

LAKE OF THE WOODS DISTRICT HOSPITAL
Regular Meeting of the Board of Directors
Thursday, October 2, 2014
Lake of the Woods District Hospital Boardroom

PRESENT: B. Anderson, M. Balcaen, D. Carrie, K. Dawe, C. Gasparini, Dr. J.K. MacDonald, D. Monteith, S. Moreau, J. Reid, F. Richardson (Chair), B. Siciliano, Dr. R. Scatliff, T. Stevens

REGRETS: Dr. B. Kyle

AGENDA ITEMS	DISCUSSION	ACTION
1. Call to Order	F. Richardson, Chair, called the meeting to order at 5:01 p.m.	Called to Order
2. Adoption of Agenda	Moved by S. Moreau and seconded by J. Reid that the regular meeting agenda be approved as circulated.	Motion#14/10/1 Carried
3. Review of Ethical Framework	The Ethical Framework has been included on the back of the Decision Making Tool, which are displayed at every Board Meeting. The Ethical Framework (GP-19) was reviewed.	Information
4. Adoption of Minutes	Moved by J. Reid and seconded by B. Anderson that the minutes of the Regular Meeting of the Board of Directors held on September 4, 2014 be approved as circulated.	Motion#14/10/2 carried
5. Business Arising	<p>5.1 ED Wait Time Electronic Board - Update</p> <p>M. Balcaen's briefing note on the ED Wait Time Clock was reviewed as circulated (appended). Implementation will be revisited when all data points are automatic as per the Meditech EDIS module, which is expected to be implemented in approximately 12-18 months. The factors that make it difficult for LWDH to currently estimate wait-times were discussed.</p>	Information
	<p>5.2 EL-5 Treatment of Clients – Legal Opinion</p> <p>M. Balcaen provided an update on policy item #3. This item is reasonable, as per the <i>Health Care Consent Act of Ontario</i> whereby any conceivable case around consent for treatment would be protected.</p>	Information
	<p>5.3 Primary Outpatient Care Clinic</p> <p>K. Dawe met with physicians who staffed the Primary Outpatient Care Clinic (POCC) over the summer. Her review on the POCC was reviewed as circulated (appended). Access to primary care in the community was discussed.</p>	Information
6. Education	Dr. J.K. MacDonald presented to the Board of Directors on the <i>Choosing Wisely</i> initiative, which started in 2009 in the United States and is now in Canada (presentation appended). <i>Choosing Wisely</i> is encouraging providers and patients to discuss the right care and to choose care that is supported by evidence, not duplicated, free from harm, and necessary. K. Hales will circulate presentation to the Board of Directors.	Information K. Hales
7. Committee Reports	<p>7.1 Ownership/Linkages</p> <p>J. Reid reported:</p> <ul style="list-style-type: none"> Letters have been sent out to Birchwood, Pinecrest, and the Chief and Health Director of Whitefish Bay. Next meeting is October 8th at 1:00 p.m. 	Information
	<p>7.2 Governance</p> <p>D. Monteith reported:</p> <ul style="list-style-type: none"> Currently organizing the upcoming Board Orientation scheduled for October 17-18, 2014. Strategic Plan will be presented. 	Information

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	<ul style="list-style-type: none"> F. Richardson, J. Reid, T. Stevens, and seven (7) LWDH staff members will be attending Health Achieve on November 3, 4, & 5, 2014 Next meeting has been rescheduled to Tuesday October 14, 2014 at 12:00 p.m. in the LWDH Boardroom. 	
	7.3 Building a Future C. Gasparini reported: <ul style="list-style-type: none"> Working Group has met with consultants to revise the proposal to meet the Ministry of Health's funding criteria. Proposal will be re-submitted in the next couple of weeks. A meeting has been arranged with the MOH in November in Toronto, while everyone is there for Health Achieve. 	Information
	7.4 Quality F. Richardson reported: <ul style="list-style-type: none"> Presentation given on Medication Reconciliation Audit. Accreditation Teams have been established and meetings have commenced. It was noted that the Medical Quality Assurance Committee is being re-established, just waiting for information from HIROC. 	Information
	7.5 Nominating B. Anderson reported: <ul style="list-style-type: none"> Currently there are two (2) Board vacancies with an additional two (2) vacancies in June. Any potential candidates can be directed to B. Anderson. M. Balcaen will be contacting local radio and television stations to promote LWDH and director recruitment. 	Information
	7.6 CEO Evaluation and Compensation F. Richardson reported: <ul style="list-style-type: none"> Will be discussed in camera. 	Information
	7.7 Governance Accreditation M. Balcaen reported: <ul style="list-style-type: none"> Currently reviewing the Standards and Self-assessment. All Board Members are welcome to attend. Next meeting is Friday October 10, 2014 at 12:00 p.m. 	Information
8. Consent Agenda	Moved by B. Anderson and seconded by S. Moreau that the Consent Agenda be approved.	Motion #14/10/3 carried
9. Executive Limitations Items	9.1 EL-1 Planning: Hospital Strategic Plan - Review The review of policy EL-1 Planning: Hospital Strategic Plan will be deferred until the LWDH Strategic Plan (2014-2017) is completed.	Deferred
	9.2 EL-6 Treatment of Staff and Volunteers Following review of EL-6 Treatment of Staff and Volunteers it was decided that there was no need to revise the policy at this time.	Information
	9.3 EL-11 Environmental Impact Following review of EL-11 Environmental Impact it was decided that there was no need to revise the policy at this time.	Information
10. Monitoring CEO Performance	10.1 EL-1 Planning: Hospital Strategic Plan The review of the monitoring report on EL-1 Planning: Hospital Strategic Plan will be deferred until the LWDH Strategic Plan (2014-2017) is completed.	Deferred

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	<p>10.2 EL-6 Treatment of Staff and Volunteers</p> <p>Moved by B. Anderson and seconded by J. Reid that the Board of Directors has assessed the monitoring report on EL-6 Treatment of Staff and Volunteers and found that it demonstrated compliance with a reasonable interpretation of the policy, with the exception of the Opening Statement relating to safety, specifically the Emergency Code Drills and the five year average for staff incidents, as well as item #1.1. Acceptable plans to attain compliance have been provided.</p>	Motion #14/10/5 carried
	<p>10.3 EL-11 Environmental Impact</p> <p>Moved by J. Reid and seconded by S. Moreau that the Board of Directors has assessed the monitoring report on EL-11 Environmental Impact and found that it demonstrated compliance with a reasonable interpretation of the policy.</p> <ul style="list-style-type: none"> • C. Gasparini will clarify measurement used for utilities under item #2. 	Motion #14/10/6 Carried C. Gasparini
11. Monitoring Board Performance	<p>11.1 GP Global Governance Commitment</p> <p>The monitoring report on GP Global Governance Commitment, completed by T. Stevens, was reviewed.</p>	Information
12. Information Requested by the Board	<p>12.1 President & CEO Report</p> <p>M. Balcaen reviewed his report as circulated (attached).</p> <p>12.2 Chief of Staff Report</p> <p>Dr. J.K. MacDonald reviewed his report as circulated (attached). In addition, Dr. MacDonald reviewed the successful recruitment of MLTs from Cambrian College within the region; 19 of the 34 new hires in the past five (5) years have been from the Cambrian College program.</p> <p>12.3 VP Patient Services Report</p> <p>K. Dawe reviewed her report as circulated (attached). In addition to current Alternate Level of Care (ALC) status, LWDH currently has 16 ALC patients in-hospital, which accounts for 19% of our beds. It was noted that 12 of the 16 patients are waiting for long-term care placement. M. Balcaen has formally written the LHIN requesting interim long-term care beds be opened.</p> <p>12.4 VP Mental Health and Addictions Programs Report</p> <p>B. Siciliano reviewed his report as circulated (attached).</p> <p>12.5 VP Corporate Services Report</p> <p>C. Gasparini reviewed her report as circulated (attached).</p>	Information
13. Adjournment	The regular meeting was adjourned at 7:02 p.m.	

Chair

President & CEO

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