

**LAKE OF THE WOODS DISTRICT HOSPITAL**  
**Regular Meeting of the Board of Directors**  
**Thursday, October 11, 2012**  
**Hospital Boardroom**

**PRESENT:** B. Anderson, M. Balcaen, Dr. J. Beveridge, K. Dawe, G. Kakeeway, Dr. K. MacDonald, M. Matheson (via teleconference), A. Pringle, F. Richardson (Chair), C. Gasparini, and M. Mymryk

**REGRETS:** D. Monteith, O. Mejia, T. Stevens

AGENDA ITEMS	DISCUSSION	ACTION
1. <b>Call to Order</b>	F. Richardson, Chair, called the meeting to order at 5:01 p.m.	
2. <b>Adoption of Agenda</b>	<b>Moved</b> by G. Kakeeway and <b>seconded</b> by B. Anderson that the regular meeting agenda be approved as circulated.	Motion#12/10/1 Carried
3. <b>Adoption of Minutes</b>	<b>Moved</b> by G. Kakeeway and <b>seconded</b> by A. Pringle that the minutes of the regular meeting of the Board of Directors held on September 6, 2012 be approved as circulated.	Motion#12/10/2 carried
4. <b>Business Arising</b>	No business arising.	
5. <b>Education</b>	Board members were provided with three of the twelve You Tube videos produced by the Seven Generations Education Institute on various topics on First Nations health and culture. Videos included: <ul style="list-style-type: none"> <li>• Diabetes &amp; Aboriginal People</li> <li>• Non-Verbal Communication</li> <li>• What is Holistic Medicine?</li> </ul>	Information
6. <b>Committee Reports</b>	<b>6.1 Ownership/Linkages</b>  B. Anderson reported: <ul style="list-style-type: none"> <li>• The committee is currently revising their Contact List and selecting the individuals that they would like to meet with. Letters of Invitation will be mailed out once completed.</li> <li>• Over the last 2-3 years, the Committee has spoken with 26 organizations.</li> <li>• Committee continues to work on building relationships and collaborating with different community groups.</li> </ul>	Information
	<b>6.2 Governance</b>  F. Richardson reported the following: <ul style="list-style-type: none"> <li>• Board orientation session is being held on Friday October 12<sup>th</sup> and Saturday October 13<sup>th</sup>.</li> <li>• Going to be another meeting following the orientation to review our Ends.</li> </ul>	Information
	<b>6.3 Building a Future</b>  No report	
	<b>6.4 Quality</b>  F. Richardson reported: <ul style="list-style-type: none"> <li>• The last meeting was held on Tuesday September 18, 2012.</li> <li>• L. Ronnebeck presented on the Hand Hygiene Audit. A second audit is currently underway to improve our results and it is going well.</li> <li>• D. Makowsky presented on the wait times in the Emergency</li> </ul>	Information

	<p>Department. LWDH is doing well in terms of the province and the LHIN targets.</p> <ul style="list-style-type: none"> <li>The Dashboard of Indicators will be presented at the Board meeting in November.</li> </ul>	
	<p><b>6.5 Governance Accreditation</b></p> <p>M. Balcaen reported:</p> <ul style="list-style-type: none"> <li>The Committee has met twice in the past month and committee members feel they are well prepared for the Accreditation visit.</li> <li>The meeting with Accreditation Canada is scheduled for Monday October 15, 2012 at 9:30 a.m.</li> </ul>	Information
	<p><b>6.6 Nominating</b></p> <p>A. Pringle reported:</p> <ul style="list-style-type: none"> <li>New chair of the Nominating Committee is A. Pringle.</li> <li>Remainder of report was moved to the in-camera session.</li> </ul>	To in-camera
	<p><b>6.7 CEO Evaluation and Compensation</b></p> <p>F. Richardson reported :</p> <ul style="list-style-type: none"> <li>The next meeting will be held in November 2012.</li> </ul>	
<b>7. Consent Agenda</b>	<b>Moved</b> by B. Anderson and <b>seconded</b> by G. Kakeeway that the Consent Agenda be approved.	Motion#12/10/3 carried
<b>8. Executive Limitations Items</b>	<p><b>8.1 EL-6 Treatment of Staff &amp; Volunteers - Review</b></p> <p>After review and discussion of policy EL-6 Treatment of Staff &amp; Volunteers, it was agreed that there was no need to revise the policy at this time.</p>	No change
	<p><b>8.2 EL-11 Environmental Impact - Review</b></p> <p>After review and discussion of policy EL-11 Environmental Impact, it was agreed that there was no need to revise the policy at this time.</p>	No change
<b>9. Monitoring CEO Performance</b>	<p><b>9.1 EL-6 Treatment of Staff &amp; Volunteers</b></p> <p><b>Moved</b> by B. Anderson and <b>seconded</b> by A. Pringle that the Board of Directors has assessed the monitoring report on EL-6 Treatment of Staff &amp; Volunteers and found that it demonstrated compliance with a reasonable interpretation of the policy with the exception of:</p> <ul style="list-style-type: none"> <li>The Opening Statement relating to safety, specifically for the 5 year average for staff incidents. Methods to improve compliance in this area were outlined and will be reported on in the next scheduled report, and</li> <li>Item #1.1(d) for CPI certification. Plans to achieve compliance by April 1, 2013 were outlined.</li> <li>It was noted that there was a drastic increase in the verbal abuse of staff. K. Dawe explained that there has been education of staff on Workplace Violence Prevention and it is believed that staff members are more willing to report instances, which attributes to the increase.</li> </ul>	Motion#12/10/4 carried
	<p><b>9.2 EL-11 Environmental Impact</b></p> <p><b>Moved</b> by A. Pringle and <b>seconded</b> by G. Kakeeway that the Board of Directors has assessed the monitoring report on EL-11 Environmental Impact and found that it demonstrated compliance with a reasonable interpretation of the policy.</p> <p>Efficiency of reporting was discussed. Tools available to better</p>	Motion#12/10/5 carried

	measure.	
<b>10. Monitoring Board Performance</b>	<b>10.1 GP Global Governance Commitment</b> The monitoring report on GP Global Governance Commitment, completed by B. Anderson, was reviewed.	Information
<b>11. Information Requested by the Board</b>	<b>11.1 President &amp; CEO Report</b> M. Balcaen reviewed his report as circulated (attached).  <b>11.2 Chief of Staff Report</b> Dr. MacDonald reviewed his report as circulated (attached). Those items of a confidential nature will be reviewed in-camera.  <b>11.3 VP Patient Services Report</b> K. Dawe reviewed her report as circulated (attached).  <b>11.4 VP Community Programs Report</b> M. Mymryk reviewed her report as circulated (attached).  <b>11.5 VP Corporate Services Report</b> C. Gasparini reviewed her report as circulated (attached).	Information
<b>12. Adjournment</b>	The regular meeting was adjourned at 5:59 p.m.	Adjourned

Chair

President & CEO

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