

**LAKE OF THE WOODS DISTRICT HOSPITAL**  
**Regular Meeting of the Board of Directors**  
**Thursday, February 5, 2009, Boardroom**

**PRESENT:** M. Balcaen, D. Baldwin (Chair), A. Cameron, J. Clarke, Dr. K. MacDonald, M. Matheson, B. McCallum, J. Reid, F. Richardson, L. Brown, C. Gasparini, M. Mymryk  
**REGRETS:** B. Anderson, O. Mejia, Dr. S. Reed-Walkiewicz, Dr. S. Sas, R. Thompson  
**ABSENT:** D. Munro

AGENDA ITEMS	DISCUSSION	ACTION
1. <b>Call to Order</b>	D. Baldwin, Chair, called the meeting to order at 5:03 p.m.	
2. <b>Adoption of Agenda</b>	<b>Moved</b> by J. Reid and <b>seconded</b> by M. Matheson that the regular meeting agenda be adopted as amended. Include in Business Arising - Future Focus Discussion; Include in Ownership/Linkage – Liaison Position on the Board of Directors of the Paterson Medical Clinic.	Motion#09/2/1 Carried
3. <b>Self Evaluation of Governance Process</b>	<p><b>3.1 Meeting Monitor Report</b></p> <p>The January 8, 2009 meeting monitor report, completed by Dr. K. MacDonald, was not available at the meeting.</p> <p><b>3.2 February Meeting Monitor</b></p> <p>B. McCallum was appointed meeting monitor for the current meeting.</p>	
4. <b>Adoption of Minutes</b>	<p><b>Moved</b> by J. Reid and <b>seconded</b> by M. Matheson that the minutes of the regular meeting of the Board of Directors held on January 8, 2009 be adopted as amended.</p> <p>Amendment: Item #13 – As requested, the following statement will be deleted “Further discussion will take place during the in-camera meeting following” as this discussion did not in fact take place at the in-camera meeting.</p>	Motion#09/2/2 carried
5. <b>Business Arising</b>	<p>Future Focus Discussion</p> <p>J. Clarke provided a power point presentation on next steps for future focus. (Attachment # 1) Feedback from the previous meeting was reviewed and issues were prioritized.</p>	Information
6. <b>Education</b>	D. Baldwin provided a power point presentation outlining details and recommendations in the recent Annual Auditor General's Report as it relates to Mental Health and Addictions services. (Attachment #2). This information was provided as background to the upcoming CAPS and M-SAA submissions.	Information
7. <b>Consent Agenda</b>	<b>Moved</b> by J. Reid and <b>seconded</b> by M. Matheson that the consent agenda be approved.	Motion#09/2/3 Carried
8. <b>Ownership/ Linkages</b>	<p><b>8.1 Update</b></p> <p>F. Richardson provided a power point presentation on the Board's community engagement activities to date and outcomes of consultations with community organizations/members (Attachment # 3). The Community Engagement Plan for 2009 was also presented and will focus on the development of strategic partnerships with other health service providers in addition to continued interaction with stakeholders previously contacted. Challenges for this Board included the development of a more focused approach to partnering to help build a more streamlined health care system; identification of common goals</p>	

	<p>between organizations; sharing of responsibilities; identification of strategic partners with whom to meet board to board (including Winnipeg based hospitals).</p> <p><b>Moved</b> by J. Clarke and <b>seconded</b> by Dr. K. MacDonald that the Board of Directors of the Lake of the Woods District Hospital accepts the 2009 Community Engagement Plan as presented.</p> <p>D. Baldwin will contact D. Parfitt, Chair of the Paterson Medical Clinic Board for clarification of the hospital board liaison position on the Clinic board. J. Reid has offered to fill this vacancy, previously filled by R. Lamb.</p>	<p>Motion#09/2/4 Carried</p> <p>D. Baldwin</p>
<b>9. Monitoring CEO Performance</b>	<p><b>9.1 EL-2 Financial Condition &amp; Activities</b></p> <p><b>Moved</b> by J. Clarke and <b>seconded</b> by J. Reid that the Board of Directors has assessed the monitoring report on EL-2 Financial Condition &amp; Activities and found that it demonstrated compliance with a reasonable interpretation of the policy.</p> <p>Comments: C. Gasparini noted this report was completed using the policy as it stood prior to the most recent revision in November 2008. (Item #2 of the policy prior to that revision contained the wording "without prior Board approval".</p> <p>In response to a question, C. Gasparini confirmed that, while there were two outliers, management is satisfied that invoices are generally being paid by their due date.</p>	<p>Motion#09/2/5 carried</p>
<b>10. Monitoring Board Performance</b>	<p><b>10.1 GP-1 Vision &amp; Values</b></p> <p>The report by A. Cameron was circulated for review prior to the meeting. It was noted that this policy is a living document and will be reviewed and revised on a continuous basis.</p> <p><b>10.2 GP-8.2 Governance Committee</b></p> <p>The report by J. Reid was circulated for review prior to the meeting.</p> <p>After discussion it was <b>Moved</b> by J. Clarke and <b>seconded</b> by F. Richardson that an opening statement be developed for policy GP 8.2 Governance Committee.</p> <p>J. Reid agreed to draft this statement for presentation to the Board at the March meeting.</p>	<p>Motion#09/2/6 Carried</p> <p>J. Reid</p>
<b>11. Information Requested by the Board</b>	<p><b>11.1 President &amp; CEO Report</b></p> <p>M. Balcaen reviewed his report as circulated. (Attachment #14.1).</p> <p>Additions included:</p> <p>D. Baldwin reported on details of the OHA Membership Engagement session which took place earlier today in Thunder Bay. Participants included CEO's and Board Chair's from LHIN 14, LHIN 14 representatives and T. Closson of the OHA. Group feedback was requested relating to how best the OHA can represent provincial hospitals to the Ministry of Health. Issues around capacity, integration, health human resources (general and physician) and operating funding</p>	<p>Information</p>

	<p>were discussed.</p> <p>The hospital has been notified by the LHIN that the Community Annual Planning Submission has been approved. In preparation for the submission of the Multi-Sectoral Accountability Agreements by March 31, 2009, hospital representatives will participate in a LHIN teleconference on February 13, 2009 where details relating to the agreements will be discussed.</p> <p>Details of the meeting held on January 28<sup>th</sup> with the Kenora District Services Board regarding non emergent ambulance transfers were provided. It was felt to be a productive meeting and that the KDSB are using a collaborative approach to addressing the issue. Although the overall number of non emergent ambulance transfers has decreased, the majority continue to originate at LWDH and Sioux Lookout.</p> <p><b>11.2 Chief of Staff Report</b></p> <p>Dr. MacDonald's report will be provided incamera.</p>	
<b>12. Adjournment</b>	<b>Moved</b> by J. Reid that the regular meeting be adjourned at 6:20 p.m.	Motion#09/2/7

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Chair  
/sw

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President & CEO