

**-LAKE OF THE WOODS DISTRICT HOSPITAL
Regular Meeting of the Board of Directors
Thursday, October 2, 2008, Boardroom**

PRESENT: B. Anderson, M. Balcaen, D. Baldwin, R. Lamb, Dr. K. MacDonald, M. Matheson, B. McCallum, O. Mejia, , Dr. Reed-Walkiewicz, J. Reid (Chair), F. Richardson, S. Sas, R. Thompson, L. Brown, C. Gasparini, M. Mymryk

REGRETS: A. Cameron, J. Clarke

ABSENT: D. Munro, E. Skead

AGENDA ITEMS	DISCUSSION	ACTION
1. Call to Order	J. Reid, Chair, called the meeting to order at 5:01 p.m.	
2. Adoption of Agenda	Moved by b. Anderson and seconded by F. Richardson that the regular meeting agenda be adopted as circulated.	Motion#08/10/1 carried
3. Self Evaluation of Governance Process	<p>3.1 Meeting Monitor Report</p> <p>The September 4, 2008 meeting monitor report, completed by M. Matheson was circulated for review (Attachment #3.1).</p> <p>3.2 October Meeting Monitor</p> <p>B. McCallum was appointed meeting monitor for the current meeting.</p>	
4. Adoption of Minutes	<p>Moved by F. Richardson and seconded by B. Anderson that the minutes of the regular meeting of the Board of Directors held on September 4, 2008 be adopted as circulated.</p> <p>Business Arising</p> <p>Item 10.1: Board members have been invited to attend the next meeting of the Mental Health & Addictions Advisory Committee scheduled to take place on November 26, 2008 at 12:00 noon at the Challenge Club. Please RSVP to M. Mymryk at 467-3565 or mmymryk@lwdh.on.ca</p>	Motion#08/10/2 carried
5. Consent Agenda	Moved by M. Matheson and seconded by R. Lamb that the consent agenda be approved.	Motion#08/10/3 carried
6. Ownership/ Linkages	<p>6.1 Update</p> <p>J. Reid reported that ownership linkages meetings with various community organizations are being scheduled. If requested, senior managers will assist any of those O/L teams with the planning of these meetings. It was confirmed that the senior manager present at each session will speak to any questions relating to recent hospital issues.</p>	
7. Executive Limitations Items	<p>7.1 EL-7 Compensation & Benefits – for Review</p> <p>After review of policy EL-7 Compensation & Benefits, it was agreed that there was no need to change the policy.</p> <p>7.2 EL-8 Emergency Executive Succession– for Review</p> <p>After review of policy EL-8 Emergency Executive Succession, it was agreed that there was no need to change the policy.</p>	<p>No change</p> <p>No change</p>
8. Monitoring CEO Performance	<p>8.1 EL-7 Compensation & Benefits</p> <p>Moved by F. Richardson and seconded by R. Lamb that the Board of Directors has assessed the monitoring report on EL-7 Compensation & Benefits and found that it demonstrated compliance with a reasonable interpretation of the policy.</p>	Motion#08/10/4 carried

	<p>Comments: Item #2 – In response to a request, M. Balcaen will provide board members with a written plan as to how non compliance relating to management/non union salary increases will be addressed. It was noted that realistically, adjustments can only be made when sufficient funding is available.</p> <p>8.2 EL-8 Emergency Executive Succession</p> <p>Moved by B. Anderson and seconded by F. Richardson that the Board of Directors has assessed the monitoring report on EL-8 Emergency Executive Succession and found that it demonstrated compliance with a reasonable interpretation of the policy.</p>	Motion#08/10/5 carried
9. Monitoring Board Performance	<p>9.1 GP-5 Board Job Description</p> <p>The monitoring report on GP-5 Board Job Description was circulated for review prior to the meeting. There were no recommendations for change or improvement cited in the report.</p>	Information
10. Information Requested by the Board	<p>10.1 President & CEO Report</p> <p>M. Balcaen reviewed his report as circulated. (Attachment #2). Additions included:</p> <p>Details relating to recent ER physician staffing issues were outlined by M. Balcaen. Although the closure of the ER due to unfilled physician shifts has been averted this weekend, there are continued efforts to address unfilled shifts in November and December. Actions taken to date include discussions with the Ministry of Health and the OHA relating to protocols outlining notice of closure and methods in which to notify all stakeholders and patients should this action need to be implemented. It has been agreed that four days notice would be appropriate whenever possible. It has also been agreed, after consultation with the LHIN and the MOH, that a change in level of service delivery will be implemented for all night shifts with no impact on the existing ER AFA. A formal strategy addressing all aspects of the issue is currently being developed by physicians and management.</p> <p>10.2 Chief of Staff Report</p> <p>Dr. MacDonald's report was provided in the incamera session.</p>	Information
11. Adjournment	<p>Moved by O. Mejia and seconded by R. Thompson that the regular meeting be adjourned at 6:15 p.m.</p>	Motion#08/10/6 Carried

Chair
/sw

President & CEO