

**LAKE OF THE WOODS DISTRICT HOSPITAL**  
**Regular Meeting of the Board of Directors**  
Thursday, January 6, 2004, Hospital Boardroom

**PRESENT:** M. Balcaen, B. Fairfield, G. Kaskiw, H. Kasprick, J. Kowbel, R. Lamb, M. Lundin, K. MacDonald, S. Moore, F. Penner (Chair), S. Proudlove, J. Reid, P. Sarsfield, D. Schwartz, L. Brown, L. A. Brown, M. Mymryk

**REGRETS:** H. Hulsbosch

**ABSENT:** A. Cameron

AGENDA ITEMS		ACTION
1. Call to Order	J. Reid, Vice Chair, called the meeting to order at 5:03 p.m.	
2. Adoption of Agenda	<b>Moved</b> by J. Reid and <b>seconded</b> by H. Kasprick that the agenda be adopted as circulated.	Motion#04/12/1 Carried
3. Adoption of Minutes	<b>Moved</b> by H. Kasprick and <b>seconded</b> by B. Fairfield that the minutes of the regular meeting of the Board of Directors held on November 4, 2004 be adopted as circulated.	Motion#04/12/2 carried
4. Ownership Linkage	J. Reid provided details of the Governance Committee meeting held on November 18, 2004 relating to plans to develop ownership linkages within the community.	Information
5. Board Education	The presentation on Palliative Care was not provided as Jan Longe, Palliative Care Nurse, was unable to attend the meeting.	Information
6. Ends Items for Decision	No items	
7. Governance Process Items for Decision	No items	
8. Executive Limitations Items for Decision	No items	
9. Board-CEO Relationship Items for Decision	A report from the CEO Compensation Committee was provided by F. Penner. Information from M. Balcaen and the OHA will be reviewed before a recommendation is brought to the Board for consideration.	Information
10. Consent Agenda	<p><b>Moved</b> by S. Moore and <b>seconded</b> by H. Kasprick that the Board of Directors approve the following privileges as recommended by the Medical Advisory Committee and in accordance with the Professional Staff Bylaws:</p> <p>Associate Professional Staff Privileges for Emily Mae Duggan, Extended Class Nurse for the period January 1 – December 31, 2005.</p> <p>The following criteria for the above nurse practitioner have been verified in accordance with the Professional Staff Bylaws:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Proof of current professional liability coverage</li> <li><input type="checkbox"/> Character and medical competence of the nurse practitioner</li> <li><input type="checkbox"/> Written verification of the nurse practitioner's current active license from the College of Nurses of Ontario</li> </ul>	Motion#04/12/3 Carried
11. Monitoring CEO Performance	No report	
12. Monitoring Chief of Staff Performance	No report	
13. Monitoring Board	No report	

<b>Performance</b>		
<b>14. Information Requested by the Board</b>	<p><b>CEO Report</b> M. Balcaen gave a detailed verbal review of his report (attached). Updates included:</p> <p>- M. Balcaen and J. Reid will be attending a workshop on LHIN's in Thunder Bay on Dec. 10<sup>th</sup>. Participants will be asked to identify three items within administrative and support services and clinical services that could be improved upon as the result of the implementation of LHIN's</p> <p><b>Chief of Staff Report</b> S. Moore provided a verbal review of his report (attached).</p> <p><b>Chair's Report</b></p> <p>D. Schwartz circulated a report on sessions which he attended at the OHA Convention in Toronto in November (attached). (A report by R. Lamb will be circulated to Board members in upcoming Board mailing.)</p> <p>D. Schwartz will develop for discussion at the next Governance Committee meeting, a draft Executive Limitations policy to minimize adverse environmental effects as the result of hospital operations.</p> <p>F. Penner announced the resignation of Stephen Proudlove from the Board of Directors. Board members were asked to consider potential options for replacement. The need for legal expertise was noted.</p> <p>Dr. P. Sarsfield suggested that the Minister of State (Public Health) Carolyn Bennett (interested in northern and aboriginal issues) and Dr. David Butler-Jones, Chief Public Health Officer for Canada (now located in Winnipeg MB) be invited to visit Kenora to discuss local health issues. The invitation would be generated from the Kenora Health Providers Group.</p>	
<b>15. Board Self Evaluation</b>	Board members were encouraged to review the form for self evaluation and be prepared to utilize this process in the future.	Information
<b>11. AJOURNMENT</b>	<b>Moved</b> by S. Moore that the meeting be adjourned at 6:00 p.m.	

Chair  
/sw

Executive Director