

LAKE OF THE WOODS DISTRICT HOSPITAL
Regular Meeting of the Board of Directors
Thursday, November 1, 2007, 5:00 p.m. Boardroom

PRESENT: B. Anderson, M. Balcaen, D. Baldwin, A. Cameron, J. Clarke, C. Edie, Dr. J. Kroeker, R. Lamb, M. Matheson, B. McCallum, O. Mejia, J. Reid (Chair), F. Richardson, E. Skead, L. Brown, C. Gasparini

REGRETS: Dr. K. MacDonald, Dr. S. Sas, M. Mymryk

AGENDA ITEMS	DISCUSSION	ACTION
1. Call to Order	J. Reid, Chair, called the meeting to order at 5:03 p.m.	
2. Appointment of Meeting Monitor	M. Balcaen was appointed meeting monitor for this meeting. A report on findings will be presented at the December meeting of the Board of Directors.	
3. Adoption of Agenda	Moved by R. Lamb and seconded by B. Anderson that the regular meeting agenda be adopted as circulated.	Motion#07/11/1 Carried
4. Adoption of Minutes	Moved by R. Lamb and seconded by B. Anderson that the minutes of the regular meeting of the Board of Directors held on October 4, 2007 be adopted as circulated.	Motion#07/11/2 Carried
5. Presentations	<p>OHA Aboriginal Health Care Conference Reports R. Lamb provided Board members with a written report on the OHA Aboriginal Health Care Conference which he attended in Thunder Bay on September 25-27, 2007 (Attachment #1). M. Balcaen provided a brief verbal report.</p> <p>Workable learnings from the conference: - M. Copenace will use an information poster developed by Sioux Lookout, as a template to identify programs and services available for First Nations clients at LWDH. - A number of facilities within the region who currently offer Aboriginal healthcare training programs will be contacted regarding the success of those programs and how that success has been measured. - E. Skead requested that efforts be made to ensure the availability of appropriate cultural training for LWDH staff and that the value of that training is measured.</p>	Information
6. Governance Process Items	<p>6.1 Board Policy Monitoring</p> <p>As the result of discussions at the October Governance committee meeting, J. Clarke reported that to facilitate the monitoring of governance policies, the following process was recommended and after discussion agreed to by Board members. In monitoring policies, the validity and board adherence should be considered.</p> <ol style="list-style-type: none"> 1. One or more policies will be assigned to each elected Board member. If they so desire, appointed Board members may also participate in this exercise and be assigned policies. 2. A schedule will be set identifying when Board members will present their policy monitoring reports for review. 3. Over the course of the year, Board members will track comments, etc. pertaining to their respective assigned 	

	<p>policies.</p> <p>4. A report will be provided by the owner of the policy, as per set schedule, which will provide feedback and/or recommendations using information gathered over the course of the year. After general discussion of the report....</p> <p>5. A motion to accept or reject the report will be made.</p> <p>S. Winter will assign policies and establish schedule.</p> <p>6.2 Strategic Planning Presentation</p> <p>J. Clarke reported on the O/L/Education meeting held on October 24, 2007. It was agreed at that meeting that it is of major importance that the results of the Board's strategic planning should be communicated to community owners, stakeholders, and clients as soon as possible. It was also agreed that hospital staff and the Foundation should be provided with this information by the end of November.</p> <p>Dissemination of this information to the public will be in a three tiered approach beginning with a significant item in the local newspaper, followed by a mass mailing to members of the community and outlying area, and ending with a town hall meeting. A costing of this roll out process is being undertaken by a board member.</p> <p>A final written report and the option for a follow-up meeting will be provided to those organizations whose members completed questionnaires.</p> <p>6.3 GP-10 Investment in Governance</p> <p>Moved by B. Anderson and seconded by R. Lamb that Item #3.2 of policy GP-10 Investment in Governance be revised to reflect the four year term of office of elected Board members. (Revised policy circulated to members at this meeting.)</p>	<p>S. Winter to set schedule</p> <p>Board follow up</p> <p>Motion#07/11/3 carried</p>
7. Monitoring CEO Performance	<p>7.1 EL-6 Communication & Support to the Board</p> <p>Moved by D. Baldwin and seconded by R. Lamb that the Board of Directors has assessed the monitoring report on EL-6 Communication & Support to the Board and found that it demonstrated compliance with a reasonable interpretation of the policy.</p> <p>Board members noted that they are feeling very informed as the result of receiving monitoring reports. As per discussions at the recent J. Moore session, measurements as evidence of compliance will be included in subsequent reports.</p> <p>Pg 4 #3 under "evidence" – delete reference to discussion of negative publicity between CEO and Board Chair – should be with entire Board.</p> <p>Pg 6 #10 – last line of interpretation – delete the word "it" and replace with "negative publicity".</p> <p>7.2 EL-7 Compensation & Benefits</p> <p>Moved by O. Mejia and seconded by R. Lamb that the Board of</p>	<p>Motion#07/11/4 carried</p> <p>Motion#07/11/5</p>

	<p>Directors has assessed the monitoring report on EL-7 Compensation & Benefits and found that it demonstrated compliance with a reasonable interpretation of the policy.</p> <p>Pg 2 #2 – second paragraph of evidence – Current ONA agreement expires on March 31, 2008 and not March 31, 2007 as stated in the report. M. Balcaen will confirm this date and respond to board members by email. Again the need for measurements as evidence of compliance should be included in subsequent reports.</p>	carried
8. Information Requested by the Board	<p>8.1 CEO Report</p> <p>M. Balcaen's report was circulated for review. (Attachment #2)</p> <p>Additional comments: C. Gasparini provided details of discussions at the recent Fiscal Advisory Committee meeting including efforts being made to develop the HAPS. The next meeting will be held near the end of November to review final numbers for the HAPS.</p> <p>Customer Service Excellence Workshop - J. Clarke informed members that the presentation which he attended last week, was very positive and applicable to all levels of hospital employees and Board members.</p>	Information
9. Adjournment	Moved by O. Mejia that the regular meeting be adjourned at 6:10 p.m.	Motion#07/11/6 Carried

Chair

Chief Executive Officer

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