

**LAKE OF THE WOODS DISTRICT HOSPITAL**  
**Regular Meeting of the Board of Directors**  
**Thursday, December 5, 2013**  
**Hospital Boardroom**

**PRESENT:** B. Anderson, M. Balcaen, K. Dawe, C. Gasparini, G. Kakeeway, Dr. J.K. MacDonald, D. Monteith, M. Mymryk, and F. Richardson (Chair)

**REGRETS:** H. Redsky, J. Reid, K. Roehrig, Dr. R. Scatliff, Dr. M. Spencer, and T. Stevens

AGENDA ITEMS	DISCUSSION	ACTION
1. <b>Call to Order</b>	F. Richardson, Chair, called the meeting to order at 5:03 p.m.	
2. <b>Adoption of Agenda</b>	<b>Moved</b> by J. Reid and <b>seconded</b> by B. Anderson that the regular meeting agenda be approved as circulated.	Motion#13/12/1 Carried
3. <b>Adoption of Minutes</b>	<b>Moved</b> by J. Reid and <b>seconded</b> by D. Monteith that the minutes of the Regular Meeting of the Board of Directors held on November 7, 2013 be approved as circulated.	Motion#13/12/2 Carried
4. <b>Business Arising</b>	<p><b>4.1 Election of Officers</b></p> <p><b>Moved</b> by B. Anderson and <b>seconded</b> by D. Monteith that Joan Reid be nominated for the position of Vice Chair of the Board of Directors.</p> <p>There being no further nominations, <b>Joan Reid was acclaimed Vice Chair of the Board of Directors</b> until June 2014.</p> <p>D. Monteith was sincerely thanked for her dedication during her tenure as Vice Chair.</p>	Motion#13/12/3 Carried
5. <b>Education</b>	<p><b>5.1 Quality-based Procedures (QBP)</b></p> <ul style="list-style-type: none"> <li>C. Gasparini presented on Quality-based Procedures titled: "Demystifying Hospital Funding: Where Are We and Where Are We going?" (Presentation appended).</li> <li>Reviewed the two key components of the funding reform: HBAM and QBP.</li> <li>Within the next two years, the new funding model will be fully implemented.</li> <li>Number one goal is to focus on patient outcomes.</li> <li>Currently LWDH and TBRHSC are the only hospitals subject to this reform in Northwestern Ontario.</li> </ul>	Information
6. <b>Committee Reports</b>	<p><b>6.1 Ownership/Linkages Committee</b></p> <p>D. Monteith reported:</p> <ul style="list-style-type: none"> <li>Letters of invitation have been sent to the applicable communities and organizations. The Community Partner Presentation List has been revised.</li> <li>The tour of the Hospital will be organized in the New Year for Board Members.</li> <li>Currently arranging a date and time to meet with individuals from Changes Recovery Home in December.</li> </ul>	Information
	<p><b>6.2 Governance Committee</b></p> <p>F. Richardson reported:</p> <ul style="list-style-type: none"> <li>Currently looking at the By-laws and how they outline the executive positions of the Board of Directors. Possible revisions will be discussed in December.</li> <li>F. Richardson reviewed his Education Report from Health Achieve (appended).</li> </ul>	Information

	<b>6.3 Building a Future</b>  C. Gasparini reported: <ul style="list-style-type: none"> <li>The second meeting with Perkins Eastman Black for the OR/CSR redevelopment was held.</li> <li>Seven scenarios have been developed and will be presented to the Ministry of Health.</li> <li>The next meeting will outline the costs associated with each scenario.</li> <li>Expect a final report by the end of February 2014; a presentation to the Board of Directors will be given at that time.</li> </ul>	Information
	<b>6.4 Quality</b>  F. Richardson reported: <ul style="list-style-type: none"> <li>C. Gasparini presented on the current financial status.</li> <li>B. Loeppky presented on the administration of preoperative antibiotics.</li> <li>M. Balcaen presented the Patient Satisfaction Survey results from the Aboriginal responses.</li> </ul>	Information
	<b>6.5 Nominating Committee</b>  Moved to In Camera.	Moved to In Camera
	<b>6.6 CEO Compensation and Evaluation Committee</b>  No report.	
<b>7. Consent Agenda</b>	<b>Moved</b> by B. Anderson and <b>seconded</b> by J. Reid that the Consent Agenda be approved.	Motion#13/12/4 carried
<b>8. Executive Limitations Items</b>	<b>8.1 EL-4 Protection of Assets- Review</b>  After review and discussion of policy EL-4 Protection of Assets, it was agreed that there was no need to revise the policy at this time.  It was noted that it is difficult to gather evidence, in particular with regards to Item #10.2. Will be developing a method to capture the requests and indicate the decisions made to improve upon this in the future.	Information
<b>9. Monitoring CEO Performance</b>	<b>9.1 EL-4 Protection of Assets</b>  <b>Moved</b> by J. Reid and <b>seconded</b> by D. Monteith that the Board of Directors has assessed the monitoring report on EL-4 Protection of Assets and found that it demonstrated compliance with a reasonable interpretation of the policy, with the exception of Item #10.2 for which plans to reach compliance, prior to the next monitoring report, are documented.	Motion#13/12/5 carried
<b>10. Monitoring Board Performance</b>	<b>10.1 GP-14 Board Planning Cycle and Agenda Control</b>  The monitoring report on GP-14 Board Planning Cycle and Agenda Control was deferred until next month.	Deferred
	<b>10.2 BC-4 Monitoring CEO Performance</b>  The monitoring report on BC-4 Monitoring CEO Performance, completed by F. Richardson, was reviewed.	Information
<b>11. Executive Limitations Items for Decision</b>	<b>11.1 Revisions to EL-6 Treatment of Staff and Volunteers</b>  <b>Moved</b> by J. Reid and <b>seconded</b> by B. Anderson that the Board of Directors approves the revision to policy EL-6 Treatment of	Motion#13/12/6 carried

	Staff and Volunteers as recommended by the Governance Committee (appended).	
<b>12. Governance Process Items for Decision</b>	<p><b>12.1 Foundation Nominations for Approval</b></p> <p><b>Moved</b> by D. Monteith and <b>seconded</b> by G. Kakeeway that the Board of Directors approves the nomination of Andrea Scheibler and Kayla Reynaud to the Lake of the Woods District Hospital Foundation's Board of Directors.</p>	Motion#13/12/7 carried
<b>13. Information Requested by the Board</b>	<p><b>13.1 President &amp; CEO Report</b></p> <p>M. Balcaen reviewed his report as circulated (attached).</p> <p>It was noted that the next Board Meeting will be held on Thursday January 9, 2014 to accommodate the holiday season.</p> <p>M. Mymryk was congratulated on her upcoming retirement. This will be M. Mymryk's last Board Meeting.</p> <p><b>13.2 Chief of Staff Report</b></p> <p>Dr. MacDonald reviewed his report as circulated (attached). Those items of a confidential nature will be reviewed In Camera.</p> <p><b>13.3 VP Patient Services Report</b></p> <p>K. Dawe reviewed her report as circulated (attached).</p> <p><b>13.4 VP Community Programs Report</b></p> <p>M. Mymryk reviewed her report as circulated (attached).</p> <p>In addition, M. Balcaen presented the Patient Satisfaction Survey results from the Aboriginal responses at this month's Anishinaabe Health Advisory Committee, which were well received.</p> <p><b>13.5 VP Corporate Services Report</b></p> <p>C. Gasparini reviewed her report as circulated (attached).</p> <p>The date was corrected; financial reports are for the date ending October 31, 2013.</p>	Information
<b>13. Adjournment</b>	The regular meeting was adjourned at 6:05 p.m.	Adjourned

Chair

President & CEO

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