

LAKE OF THE WOODS DISTRICT HOSPITAL
Regular Meeting of the Board of Directors
Thursday, April 2, 2009, Boardroom

PRESENT: B. Anderson, M. Balcaen, D. Baldwin (Chair), J. Clarke, Dr. K. MacDonald, M. Matheson, O. Mejia, D. Munro, Dr. S. Reed-Walkiewicz, F. Richardson, J. Reid, R. Thompson, L. Brown, C. Gasparini, M. Mymryk

REGRETS: A. Cameron, B. McCallum

ABSENT: Dr. S. Sas

AGENDA ITEMS	DISCUSSION	ACTION
1. Call to Order	D. Baldwin, Chair, called the meeting to order at 5:00p.m.	
2. Adoption of Agenda	Moved by B. Anderson and seconded by J. Reid that the regular meeting agenda be adopted with an amendment to move Item #9.2 Monitoring Report on EL-3 Asset Protection to the In-camera meeting.	Motion#09/4/1 Carried
3. Self Evaluation of Governance Process	<p>3.1 Meeting Monitor Report</p> <p>The March 5, 2009 meeting monitor report, completed by F. Richardson, was circulated for review.</p> <p>3.2 April Meeting Monitor</p> <p>R. Thompson was appointed meeting monitor for the current meeting.</p>	
4. Adoption of Minutes	Moved by J. Clarke and seconded by B. Anderson that the minutes of the regular meeting of the Board of Directors held on March 5, 2009 be adopted as circulated.	Motion#09/4/2 carried
5. Business Arising	<p>5.1 Introductory Statement for Policy GP 8.2</p> <p>A number of introductory statements for GP-8.2, developed by J. Reid and B. Anderson, were circulated for review and consideration by Board members.</p> <p>After discussion it was Moved by J. Clarke and seconded by F. Richardson that the following introductory statement be added to Policy GP 8.2 Governance Committee: "The Governance Committee will provide the appropriate assistance and advice to the Hospital Board Chair to enhance the organizational performance of the Hospital Board, with the following products as the specific Ends."</p> <p>It was agreed that consideration should be given to a review of Item #1.2 of this policy in terms of alternate means of convening a meeting (ie. teleconference).</p> <p>5.2 Programs & Services Survey Results</p> <p>As the result of a survey of Board members regarding their interests in Board education, a listing of sessions has been developed for future use and includes: Community Counselling; Native Healer; Morningstar Centre; any or all Community Programs; Visiting Specialist Clinics,</p>	Motion#09/4/3 Carried

	Stroke Strategy; Anatomical Pathology; Chemotherapy; Intensive Care Unit; Obstetrical Unit; Emergency Department; Surgical Services; Planning for a New Hospital; Strategic Planning (March Incamera Meeting); Governance; Accreditation – Board & Organization; Management Process for Monitoring Patient Safety & Quality Care; Update on Electronic Health Record/Planning New Technologies; Public Health/Environmental Scan/Health Conditions.	
6. Education	<p>Emergency Department</p> <p>Marg Stevenson, Manager of Emergency/Stroke Strategy/Dialysis provided Board members with an overview presentation of the Emergency Department (attached).</p>	Information
7. Ownership/ Linkages	<p>7.1 Planning</p> <p>Governance to Governance Update The following are results of the circulation of introductory letters to other HSP Boards of Directors:</p> <ul style="list-style-type: none"> - Board members have met with Changes Recovery Homes; - The Board has received an invitation to attend the Kenora Sexual Assault Clinic Board meeting to be held on April 20, 2009, at 7:00 p.m. at the Kenora Legal Clinic; - The Board has received letters of interest from the Kenora Rainy River Alzheimers Society, the Community Care Access Centre, Northwest and New Directions Counselling; - Interested Board members will meet with the Foundation Board on April 8 at 5:00 p.m. - A meeting with the LHIN Board has tentatively been scheduled for the week of June 8. <p>Board members were encouraged to attend as many of these meetings as possible.</p> <p>O/L Community Partner Presentations Board members were provided with a list of community engagement groups and strategic partners and asked to identify which groups they would like to meet with. Senior managers were again requested to accompany board members at these meetings. Board members were asked to communicate their preferences to S. Winter by next week.</p> <p>Strategic Community Partner (Governance) Presentations The current questionnaire will be reviewed to ensure that questions are ends related. A closer look at the products of resulting relationships will be initiated.</p> <p>Community Engagement Groups (Allies) – The presentation material and questionnaire should include an emphasis on positive activities in the hospital (achievements, opportunities) as well as challenges. J. Clarke will revise the current presentation to incorporate these ideas. Questionnaires will be built around revised ends which include greater emphasis on a new hospital.</p>	<p>Information</p> <p>Board members to respond by next week</p> <p>J. Clarke to revise presentation</p>
8. Future Focus	<p>R. Thompson circulated a revised roadmap (originally circulated and discussed at the January Board session) outlining the current hospital centred approach to healthcare and a proposed coordinated approach with the patient and community at the centre supported by a new hospital and community health care providers.</p> <p>The following points were raised during the discussion that followed:</p>	<p>Information</p> <p>Senior</p>

	<ul style="list-style-type: none"> - In order to provide an accurate picture of the current structure, administration will provide information missing from the left side (current model of healthcare provision) of the "roadmap". The document will be reviewed again at the May meeting of the Board. - The right side of the "roadmap" represents the Board's vision for the future of healthcare in Kenora, details of which may be developed into an End. - Need to determine how the board and administration will develop this template into an action plan. Need a strategy to get people on board. - This information could be incorporated into the board partner presentations where it could be communicated at the outset that without a new hospital, the initiatives identified in the vision will not be possible. The Board needs to work diligently in developing partnerships and timelines if serious about a new hospital/healthcare campus. <p>Ends Review Prior to the May long weekend, Board members will meet for an evening session to review the Ends. Date and time to be determined.</p> <p>Fall Board Retreat J. Clarke and F. Richardson will organize a fall retreat to take place in October 2009. Representatives of key stakeholder groups will be invited to participate. The Board must look ahead with information at hand and anticipate what our future will look like, what will be required, who can best provide it and where.</p>	<p>management to fill in blanks</p> <p>Date to be determined</p> <p>J. Clarke F. Richardson</p>
<p>9. Monitoring CEO Performance</p>	<p>9.1 EL-1 Financial Planning</p> <p>Moved by F. Richardson and seconded by J. Reid that the Board of Directors has assessed the monitoring report on EL-1 Financial Planning and found that it demonstrated compliance with a reasonable interpretation of the policy. A semi annual report of Item #1, to include additional detail relating to a financial plan for the construction of a new hospital, will be submitted to the Board commencing October 2009.</p> <p>Comments: Item #1- It was requested that the word "viable" be defined in the next report.</p> <p>After discussion it was agreed that the Education committee would review policy EL-1 Financial Planning with a view to reverting the focus of the policy to financial planning only. The committee will also investigate the feasibility of the development of a new policy to address strategic planning.</p> <p>9.2 EL-6 Communication & Support to the Board</p> <p>Moved by B. Anderson and seconded by J. Reid that the Board of Directors has assessed the monitoring report on EL-6 Communication & Support to the Board and found that it demonstrated compliance with a reasonable interpretation of the policy.</p>	<p>Motion#09/4/4 carried</p> <p>Motion#09/4/5 carried</p>
<p>10. Monitoring Board Performance</p>	<p>10.1 GP-6 Chairperson's Role</p> <p>M. Matheson reviewed comments made in her monitoring report of policy GP-6 including a perceived lack of detail relating to the Chairperson's responsibilities. Discussion took place regarding the importance of the Chairperson's (or her delegate's) role as a direct spokesperson for the Board in the community and the need to have this requirement incorporated into policy. It was agreed that the Education</p>	<p>Education to present policy revisions at May meeting</p>

	committee will review this policy and present draft revisions at the May Board meeting.	
11. Information Requested by the Board	<p>11.1 President & CEO Report</p> <p>M. Balcaen reviewed his report as circulated. (Attached)</p> <p>11.2 Chief of Staff Report</p> <p>Although the majority of Dr. MacDonald's report will be provided in the in-camera portion of the meeting it was noted that an Echocardiography service will be implemented at LWDH effective mid May.</p> <p>Board members requested that whenever possible, items from Dr. MacDonald's report should be reported in the regular meeting.</p>	<p>Information</p> <p>Information</p>
12. Adjournment	The O. Mejia regular meeting was adjourned at 7:28 p.m.	

Chair
/sw

President & CEO