

LAKE OF THE WOODS DISTRICT HOSPITAL
Regular Meeting of the Board of Directors
Thursday, December 1, 2011, Hospital Boardroom

PRESENT: B. Anderson, M. Balcaen, L. Brown, Dr. R. Diamond, C. Harasemchuk, G. Kakeeway, M. Matheson, O. Mejia, D. Munro, J. Reid, F. Richardson (Chair), C. Gasparini, M. Mymryk
REGRETS: Dr. J. Beveridge, Dr. K. MacDonald

AGENDA ITEMS	DISCUSSION	ACTION
1. Call to Order	F. Richardson, Chair, called the meeting to order at 5:00 p.m.	
2. Adoption of Agenda	Moved J. Reid by and seconded by B. Anderson that the revised regular meeting agenda be approved as circulated.	Motion#11/12/1 Carried
3. Adoption of Minutes	Moved by D. Munro and seconded by J. Reid that the minutes of the regular meeting of the Board of Directors held on November 3, 2011 be approved as circulated.	Motion#11/12/2 Carried
4. Business Arising	No business arising.	
5. Education	<p>M. Matheson led a review of the collated results of the Governance Functioning survey. Board members had been requested to complete this tool so that feedback from the entire board could be incorporated in a governance plan to be developed by the Governance Committee. In addition, all Board members were encouraged to complete the on line governance functioning tool for the accreditation Canada survey.</p> <p>Overall, results were positive and in the opinion of board members, the group functions well. Areas identified as requiring attention were discussed and included:</p> <ul style="list-style-type: none"> • A need to improve performance, contribution and effectiveness of individual board members. Although there are policies in place which identify the duties of a board member, it was suggested that the Governance committee develop a strategy, as a learning exercise, to ensure that board members receive feedback on how they perform. • The board continues to “struggle” with the fact that our governance model does not fit with that of the OHA and others. However, they do feel that it is a model that provides a mechanism for evaluating and ensuring effective leadership and organizational performance. <p>F. Richardson reviewed major points of interest from his OHA HealthAchieve 2011 report. (attached)</p>	Information
6. Committee Reports	<p>6.1 Ownership/Linkages</p> <p>B. Anderson reported the following:</p> <ul style="list-style-type: none"> • At their November 16th meeting, the committee reviewed, prioritized and assigned contacts. • Thank you letters have been sent to groups who have been met with previously. 	Information
	<p>6.2 Governance</p> <p>M. Matheson reported the following:</p> <ul style="list-style-type: none"> • A NOSM session entitled “Addressing Colonialism – Understanding the Foundation of Cultural Safety” took place on November 25, 2011 • M. Balcaen recommended contracting a speaker on aboriginal beliefs and culture for a future Board education session 	Information

	<ul style="list-style-type: none"> An article entitled "Beyond Recovery" was circulated for member review. Board members are welcome to participate in any of the FIPPA video series taking place at the hospital. After discussion, the board agreed that the subscription to "Board Leadership" will be renewed. S. Winter to follow up. 	
	6.3 Building a Future M. Balcaen reported: <ul style="list-style-type: none"> A teleconference will take place tentatively on Wednesday, December 14th at 12:00 noon with representatives of the Ministry of Health where the committee will be updated on the status of proposals. A formal meeting notice will be circulated. 	Information
	6.4 Quality F. Richardson reported the following: <ul style="list-style-type: none"> The committee met on November 15th and heard presentations from C. Gasparini on finances and F. Richardson on Building a Future. The current Quality Improvement Plan and recent Facility Review report were reviewed. A Dashboard of Indicators is being developed and will be circulated to board members for review and comment. 	Information
	6.5 Governance Accreditation M. Balcaen reported the following: <ul style="list-style-type: none"> At the January meeting, responses to the interim report will be reviewed Board members were informed that all members are to enter Governance Functioning Tool data. Work by the committee is on schedule for completion by October. 	Information
	6.6 Nominating D. Munro reported: <ul style="list-style-type: none"> Moved to incamera 	Moved to Incamera
7. Consent Agenda	Moved by B. Anderson and seconded by J. Reid that the Consent Agenda be approved.	Motion#11/12/3 carried
8. Governance Process Items	8.1 Policy Revisions for Approval M. Matheson highlighted the main revisions to policies being presented for approval. It was agreed that approval for GP4 will be deferred until implications of FIPPA legislation have been more fully investigated. Moved by B. Anderson and seconded by J. Reid that revisions to policies GP to GP 8.8 with the exclusion of GP 4, as attached, be approved.	Motion#11/12/4 carried
9. Executive Limitations Items	9.1 EL-4 Protection of Assets – Review After review and discussion of policy EL-4 Protection of Assets, it was agreed that there was no need to revise the policy.	No change
	9.2 EL-8 Compensation & Benefits Deferred to January meeting.	Deferred
	9.3 EL-9 Leadership Capacity & Continuity After review and discussion of policy EL-9 Leadership Capacity & Continuity, it was agreed that there was no need to revise the policy.	No change

10. Monitoring CEO Performance	10.1 EL-4 Protection of Assets Moved by D. Munro and seconded by C. Harasemchuk that the Board of Directors has assessed the monitoring report on EL-4 Protection of Assets and found that it demonstrated compliance with a reasonable interpretation of the policy.	Motion#11/12/5 carried
	10.2 EL-8 Compensation & Benefits Deferred to January meeting.	Deferred
	10.3 EL-9 Leadership Capacity & Continuity Moved by C. Harasemchuk and seconded by B. Anderson that the Board of Directors has assessed the monitoring report on EL-9 Leadership Capacity & Continuity and found that it demonstrated compliance with a reasonable interpretation of the policy.	Motion#11/12/6
11. Monitoring Board Performance	11.1 BC-4 Monitoring CEO Performance The monitoring report on BC-4 Monitoring CEO Performance, completed by D. Munro, was reviewed. It was agreed that the policy will be referred to the CEO Evaluation committee for review and revision to reflect requirements of the Excellent Care for All legislation (Quality Improvement Plan).	To CEO Evaluation Cttee
12. Information Requested by the Board	12.1 President & CEO Report M. Balcaen reviewed his report as circulated (attached). 12.2 Chief of Staff Report No report 12.3 VP Patient Services Report L. Brown reviewed her report as circulated (attached). 12.4 VP Community Programs Report M. Mymryk reviewed her report as circulated (attached). 12.5 VP Corporate Services Report C. Gasparini reviewed her report noting that financial statements to October 31, 2011 indicate a surplus at that date of \$124,416, compared to \$320,624 last year. (Report attached)	Information Information
13. Adjournment	The meeting was adjourned at 6:35 p.m.	

Chair

President & CEO

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