

LAKE OF THE WOODS DISTRICT HOSPITAL
Regular Meeting of the Board of Directors
Thursday, March 5, 2009, Boardroom

PRESENT: B. Anderson, M. Balcaen, D. Baldwin (Chair), J. Clarke, Dr. K. MacDonald, M. Matheson, B. McCallum, O. Mejia, Dr. S. Reed-Walkiewicz, F. Richardson, L. Brown, C. Gasparini, M. Mymryk

REGRETS: A. Cameron, D. Munro, J. Reid, Dr. S. Sas, R. Thompson

AGENDA ITEMS	DISCUSSION	ACTION
1. Call to Order	D. Baldwin, Chair, called the meeting to order at 5:02 p.m.	
2. Adoption of Agenda	Moved by F. Richardson and seconded by B. Anderson that the regular meeting agenda be adopted as circulated.	Motion#09/3/1 Carried
3. Self Evaluation of Governance Process	<p>3.1 Meeting Monitor Report</p> <p>The February 5, 2009 meeting monitor report, completed by B. McCallum, was circulated for review.</p> <p>3.2 March Meeting Monitor</p> <p>F. Richardson was appointed meeting monitor for the current meeting.</p>	
4. Adoption of Minutes	Moved by B. Anderson and seconded by F. Richardson that the minutes of the regular meeting of the Board of Directors held on February 5, 2009 be adopted as circulated.	Motion#09/3/2 carried
5. Business Arising	<p>5.1 Introductory Statement for Policy GP 8.2</p> <p>As J. Reid had taken responsibility for this item and was not in attendance, this item was deferred to the April meeting.</p> <p>5.2 Update on Liaison Position with Paterson Medical Clinic</p> <p>After discussion with D. Parfitt, Chair of the Paterson Medical Clinic Board of Directors, D. Baldwin recommended that an elected board representative fill the vacant liaison position on the Medical Clinic board. B. McCallum agreed to fill this position.</p>	<p>Deferred to April meeting</p> <p>Information</p>
6. Education	<p>Programs & Services Survey Results</p> <p>As J. Reid had taken responsibility for this item and was not in attendance, this item was deferred to the April meeting.</p>	Deferred to April meeting
7. Education Committee Update	<p>B. Anderson reviewed the proposed budget noting that although the budget total will remain at \$40,000, there have been revisions to specific allocations to better reflect board spending needs.</p> <p>Moved by F. Richardson and seconded by B. Anderson that the proposed 2009/2010 Board of Directors budget of \$40,000 be approved.</p> <p>The 2009 Governance Action Plan was circulated prior to the meeting for review (attached). It was noted by M. Matheson that the plan was developed using information, comments and identified gaps contained within the accreditation documents.</p> <p>Moved by F. Richardson and seconded by J. Clarke that the 2009</p>	<p>Motion#09/3/3 carried</p> <p>Motion#09/3/4</p>

	Governance Action Plan be approved as presented.	carried
8. Ownership/ Linkages	8.1 Update J. Clarke noted that he is in the process of developing a list of proposed community engagement meetings for 2009. Board members will be given the opportunity to select those groups to whom they would like to present.	Information
9. Future Focus	J. Clarke provided a powerpoint presentation outlining his interpretation of discussions which took place at the Board of Director's Future Focus session on February 21, 2009. The "roadmap" created and presented at that session by R. Thompson was also reintroduced. Priority issues were reconfirmed (right care for the right people in the right location) and potential steps in the process were identified. (Attached)	Information
10. Governance Process Items	10.1 Nominations to the Foundation Board of Directors Moved by M. Matheson and seconded by F. Richardson that the Board of Directors approve the nominations of Mrs. Cathy Linton, Mrs. Lucy Devlin, Mr. Brent Preston and Mr. Gary Forsyth to the Foundation Board of Directors.	Motion#09/3/5 carried
11. Consent Agenda	M. Balcaen provided details of the Community Annual Planning Submission which has been submitted and approved and the current requirement for the submission of the Multi-sectoral Service Accountability Agreement by March 31, 2009. It was been noted that the OHA and the hospital's legal counsel have advised that specific conditions should be met prior to signing. It has been agreed that this hospital will adhere to this advice. Moved by J. Clarke and seconded F. Richardson by that the consent agenda be approved.	Motion #09/3/6 carried
12. Monitoring CEO Performance	12.1 EL-1 Financial Planning Moved by B. Anderson and seconded by F. Richardson that the Board of Directors has assessed the monitoring report on EL-1 Financial Planning and found that it demonstrated compliance with a reasonable interpretation of the policy. It was noted that this report has been written using the policy in effect October 7, 2004 and not the most current revision approved on November 6, 2008. As a result, the Board requested that the report be resubmitted at the April meeting using the current revision to the policy. It was agreed that this policy be reviewed and revised following the next monitoring report as the most recent revision has created an unclear reference to planning.	Motion#09/3/7 defeated To be resubmitted at April meeting
13. Monitoring Board Performance	13.1 BC-1 Unity of Control The report by M. Balcaen was circulated for review.	
14. Information Requested by the Board	14.1 President & CEO Report M. Balcaen reviewed his report as circulated. (Attached) Discussion followed with regard to the relevance of arbitrary numbers set for ER wait times and what effect they may have (pressures) on physicians and staff in that department. It was noted that, at this time, these numbers are not tied to funding.	Information

	<p>14.2 Chief of Staff Report</p> <p>Dr. MacDonald provided a verbal report.</p> <p>Dr. Ted Cormode, long time locum pediatrician has announced that he will no longer be providing service here. A letter of thank you and appreciation will be sent to Dr. Cormode on behalf of the Board of Directors.</p> <p>Dr. MacDonald informed Board members that the Canadian Medical Association has presented Jon Thompson, reporter for the Kenora Daily Miner & News with an award of excellence in journalism in healthcare reporting.</p>	Information
15. Adjournment	The regular meeting was adjourned at 6:20 p.m.	

Chair
/sw

President & CEO