

LAKE OF THE WOODS DISTRICT HOSPITAL
Regular Meeting of the Board of Directors
Thursday, November 4, 2004, Hospital Boardroom

PRESENT: A. Cameron, M. Balcaen, B. Fairfield, H. Hulsbosch, H. Kasprick, R. Lamb, M. Lundin, K. MacDonald, S. Moore, F. Penner (Chair), S. Proudlove, J. Reid, D. Schwartz, L. Brown, L. A. Brown, M. Mymryk

REGRETS: J. Kowbel, P. Sarsfield, G. Kaskiw

GUEST: B. Raby, Manager Patient Information Services and Hospital Privacy Officer

AGENDA ITEMS	DISCUSSION	ACTION
1. Call to Order	F. Penner called the meeting to order at 5:02 p.m.	
2. Adoption of Agenda	Moved by B. Fairfield and seconded by J. Reid that the agenda be adopted as circulated.	Motion#04/11/1 Carried
3. Adoption of Minutes	Moved by J. Reid and seconded by B. Fairfield that the minutes of the regular meeting of the Board of Directors held on October 7, 2004 be adopted as circulated.	Motion#04/11/2 carried
4. Ownership Linkage	M. Balcaen provided details of a presentation made to the Kenora Rotary Club on October 25, 2004. Rotary members were given updates on the CT scanner, the new bone mineral densitometry service, physician recruitment and other hospital services.	Information
5. Board Education	B. Raby, Privacy Officer for the hospital presented information on the Bill 31, Personal Health Information Protection Act, enacted November 1, 2004. (Information attached.) Guidelines and a "toolkit" have been provided to hospitals by the OHA that are being utilized in the development of our privacy policy, brochures and other methods of communicating information to patients. This "toolkit" will also assist us in clarifying our roles and responsibilities and in the implementation of the legislation. B. Raby was thanked for her efforts in arranging a Privacy workshop with presenter Michael Bay, open to community agencies and held November 2, 2004.	Information
6. Ends Items for Decision	F. Penner provided Board members with a summary of discussions from the Governance Committee meeting relating to future plans for the establishment of ownership linkages. Each Board member was requested to identify organizations in the community with whom Board linkages should be formed. Suggestions are to be submitted to S. Winter for compilation and will be presented for review at the next Governance Committee meeting.	For plan development at the next Governance meeting
7. Board-CEO Relationship Items for Decision	The CEO Compensation Committee will consist of R. Lamb, H. Kasprick, B. Fairfield, D. Schwartz, A. Cameron and F. Penner. Drs. Moore and MacDonald declared a conflict of interest but volunteered to bring evaluation comments from medical staff if required. Committee members will be informed of a meeting date.	Information
8. Consent Agenda	Moved by B. Fairfield and seconded by M. Lundin that the Board of Directors approve the study entitled "Training Counsellors in the Congruence Model of Couple Therapy: An Evaluation Study".	Motion#04/11/3 Carried
	Moved by J. Reid and seconded by B. Fairfield that the Board of Directors approve the research study entitled "ER Department Asthma Care Project – Outcomes Research".	Motion#04/11/4 Carried
	Moved by B. Fairfield and seconded by M. Lundin that the Board of Directors approve the appointment of Dr. Tim Wehner to the position	Motion#04/11/5 carried

	of Chief of Medical Services.	
9. Information Requested by the Board	<p>CEO Report M. Balcaen gave a detailed verbal review of his report as attached. Updates included:</p> <p>J. Reid, Board Vice Chair and a senior manager will be attending a Local Health Integration Network workshop in Thunder Bay on November 25, 2004. Various community organizations have written a letter to the Ministry of Health under the signature of the Kenora Health Providers Group outlining concerns regarding the boundaries of the North West LHIN (ie from Manitoba border to White River). A copy of this letter will be copied to Board members for their information.</p> <p>Chief of Staff Report S. Moore provided a verbal review of his report as attached.</p> <p>With the upcoming implementation of the Risk Management software, the Board was asked to consider what information relating to risk management would they like to receive on a regular basis.</p>	
10. Board Self Evaluation	<p>Sample "Board Meeting Self Evaluation" forms were distributed for review. This form may be used as is or revised.</p> <p>If Board members have specific items they would like included on an upcoming Board agenda the "Request for Inclusion on Board Agenda" form may be completed and submitted to S. Winter prior to the meeting. This does not preclude Board members from adding agenda items at the meeting.</p>	Information
11. AJOURNMENT	Moved by S. Proudlove that the meeting be adjourned at 6:15 p.m.	

Chair
/sw

Executive Director