métis Nation were acknowledged.	
1.3. Approval of Agenda	<b>Moved</b> by F. Richardson and <b>seconded</b> by W. Peterson that the regular meeting agenda be approved with additions to 4.2 Dialysis Capacity; 4.3 Annual Report	Motion # 23/6/1 Carried
1.4. Declaration of Conflict of Interest	No conflict declared.	
<b>2. Consent Agenda</b>	<b>Moved</b> by N. Johanson and <b>seconded</b> by L. Doerksen that the Consent Agenda be approved as circulated: 2.1 Board of Directors: May 11, 2023 (draft) 2.2 Governance and Nominating Minutes: April 25, 2023 2.3 Audit and Finance Committee: June 2, 2023 (draft) 2.4 President and CEO Report 2.5 VP Patient Care Services and CNO Report 2.6 Chief of Staff Report	Motion # 23/6/2 Carried
<b>3. Strategy Items</b>		
3.1. <u>Quality and Patient Safety:</u> 3.1.1. LWDH Staffing Crisis	<ul style="list-style-type: none"> <li>• A briefing note was circulated.</li> <li>• The staffing crisis continues to be the most dominant current issue and will be for some time.</li> <li>• There are still high vacancies in areas such as ICU, ED, Nursing Resource Team, and inpatient units.</li> <li>• Agency nurses are still being utilized to keep services open.</li> <li>• In our last fiscal year, \$3.5M was spent on agency nurses and all associated costs. Until we can get positions filled, we will have to continue utilizing agency nurses.</li> <li>• For this summer, we negotiated with our unions a shift incentive to RN’s and RPN’s, to entice our own staff to pick up shifts, and help reduce our usage of agency nurses.</li> <li>• For summer long weekends, we have offered a shift incentive to any staff person who works those long weekends.</li> <li>• K. Balajadia provided an update on the NP Clinic. The goal is to provide an 8 hour clinic, 7 days a week, to assist with diverting the volumes of CTAS 4 and CTAS 5 through our ED. Clinic hours are currently variable as we establish the program.</li> <li>• Public communication will be circulated when the service is established.</li> </ul>	Information



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3.1.2. ED Closures and Strategies to Mitigate Closure	<ul style="list-style-type: none"> <li>• A briefing note was circulated on the state of ED physician staffing.</li> <li>• Unfortunately, we are more vulnerable going into this summer than we were last summer due to the loss of two more physicians at the end of July.</li> <li>• We received notice from the Minister of Health last week that locum incentives were approved, effective from April 1<sup>st</sup> to September 30<sup>th</sup>. This will hopefully help us attract locums to fill vacant shifts. As we have been paying those incentives to fill the shifts, the funds will be recovered with the approved funding.</li> <li>• There is a small group of locums who pick up shifts frequently; we would like to find a way to book them significantly in advance to assure our local pool of physicians that they will be assisted by locums.</li> <li>• This is also a pressing issue for the All Nations Health Partners table.</li> <li>• Due to our shortages, we are at risk of closing the ED, which could be devastating, given the distance we are from another major centre, and the level of care our ED provides this region.</li> <li>• S. Moore also provided an update on the status of the ED physician crisis.</li> <li>• The Board feels strongly that we need to inform and prepare the general public in the case of an ED closure.</li> <li>• W. Peterson suggested an Emergency Planning meeting with our community partners, so that our partners and community are aware of the plan.</li> <li>• A plan was developed last year and remains current. It includes communication with partners and the community in the event we are facing an actual closure.</li> <li>• R. Racette and C. O'Flaherty will meet with Minister Rickford tomorrow and update him on the ED crisis.</li> <li>• For the strategic consultant that we have engaged, this is one priority area to be advanced, the other being the approval of the new hospital project.</li> </ul>	Information
<b>4. Discussion Items</b>	<ul style="list-style-type: none"> <li>• None</li> </ul>	Defer
4.1. Briefing Note & Follow-up: May 18 Regional Services Council	<ul style="list-style-type: none"> <li>• F. Richardson noted the Regional Services Council normally meets quarterly but meetings were reduced due to COVID.</li> <li>• F. Richardson asked if any board member is interested in representing LWDH on the Regional Services Council.</li> <li>• <b>Lisa Doerksen offered to sit on the Regional Services Council.</b></li> <li>• F. Richardson will update the council.</li> </ul>	Information
4.2. Dialysis Capacity	<ul style="list-style-type: none"> <li>• K. Balajadia provided an update indicating we have received additional funding for patient expansion. This will add 2 chairs to the department, which will increase our capacity to 8 Dialysis chairs.</li> <li>• Currently procuring new machines and posting new positions.</li> <li>• The regional waitlist has 10 patients waiting for treatment in Kenora. The addition of 2 chairs would basically clear our local waitlist and allow us to provide care closer to home.</li> <li>• K. Balajadia updated the Board on the devastating news of the recent passing of 2 staff in Dialysis. Management has been working on supporting our staff.</li> </ul>	Information
4.3. Annual Report	<ul style="list-style-type: none"> <li>• R. Racette indicated the Annual Report for 2022/23 has been drafted and will be circulated to the Board for feedback.</li> <li>• A new format has been utilized by the editor, Charlene Kissick, to improve the quality of visual and graphic content, including utilization data. We look forward to feedback from the Board.</li> </ul>	Information



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AGENDA ITEMS	DISCUSSION	ACTION
	<ul style="list-style-type: none"> <li>Once approved, it will be posted on our external website and distributed to key partners and individuals.</li> </ul>	
<b>5. Decision Items</b>		
5.1. Professional Staff Privileges	<ul style="list-style-type: none"> <li>Dr. S. Moore provided an update on the professional staff privileges presented for approval.</li> <li><b>Motioned</b> by F. Richardson and <b>seconded</b> by N. Johanson for approval of regional staff privileges as presented.</li> </ul>	Motion # 23/6/3 Carried
5.2. /2023-2024 Board Meeting Dates	<ul style="list-style-type: none"> <li>Briefing note circulated with the 2023/24 meeting dates.</li> <li>Note there is no Board meeting in January.</li> <li>Board meetings will be in person.</li> <li><b>Motioned</b> by R. Bulman and <b>seconded</b> by L. Doerksen to approve the meeting dates as presented.</li> </ul>	Motion 23/6/4 Carried
5.3. President and CEO Annual Goals and Objectives	<ul style="list-style-type: none"> <li>R. Racette provided a thorough update on his goals and objectives over the last year and made the following points:               <ul style="list-style-type: none"> <li>Several recruitment successes with leadership positions.</li> <li>Succession planning is being considered more widely to ensure continuity of service.</li> <li>All evaluations will be completed this year.</li> <li>Work continues with cultural safety and humility training.</li> </ul> </li> <li><b>Motioned</b> by N. Johanson and <b>seconded</b> by F. Richardson to accept the President and CEO Annual Goals and Objectives as presented.</li> </ul>	Motion 23/6/5 Carried
5.4. Chief of Staff Annual Goals and Objectives	<ul style="list-style-type: none"> <li>S. Moore provided a thorough update on his goals and objectives over the last year and made the following points:               <ul style="list-style-type: none"> <li>Unfortunately, several pressing items have overtaken his workload, but he is hopeful to tackle some outstanding goals and objectives this upcoming year.</li> <li>Dyad Models are working well and improving their service.</li> <li>Work continues with Manitoba on cross border agreements.</li> <li>Planning to refresh the professional bylaws in the Fall.</li> <li>Disruptive physician behavior policy and procedure near completion.</li> </ul> </li> <li><b>Motioned</b> by J. Diamond and <b>seconded</b> by R. Boutette to accept the Chief of Staff Annual Goals and Objectives as presented.</li> <li><b>R. Racette and S. Moore will provide their feedback to Governance and Nominating on the annual evaluation process.</b></li> </ul>	Motion # 23/6/6 Carried
5.5. Hospital Service Accountability Agreement (H-SAA) Declaration of Compliance	<ul style="list-style-type: none"> <li>C. O'Flaherty provided a verbal update on the H-SAA Declaration of Compliance.</li> <li>Schedule D indicates the hospital and Board have obliged with all provisions and Acts.</li> <li>One exception was noted in the Appendix.</li> <li><b>Motioned</b> by J. Diamond and <b>seconded</b> by R. Boutette to accept the H-SAA Declaration of Compliance as presented.</li> </ul>	Motion # 23/6/7 Carried
5.6. Multi-Sector Service Accountability Agreement (M-SAA) Declaration of Compliance	<ul style="list-style-type: none"> <li>C. O'Flaherty provided a verbal update on the M-SAA Declaration of Compliance.</li> <li>The hospital and Board have obliged with all provisions and Acts and there are no exceptions to be reported.</li> <li><b>Motioned</b> by R. Bulman and <b>seconded</b> by L. Doerksen to accept the M-SAA Declaration of Compliance as presented.</li> </ul>	Motion # 23/6/8 Carried
5.7. Broader Public Sector Accountability Act	<ul style="list-style-type: none"> <li>C. O'Flaherty provided a verbal update on the BPSAA Attestation.</li> <li>We are required to report in detail on all consultants LWDH used over the fiscal year.</li> </ul>	Motion 23/6/9



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(BPSAA) Attestation	<ul style="list-style-type: none"> <li><b>Motioned</b> by W. Peterson and <b>seconded</b> by R. Boutette to accept the Broader Public Sector Accountability Act (BPSAA) Attestation as presented.</li> </ul>	Carried
6. Next Meeting	<ul style="list-style-type: none"> <li>Thursday, September 14, 2023, at 5:00 p.m., LWDH Training Centre Classroom.</li> </ul>	Information
7. <b>Adjournment</b>	<b>Moved</b> by J. Diamond that the regular meeting be adjourned at 6:15 p.m.	Adjourned

Brent Lundy, Board Chair

Ray Racette, President & CEO