

LAKE OF THE WOODS DISTRICT HOSPITAL
Regular Meeting of the Board of Directors
Thursday, December 1, 2005, Hospital Boardroom

PRESENT: M. Balcaen, B. Fairfield (arr. 6:07 p.m.), H. Kasprick, J. Kowbel, R. Lamb, M. Lundin, Dr. K. MacDonald, Dr. S. Moore, F. Penner (Chair), J. Reid, D. Schwartz, L. Brown, L.A. Brown, M. Mymryk

REGRETS: G. Kaskiw, A. Cameron, E. Skead, P. Sarsfield

ABSENT: H. Hulsbosch

GUEST: M. Copenace, Manager Aboriginal Services

AGENDA ITEMS		ACTION
1. Call to Order	F. Penner, Board Chair, called the meeting to order at 5:07 p.m.	
2. Appointment of Meeting Monitor	Rather than appointing a member to monitor discussion at the meeting, it was suggested that a discussion take place at the end of the in-camera session regarding the Board's progress with Policy Governance.	Information
3. Adoption of Agenda	Moved by R. Lamb and seconded by D. Schwartz that the regular meeting agenda be adopted as circulated.	Motion#05/12/1 Carried
4. Board Elections	<p>Elections for the positions of Board Chair, Board Vice Chair and Secretary-Treasurer for one-year terms of office took place.</p> <p>M. Balcaen assumed the position of Chair and called for nominations from the floor for the position of Board Chair.</p> <p>Moved by D. Schwartz and seconded by R. Lamb that Ferg Penner be nominated for the position of Chair of the Board of Directors.</p> <p>There being no further nominations, it was moved by R. Lamb and seconded by S. Moore that nominations for the position of Board Chair be closed.</p> <p>Ferg Penner was acclaimed Chair of the Board of Directors.</p> <p>F. Penner assumed the position of Chair and called for nominations from the floor for the position of Board Vice Chair.</p> <p>Moved by M. Lundin and seconded by J. Kowbel that Joan Reid be nominated for the position of Vice Chair of the Board of Directors.</p> <p>There being no further nominations, it was moved by R. Lamb and seconded by K. MacDonald that nominations for the position of Board Vice Chair be closed.</p> <p>Joan Reid was acclaimed Vice Chair of the Board of Directors.</p> <p>Moved by J. Reid and seconded by S. Moore that Mark Balcaen be appointed Secretary-Treasurer of the Board of Directors.</p>	<p>Motion#05/12/2 Carried</p> <p>Motion#05/12/3 Carried</p> <p>Motion#05/12/4 Carried</p> <p>Motion#05/12/5 Carried</p> <p>Motion#05/12/6 Carried</p>
5. Adoption of Minutes	Moved by D. Schwartz and seconded by R. Lamb that the minutes of the regular meeting of the Board of Directors held on November 3, 2005 be adopted as circulated.	Motion#05/12/7 carried
6. Ownership	J. Kowbel reported that a copy of a Women's Place study has been	Information

<p>Linkages</p>	<p>received which identifies the recruitment of a gynecologist and additional family practitioners to our community as priorities for this group. As other parties contacted for linkage sessions have not yet responded, J. Kowbel will follow up with them by telephone.</p> <p>F. Penner informed members that the Minto Area Single Mothers' Group is interested in presenting to the Board in the new year and will contact Administration regarding a date. A. Cameron has agreed to followup with the Chief of Whitedog regarding a meeting with representatives of that community.</p>	
<p>7. Board Education</p>	<p>7.1 Aboriginal Health Conference J. Kowbel thanked the Board for the opportunity to attend the Aboriginal Health Conference which took place in Thunder Bay in October. It was noted that concerns raised at this conference relating to aboriginal health care were similar to those noted at the recent First Nations Summit. Of additional concern is the way in which First Nations will fit into the new Local Health Integration Networks (LHIN). M. Copenace, Manager of Aboriginal Services provided similar comments but also noted his disappointment with the lack of participation at this conference by other hospital staff.</p> <p>M. Copenace provided board members with a report outlining functions and responsibilities (see attached) of the Aboriginal Services department. A list of the cultural workshops and sessions held over the last three years was also included. New initiatives for the program include the implementation of exchange work experiences between First Nations community CHR's and hospital staff and the development of an orientation package specific to First Nations for circulation to new staff. Discussion took place regarding the Aboriginal Health Advisory Committee and frustrations relating to sporadic participation by first nations representatives and hospital staff and limited participation by staff in the cultural workshops and sessions.</p>	<p>Information</p>
<p>8. Governance Process Items for Decision</p>	<p>After Board review of GP-5 Board Job Description, it was agreed that there was no need to change the policy.</p> <p>Moved by J. Reid and seconded by R. Lamb that after Board review of policy GP-6 Chairperson's Role, the policy has been amended as follows:</p> <p>1.3 The procedural authority in case of a dispute will be <u>delete</u>: King and Kerr: concise Procedures for Meetings, 2nd Edition, 1996; <u>replace with</u>: as outlined in policy GP-17 Rules of Order.</p> <p>2.1 The Chairperson is empowered to chair Board meetings with all the commonly accepted power of that position (<u>delete</u> e.g., ruling, recognizing; <u>replace with</u>: see GP 17 Rules of Order)</p> <p>2.2 The Chairperson has no authority to make decisions about policies created by the Board <u>delete</u>: with; <u>replace with</u>: regarding Ends and Executive Limitations policy areas. ...</p> <p>Revised policy to be circulated for inclusion in Policy manual.</p> <p>Board Succession Planning – As per previous discussions, the Board is investigating a change in the number of elected members from the City of Kenora from ten(10) to eight(8) in order to facilitate the appointment of two(2) representatives from the unorganized territories surrounding the city. M. Balcaen has consulted with M. Watts, the hospital's legal counsel, who is currently developing a paper outlining</p>	<p>Motion#05/12/8 Carried</p>

	the process to be followed for this revision in advance of the November 2006 municipal election. M. Watts will participate in the next Board meeting by teleconference to discuss the process in more detail. (An OHA video for trustees will be ordered along with copies of the OHA's Guide to Good Governance.)	
9. Monitoring CEO Performance	<p>Moved by M. Lundin and seconded by R. Lamb that the Board of Directors has read and accepted the monitoring report on E-2 Health Babies and Families.</p> <p>Lengthy discussion followed regarding whether this End goes beyond the scope of the hospital as it has limited control over the determinants of health during pregnancy. If it is agreed that the hospital has substantial influence in this area, data to substantiate compliance of this End must be identified. It was felt that although there are few harm reduction strategies employed here (methadone clinic, general care through the emergency department for those pregnant women presenting there), every opportunity to educate must be taken. In conclusion, it was agreed that Board members contemplate the content of this End in preparation for discussion at the Board retreat scheduled for January.</p> <p>EL-9 will be submitted at the next meeting.</p>	Motion#05/12/9 carried
10. Executive Limitations Items	Moved by S. Moore and seconded by K. MacDonald that Policy EL-4 Treatment of Clients be approved as revised (Attachment #1).	Motion#05/12/10 Carried
11. Information Requested by the Board	<p>CEO Report M. Balcaen's report was circulated for review. (Attachment #2)</p> <p>Chief of Staff Report The Chief of Staff report was circulated for review. (Attachment #3). After a discussion of the physician staffing crisis in the Emergency department, it was suggested that a public relations strategy should be developed to increase public awareness of the issues and confirm that the hospital is a limited resource.</p> <p>Dr. MacDonald informed Board members that undergraduates from the new Northern Ontario School of Medicine will be at LWDH doing a rotation in pathology.</p> <p>OHA Conference Report – Written reports were submitted by R. Lamb (Attachment #4) and D. Schwartz (Attachment #5). A brief verbal report was provided by F. Penner.</p>	Information
12. Adjournment	Moved by B. Fairfield and seconded by H. Kasprick that the meeting be adjourned at 6:35 p.m.	Motion#05/12/11 carried

Chair
/sw

Chief Executive Officer