



Regular Meeting of the Board of Directors

Date: September 14, 2023	Location: Virtual	Chairperson: Brent Lundy	Admin Support: Kaila Stepanik
Time Meeting Called to Order: 5:01 p.m.		Time Meeting Adjourned: 6:28 p.m.	
Present:			
Balajadia, Kaye, VP of Patient Services and CNO Boutette, Rita, LWDH Board Director Bulman, Robert, LWDH Board Director (via Teams) Doerksen, Lisa, LWDH Board Director Haney, Logan, LWDH Board Director Johanson, Nancy: LWDH Board Director (via Teams) Kantola, Rod, LWDH Board Director Lundy, Brent, LWDH Chair of the Board Moore, Dr. Sean, Chief of Staff (arrived at 5:03 p.m.) Mymko, Mark, LWDH Board Director O’Flaherty, Cheryl, VP of Operations and CFO Racette, Ray, President and CEO Richardson, Fred, LWDH Vice Chair Robertson, Lori, LWDH Board Director		Sara Sayed, LWDH Quality and Risk Specialist, Guest Lesley Brown, Accreditation Coordinator, Guest (arrived at 5:26 p.m.) Tim Davidson, Acadia Broadcasting, Guest	
Regrets/Absent:			
Brown, Nicole, LWDH Board Director Chapman, Charlene, LWDH Board Director Rizk, Dr. Jean-Marc, President of Medical Staff Olson, Dr. Meghan, Vice President of Medical Staff			

AGENDA ITEMS	DISCUSSION	ACTION
1. Call to Order	B. Lundy, Chair, called the meeting to order at 5:01 p.m.	Called to Order
1.1. Attendance and Welcome	B. Lundy welcomed all attendees to the meeting.	Information
1.2. Acknowledgement of Traditional Lands	The traditional lands of the Anishinaabe of Treaty Three and the Métis Nation were acknowledged.	
1.3. Roundtable Introductions	Roundtable introductions were held. Lori Robertson, Mark Mymko, and Rod Kantola, new Board Directors, were welcomed to the table.	Information
1.4. Approval of Agenda	Moved by L. Haney and seconded by F. Richardson that the regular meeting agenda be approved as circulated.	Motion # 23/9/1 Carried
1.5. Declaration of Conflict of Interest	Dr. S. Moore noted that he is one of the ED physicians for item #3.1.2. and will remove himself if deemed necessary.	Potential Conflict Declared
2. Consent Agenda	R. Racette provided a brief orientation for new Directors regarding the function and purpose of the Consent Agenda. Moved by L. Haney and seconded by N. Johanson that the Consent Agenda be approved as circulated: Minutes: <ul style="list-style-type: none"> 2.1. Board of Directors: June 8, 2023 (draft) 2.2. Quality, Patient Safety, and Risk Management Committee: May 8, 2023 (draft) 2.3. Governance and Nominating Committee: May 30, 2023 (draft) Other: <ul style="list-style-type: none"> 2.4. President and CEO Report 2.5. Chief of Staff Report 2.6. VP Operations and CFO Report 2.7. VP Patient Services and CNO Report 2.8. Media Release: State-of-the-art pediatric swallowing assessment and diagnostic imaging now available in Kenora 2.9. Letter of Support: NOSM University and McMaster University School of Rehabilitation Sciences Satellite Campus Partnership 	




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	<p>2.10. News Article: Doctor shortage leaves Northern Ontario emergency rooms on the brink of shutting down.</p> <p>2.11. LWDH Indigenous Patient Relations Department Brochure</p> <p>2.12. LWDH Integrated Risk Management Plan 2023 – 2025</p>	<p>Motion # 23/9/2 Carried</p>
<p>3. Strategy Items</p> <p>3.1. <u>Quality and Patient Safety:</u></p> <p>3.1.1. LWDH Staffing Crisis</p>	<ul style="list-style-type: none"> • R. Racette provided a brief overview of LWDH's staffing challenges during the COVID-19 Pandemic. • The current vacancy rate was reviewed; improvement was noted. ICU remains at critical staffing levels. • Due to a lack of staffing, LWDH has had to utilize agency nurses in order to staff the hospital. • Recruitment is ongoing. Exit interviews are being held with departing staff members. • Retention rates are tracked. • Recent statistics were circulated. • Update provided on the summer staffing incentives for RNs and RPNs under an agreement with ONA and CUPE 1781, and for all staff who worked over long weekends; these incentives will be evaluated. • LWDH continues to work with learners and are hopeful that this will result in recruitment. • Update provided on the NP Fast Track Clinic and the impacts on wait times, which have been positive to date. 	<p>Information</p>
<p>3.1.2. ED Closures and Strategies to Mitigate Closure</p>	<ul style="list-style-type: none"> • A briefing note was circulated. • LWDH has been identified as one of two hospitals in our region that cannot close as the consequences to our community would be too dire. • Currently tracking how many ED shifts are covered by local and locum physicians. Local physician staffing complement was reviewed. • Physician compensation was discussed and is an issue. LWDH's hourly rate has not been updated in 22 years and is no longer competitive with other rural hospital EDs. Discussions re: compensation are ongoing. • F. Richardson and R. Boutette will draft a thank you note to the ED staff and physicians on behalf of the Board of Directors. • LWDH will be utilizing 5th year residents through a moonlighting arrangement with Ontario Teaching Hospitals, and the residents will be supervised by Dr. S. Moore. This will assist with shift coverage. 	<p>F. Richardson R. Boutette</p>
<p>3.2. Strategic Planning Update</p>	<ul style="list-style-type: none"> • LWDH retained MNP to do the four (4) year strategic plan. The project is behind schedule as the community partner engagement took longer than expected. The final engagement session was concluded last week. We will shortly be moving to Stage 3, and this stage will fully engage the Board, the Strategic Planning Steering Committee and the Executive Team. • The new conclusion date will likely be near the end of the calendar year. 	<p>Information</p>
<p>4. Decision Items</p> <p>4.1. Professional Staff Privileges</p>	<p>Dr. S. Moore provided a brief orientation to credentialing for the new Directors. More information will follow in their orientation session.</p> <p>Moved by F. Richardson and seconded by R. Bulman that the Board of Directors approves the Professional Staff Privileges for the year ending December 31, 2023, as circulated.</p>	<p>Motion # 23/9/3 Carried</p>
<p>4.2. Board Committee Membership and Chairs</p>	<p>Moved by R. Boutette and seconded by R. Bulman that the Board of Directors approves the Board Standing Committee Membership and Chairs listing as circulated, which also includes an addition of a Director member position on the Quality, Patient Safety, and Risk Management Committee.</p>	<p>Motion 23/9/4 Carried</p> <p>K. Stepanik</p>

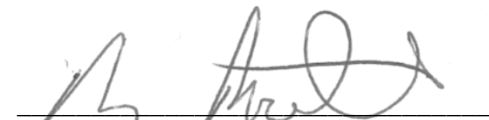


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	K. Stepanik will review the Patient and Family Advisory Committee Terms of Reference to confirm if there is a Director position that is empty and will edit the voting/ex-officio labels on the original.	
4.3. LWDH Ethics Framework	R. Racette reviewed the Ethics Framework, which was approved earlier by the Ethics Committee. Following discussion, it was felt this the new Ethics Framework will be a beneficial tool applicable to our hospital. LWDH will also be working with Lakehead University Centre for Healthcare Ethics on consultation and education, which will be extremely beneficial to our organization. Moved by F. Richardson and seconded by L. Robertson that the Board of Directors approves the LWDH Ethics Framework as circulated.	Motion 23/9/5 Carried
5. Next Meeting	Thursday, October 12, 2023, at 5:00 p.m. in the Training Centre Classroom or Microsoft Teams	Information
6. Adjournment	Moved by R. Boutette and seconded by L. Robertson that the regular meeting be adjourned at 6:28 p.m.	Adjourned



Brent Lundy, Chair



Ray Racette, President & CEO