

LAKE OF THE WOODS DISTRICT HOSPITAL
Regular Meeting of the Board of Directors
Thursday, January 8, 2009, Boardroom

PRESENT: B. Anderson, M. Balcaen, J. Clarke, Dr. K. MacDonald, M. Matheson, B. McCallum, D. Munro, Dr. Reed-Walkiewicz, J. Reid, F. Richardson (Acting Chair), R. Thompson, L. Brown

REGRETS: D. Baldwin, A. Cameron, O Mejia, C. Gasparini, M. Mymryk

ABSENT: Dr. S. Sas

| AGENDA ITEMS | DISCUSSION | ACTION |
|---|---|-----------------------|
| 1. Call to Order | F. Richardson, Acting Chair, called the meeting to order at 5:00 p.m. | |
| 2. Adoption of Agenda | Moved by B. Anderson and seconded by J. Clarke that the regular meeting agenda be adopted as amended. #10 – deferred ; Item #8 Addition to consent agenda. | Motion#09/1/1 carried |
| 3. Self Evaluation of Governance Process | <p>3.1 Meeting Monitor Report</p> <p>The December 4, 2008 meeting monitor report, completed by F. Richardson, was circulated for review (Attachment #3.1).</p> <p>3.2 January Meeting Monitor</p> <p>Dr. K. MacDonald was appointed meeting monitor for the current meeting.</p> | |
| 4. Adoption of Minutes | Moved by J. Clarke and seconded by B. Anderson that the minutes of the regular meeting of the Board of Directors held on December 4, 2008 be adopted as circulated. | Motion#09/1/2 carried |
| 5. Business Arising | No business arising. | |
| 6. Process /Priority Setting | J. Clarke provided a brief review of material discussed at the December meeting of the Board. Issues/challenges identified at that meeting as priorities for the Board were consolidated based on duplication or similarities. The resultant seven items will now be prioritized and will assist the Board in determining their future focus. (Presentation - Attachment #6) | |
| 7. Education | <p>The most current Medical Manpower Plan had been circulated to Board members in the fall of 2008. Dr. MacDonald reviewed for members, details within that document which included geographic and demographic limitations to the plan, a summation of existing professionals at the time of circulation of the document and an outline of the scope of services provided by these professionals recognizing that many have multiple roles.</p> <p>Recommendations within the plan included:</p> <p>#1 – that LWDH continue to support of recruitment initiatives for general practitioners, a general internist, a radiologist, 2nd psychiatrist</p> <p>#2 – that LWDH continue to seek support for alternate payment plans for physicians</p> <p>#3 – that LWDH continue to support training of medical students and residents through Northern Ontario School of Medicine, etc.</p> <p>#4 – a review and update of plan annually</p> <p>Discussion followed regarding initiatives employed by both by the hospital and by the Kenora Health Professionals Recruitment and</p> | |

| | | |
|--|---|------------------------------|
| | Retention Committee (a committee comprised of volunteer representatives from a variety of local organizations) in recruiting professionals to our community. To be raised at next meeting of KHPRRC | |
| 8. Consent Agenda | Moved by J. Clarke and seconded by J. Reid that the consent agenda be approved. | Motion#09/1/3 carried |
| 9. Ownership/ Linkages | 9.1 Update Meeting with City of Kenora Economic Development Committee – not yet scheduled. Wabaseemoong Health Fair – re-scheduled to Tuesday, Jan. 27, 2009. Seniors Coalition – Jan. 14, 2009 | |
| 10. Governance Process Items for Decision | 10.1 Update on Board Election Process Research Deferred to in-camera meeting. | |
| 11. Executive Limitations Items | 11.1 EL-4 Treatment of Clients – for Review After review of policy EL-4 Treatment of Clients, it was Moved by B. Anderson and seconded by J. Clarke that Item #1.2 be revised as follows: “Allow services to be delivered in a manner insensitive to the patients’ culture . (add: “ <i>the</i> ”; delete: “cultural characteristics” and replace with “ <i>culture</i> ”). Revised policy to be circulated. | Motion#09/1/4 carried |
| 12. Monitoring CEO Performance | 12.1 EL-4 Treatment of Clients Moved by J. Reid and seconded by B. McCallum that the Board of Directors has assessed the monitoring report on EL-4 Treatment of Clients and found that it demonstrated compliance with a reasonable interpretation of the policy, except for areas reported as non-compliant. Indicators to show compliance with regard to access to spiritual care will continue to be developed. Comments: 1.2 – Board members were informed that the survey used was developed in house with the assistance of the Aboriginal representative on the board to ensure sensitivity and relevance of questions. An explanation of the variance in results between this survey and the Hospital Report Series survey to similar questions will be included in the next report. 7.2 – Ministry of Health reporting requirements and benchmarks are currently used as the base for demonstrating compliance in this area. As per the request of the Board, L. Brown will attempt to develop indicators which will also demonstrate compliance with PIDAC. 7.3 – It was requested that for the next report references to “nurses” be revised to reflect all staff. | Motion#09/1/5 carried |
| 13. Monitoring Board Performance | 13.1 BC-4 Monitoring CEO Performance Report by B. McCallum was circulated for review prior to the meeting. Discussion took place regarding alternate methods of CEO evaluation other than that within the Policy Model of Governance. Further discussion will take place during the in-camera meeting following. | Further discussion in-camera |

| | | |
|---|---|---------------|
| 14. Information Requested by the Board | 14.1 President & CEO Report M. Balcaen reviewed his report as circulated. (Attachment #14.1). 14.2 Chief of Staff Report Dr. MacDonald's report will be provided incamera. | Information |
| 15. Adjournment | Moved by Dr. K. MacDonald and seconded by J. Reid that the regular meeting be adjourned at 6:50 p.m. | Motion#09/1/6 |

Chair
/sw

President & CEO