

LAKE OF THE WOODS DISTRICT HOSPITAL
Regular Meeting of the Board of Directors
Thursday, September 4, 2014
Lake of the Woods District Hospital Boardroom

PRESENT: B. Anderson, M. Balcaen, D. Carrie, K. Dawe, C. Gasparini, Dr. J.K. MacDonald, S. Moreau, J. Reid, F. Richardson (Chair), B. Siciliano, T. Stevens (via teleconference; left at 6:00 p.m.)

REGRETS: D. Monteith and Dr. R. Scatliff

AGENDA ITEMS	DISCUSSION	ACTION
1. Call to Order	F. Richardson, Chair, called the meeting to order at 5:02 p.m. <ul style="list-style-type: none"> F. Richardson welcomed everyone back from the summer break, and welcomed S. Moreau to the Board of Directors. 	Called to Order
2. Adoption of Agenda	Moved by D. Carrie and seconded by B. Anderson that the regular meeting agenda be approved with the following amendments: <ul style="list-style-type: none"> Moving Item #9.2 moved to In Camera Addition of 4.1 ED Wait Time Electronic Board - Update 	Motion#14/9/1 Carried with Amendments
3. Adoption of Minutes	Moved by D. Carrie and seconded by J. Reid that the minutes of the Regular Meeting of the Board of Directors held on June 5, 2014 be approved as circulated.	Motion#14/9/2 carried
4. Business Arising	4.1 ED Wait Time Electronic Board - Update M. Balcaen reviewed the information provided at the last meeting on the ED Wait Time Electronic Board, and will provide a written update for the October Board Meeting.	M. Balcaen
5. Education	None scheduled.	
6. Committee Reports	Committee Membership 2014-2015 After discussion, the 2014-2015 Committee Membership was set (attached to these minutes), and initial meeting dates scheduled. In addition, M. Balcaen reviewed the purpose of the Governance Accreditation Committee. Membership will consist of: F. Richardson, B. Anderson, and D. Carrie. All Board Members will also be invited to attend. First meeting is scheduled for Friday September 12, 2014 and meetings will be held twice monthly in September, October, and November.	Information
	6.1 Ownership/Linkages Next meeting is scheduled for September 10, 2014 at 1:00 p.m.	Information
	6.2 Governance Next meeting is scheduled for September 10, 2014 at 12:00 p.m.	Information

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	6.3 Building a Future J. Reid reported: <ul style="list-style-type: none"> The Committee met in August. The MOHLTC approved the LWDH for a small hospital capital project to renovate the OR and CSR for a total that had to be under \$10M. LWDH completed the Stage 1 Proposal that priced out four options; the lowest of which was \$23M, which the MOHLTC will not approve and LWDH must reduce the scope of work so that it is within the \$10M cost. The consultants will be on-site on September 17 and 18, 2014 to look at improving the OR/CSR within the \$10M range. A meeting will be scheduled when a report from the consultants has been received. 	Information
	6.4 Quality Next meeting is scheduled for Tuesday September 16, 2014 at 12:30 – 1:30 p.m. F. Richardson reported: <ul style="list-style-type: none"> Last meeting was held in June, where ALC status and progress of QBPs were reviewed, and an update on Accreditation was given. 	Information
	6.5 Nominating Next meeting is scheduled for September 30, 2014 at 12:00 p.m.	Information
	6.6 CEO Evaluation and Compensation Next meeting is scheduled for September 25, 2014 at 12:00 p.m. to review Senior Executive Contracts.	Information
7. Consent Agenda	Moved by B. Anderson and seconded by J. Reid that the Consent Agenda be approved.	Motion #14/9/3 carried
8. Executive Limitations Items	8.1 EL-1 Planning: Hospital Strategic Plan - Review The review of policy EL-1 Planning: Hospital Strategic Plan will be deferred until the LWDH Strategic Plan (2014-2017) is completed.	Deferred
	8.2 GP-11 Charge to Chief of Medical Staff - Review Moved by J. Reid and seconded by B. Anderson the policy GP-11 Charge to Chief of Medical Staff be revised as follows: <ol style="list-style-type: none"> “Medical Staff” be revised to read “Professional Staff.” Revise item #1.3 to read: “to render services and <i>to meet</i> standards ...” 	Motion #14/9/4 carried
	8.3 EL-2 Planning: Financial - Review Following review of EL-2 Planning: Financial it was decided that there was no need to revise the policy at this time.	Information
	8.4 EL-5 Treatment of Clients – Review Following review of EL-5 Treatment of Clients, it was suggested that a legal opinion be received re: item #3. M. Balcaen will contact legal counsel.	M. Balcaen

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9. Monitoring CEO Performance	9.1 EL-1 Planning: Hospital Strategic Plan The review of the monitoring report on EL-1 Planning: Hospital Strategic Plan will be deferred until the LWDH Strategic Plan (2014-2017) is completed.	Deferred
	9.2 GP-11 Charge to Chief of Medical Staff Moved to In Camera	Moved to In Camera
	9.3 EL-2 Planning: Financial Moved by J. Reid and seconded by B. Anderson that the Board of Directors has assessed the monitoring report on EL-2 Planning: Financial and found that it demonstrated compliance with a reasonable interpretation of the policy, with the exception of item #2, and acceptable plans to attain compliance within the next fiscal year have been provided.	Motion #14/9/5 carried
	9.4 EL-5 Treatment of Clients Correction to page 5: Complaints resolved should read "11". Moved by D. Carrie and seconded by J. Reid that the Board of Directors has assessed the monitoring report on EL-5 Treatment of Clients and found that it demonstrated compliance with a reasonable interpretation of the policy, with the exception of items #2.b) and #6.1. Acceptable plans to attain compliance have been provided and will be confirmed in the next monitoring report to be submitted in March 2015.	Motion #14/9/6 carried
10. Monitoring Board Performance	10.1 GP-8 Board and Committee Expenses The monitoring report on GP-9 Board and Committee Expenses, completed by B. Anderson, was reviewed.	Information
11. Governance Process Items for Decision	11.1 Foundation Nomination for Approval Moved by B. Anderson and seconded by J. Reid that the Board of Directors approves the nomination of Marc Bissonnette to the Lake of the Woods District Hospital Foundation Board of Directors.	Motion#14/9/7
12. Information Requested by the Board	12.1 President & CEO Report M. Balcaen reviewed his report as circulated (attached). In addition, M. Balcaen will report back to the Board once the Primary Outpatient Care Clinic has been reviewed and evaluated. 12.2 Chief of Staff Report Dr. MacDonald reviewed his report as circulated (attached). In addition, two (2) MLT students are completing a rotation in the Laboratory as part of their post-secondary education. 12.3 VP Patient Services Report K. Dawe reviewed her report as circulated (attached). In addition, 14 ALC patients are in-hospital at the moment, which	Information M. Balcaen

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	<p>affects census and occupancy rates.</p> <p>12.4 VP Mental Health and Addictions Programs Report</p> <p>B. Siciliano reviewed his report as circulated (attached).</p> <p>12.5 VP Corporate Services Report</p> <p>C. Gasparini reviewed her report as circulated (attached). In addition, the HIRF process and criteria were reviewed.</p>	
13. Adjournment	The regular meeting was adjourned at 6:25 p.m.	Adjourned

Chair

President & CEO

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