



Regular Meeting of the Board of Directors

Date: March 14, 2024	Location: Training Centre Classroom/Virtual	Chairperson: Brent Lundy	Admin Support: Tanya Sumner
Time Meeting Called to Order: 5:04 p.m.		Time Meeting Adjourned: 5:43 p.m.	
Present:			
Austin, Serena, Kenora Miner and News (virtual) Balajadia, Kaye, VP of Patient Services and CNO Boutette, Rita, LWDH Board Director Bulman, Robert, LWDH Board Director Davidson, Tim, CJRL News (virtual) Haney, Logan, LWDH Board Director Johanson, Nancy, LWDH Board Director Kantola, Rod, LWDH Board Director Lundy, Brent, LWDH Chair of the Board Moore, Dr. Sean, Chief of Staff		Mymko, Mark, LWDH Board Director O'Flaherty, Cheryl, VP of Operations and CFO Racette, Ray, President and CEO Richardson, Fred, LWDH Vice Chair Robertson, Lori, LWDH Board Director Rizk, Dr. Jean-Marc, President of Medical Staff (virtual)	
Regrets/Absent:			
Brown, Nicole, LWDH Board Director Chapman, Charlene, LWDH Board of Director Olson, Dr. Meghan, Vice President of Medical Staff			

AGENDA ITEMS	DISCUSSION	ACTION
1. Call to Order	B. Lundy, Chair, called the meeting to order at 5:04 p.m.	Called to Order
1.1. Attendance and Welcome	B. Lundy welcomed all attendees to the meeting.	Information
1.2. Acknowledgement of Traditional Lands	The traditional lands of the Anishinaabe of Treaty Three and the Métis Nation were acknowledged.	
1.3. Approval of Agenda	Moved by R. Bullman and seconded by L. Robertson that the regular meeting agenda be approved as circulated.	Motion # 24/3/1 Carried
1.4. Declaration of Conflict of Interest	None.	None Declared
2. Consent Agenda	Moved by N. Johanson and seconded by R. Kantola that the Consent Agenda be approved as circulated: Minutes: 2.1. Board of Directors: February 8, 2024 (draft) 2.2. Governance and Nominating Committee: January 30, 2024 (draft) 2.3. Quality, Patient Safety, Risk Management Committee: January 12, 2024 Other: 2.4. President and CEO Report 2.5. Chief of Staff Report 2.6. VP Operations and CFO Report 2.7. VP Patient Services and CNO Report 2.8. LifeLabs – Now Entering Lab Results into OLIS 2.9. Dr. Velji Thank You and Follow Up from Previous Visit 2.10. Recommendations from OHA – Investment Needs for Small, Rural and Northern Hospitals 2.11. Media Release – New CT Exam Added to Slate of Services at LWDH 2.12. Media Release – Self-Identification at LWDH	Motion # 24/3/2 Carried
3. Strategy Items		
3.1. <u>Quality and Patient Safety:</u>		
3.1.1. LWDH Staffing Crisis	<ul style="list-style-type: none"> • Detailed update provided by service area. • Reporting a further decline in the overall vacancy rate, which is at 12%. 	Information



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	<ul style="list-style-type: none"> ICU has experienced periodic shift closures due to staff shortage and we continue to use agency nurses in this area. Discussion regarding recruiting the entire class of RN graduates from Seven Generations for a May start. 	
3.1.2. ED Closures and Strategies to Mitigate Closure	<ul style="list-style-type: none"> Briefing Note provided. An achievement that the Professional Staff have kept the Emergency Department open. Locum incentives have been extended, but we are unsure what the amount is. Without further funding, it will be challenging to get locums to commit to shifts at LWDH. Residents have been assisting in the Emergency Department as a part of their training and education. The extra assistance in the department has been greatly appreciated. 	Information
3.2. Strategic Planning Update	<ul style="list-style-type: none"> The draft Strategic Plan will be shared at the In-Camera meeting with Board Directors. Target for final approval will be at the April meeting. 	Information
3.3. Integration of Changes Recovery Home with LWDH	<ul style="list-style-type: none"> Update shared on the status of the integration of Changes Recovery Home with LWDH. The integration has been advanced to a good place after several items were negotiated with Ontario Health North. LWDH doesn't have the ability to meet the March 31, 2024 deadline currently due to outstanding approvals. The intent is to complete the integration by the end of May 2024. The Ontario Health Board is meeting on March 27, 2024 for the final approval process. 	Information
4. Decision Items		
4.1 Quality Improvement Plan for 2024/25 with Narrative	<ul style="list-style-type: none"> The Quality Improvement Plan for 2024/25 was circulated, reviewed, and discussed. Motion by F. Richardson and seconded by L. Robertson to approve the Quality Improvement Plan for 2024/25. 	Motion # 24/3/3 Carried
4.2 Recommendations from Governance and Nominating regarding CEO exit interview and Chief of Staff evaluation.	<ul style="list-style-type: none"> The annual requirement for the CEO and Chief of Staff evaluation is being planned. Due to the unique circumstances of Ray Racette's retirement, it is recommended that an exit interview take place instead of an evaluation. Motion by R. Bullman and seconded by M. Mymko to approve the recommendation from the Governance and Nominating committee to complete an exit interview instead of a CEO evaluation for Ray Racette. 	Motion # 24/3/4 Carried
4.3 Quality, Patient Safety, Risk Management Committee Terms of Reference: Update to Membership	<ul style="list-style-type: none"> Motion by R. Boutette and seconded by L. Robertson to approve the addition of Meghan Underwood, Quality Improvement Decision Support Specialist to the Quality, Patient Safety, Risk Management Committee Terms of Reference. 	Motion # 24/3/5 Carried
5. Next Meeting	Thursday, April 11, 2024, at 5:00 p.m. in the Training Centre Classroom or Microsoft Teams.	Information
6. Adjournment	Moved by L. Haney that the regular meeting be adjourned at 5:43 p.m.	Adjourned



Lake of the Woods
District Hospital

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Brent Lundy, Chair

Ray Racette, President & CEO