

LAKE OF THE WOODS DISTRICT HOSPITAL
Regular Meeting of the Board of Directors
Thursday, September 6, 2007, 5:03 p.m. Boardroom

PRESENT: B. Anderson, M. Balcaen, D. Baldwin, J. Clarke, R. Lamb, Dr. K. MacDonald, M. Matheson, B. McCallum, O. Mejia, J. Reid (Chair), F. Richardson, Dr. S. Sas, L. Brown

REGRETS: A. Cameron, C. Edie, Dr. J. Kroeker, E. Skead, C. Gasparini, M. Mymryk

AGENDA ITEMS	DISCUSSION	ACTION
1. Call to Order	J. Reid, Chair, called the meeting to order at 5:03 p.m. Board members were thanked for their efforts with regard to community engagement activities to date.	
2. Adoption of Agenda	Moved by D. Baldwin and seconded by M. Matheson that the regular meeting agenda be adopted as circulated.	Motion#07/9/1 Carried
3. Adoption of Minutes	Moved by D. Baldwin and seconded by M. Matheson that the minutes of the regular meeting of the Board of Directors held on June 7, 2007 be adopted as circulated.	Motion#07/9/2 Carried
4. Presentations	Community Engagement Results J. Clarke provided a powerpoint presentation (Attachment #1) which summarized background and results of the project that the Board of Directors had set for themselves early in the year to gather data from the public to assist them in their upcoming strategic planning exercise. It was suggested that results of this exercise be communicated to the Family Health Team and other healthcare organizations to assist them in their individual strategic planning. J. Clarke was thanked for his leadership and hard work in this project.	Information
5. Governance Process Items	5.1 Board Appointee Recruitment Update J. Reid reported that previous advertisements for interested board members have yielded minimal results. As a result, Board members were requested to consider individuals who may be interested/willing to serve as members on the board and submit those names to J. Reid for follow up. 5.2 Introduction of Vice Chair Election Process It was requested that board members consider nominations to the position of vice chair in anticipation of the formal election process for that position at the October Board meeting.	Submit names to J. Reid Information
6. Consent Agenda	Moved by J. Clarke and seconded by F. Richardson that the Consent Agenda be approved.	Motion#07/9/3 Carried
7. Board-CEO Relationship	7.1 BC-3 Delegation to the Chief Executive Officer After review of policy BC-3 Delegation to the Chief Executive Officer Unity of Control, it was agreed that there was no need to change the policy.	Information
8. Ends Items	8.1 Strategic Planning Update The strategic planning session will take place on Friday, September 14, from 4:00 to 9:00 p.m. and Saturday, September 15 from 8:30 a.m. to 4:00 p.m. in the Hospital Boardroom.	Information
9. Monitoring CEO Performance	9.1 EL-2 Financial Condition & Activities Moved by K. MacDonald and seconded by D. Baldwin that the Board of Directors has read and accepted the monitoring report on EL-2 Financial Condition & Activities.	Motion#07/9/4 carried

	<p>As noted in J. Moore's coaching report for the June 7th meeting, future motions accepting monitoring reports will include specifics of the approval ie. has met with reasonable level of compliance, etc.</p> <p>M. Balcaen confirmed that he would respond to Board members by email regarding a variance of \$90,000 from last year to this in Schedule 1 - Other Revenue and Recoveries.</p> <p>9.2 EL-4 Treatment of Clients</p> <p>Moved by R. Lamb and seconded by O. Mejia that the Board of Directors has read and accepted the monitoring report on EL-4 Treatment of Clients.</p> <p>Dr. MacDonald provided board members with details regarding an increase in the cases of tuberculosis in our district and in North America.</p> <p>It was suggested that in order to clarify the approval process for research studies in Item # 7, the sixth column in the evidence table could read "Recommendation by Ethics to Senior Staff – Approved/Not Approved".</p>	<p>M. Balcaen to respond to Board members</p> <p>Motion#07/9/5 carried</p>
10. Information Requested by the Board	<p>10.1 CEO Report</p> <p>M. Balcaen's report was circulated for review. (Attachment #2)</p> <p>Additional comments: Major variances within the recently released Hospital Report are being investigated. A full presentation will be made to the board at a future date. In response to a question, M. Balcaen confirmed that comparison with peer hospitals is a better indicator than that with the LHIN.</p> <p>M. Balcaen noted that the Hospital Annual Planning Submission is due to be submitted by October 31, 2007. The difficulty in accurately identifying cost implications of the non emergent patient transfer issue was noted but must be incorporated into the plan.</p> <p>J. Clarke congratulated staff for the success of the Hand Hygiene Program in our facility. A letter of commendation will be sent to Susan McLeod, Program Coordinator.</p>	Information
11. Adjournment	<p>Moved by B. Anderson that the regular meeting be adjourned at 6:25 p.m.</p>	Motion#07/9/6 Carried

Chair

Chief Executive Officer

/sw