

**LAKE OF THE WOODS DISTRICT HOSPITAL**  
**Regular Meeting of the Board of Directors**  
**Thursday, June 4, 2009, Best Western Lakeside Inn & Convention Centre**

**PRESENT:** B. Anderson, M. Balcaen, D. Baldwin (Chair), J. Clarke, Dr. K. MacDonald, M. Matheson, , O. Mejia, D. Munro, Dr. S. Reed-Walkiewicz (arr. 5:15 pm), F. Richardson, R. Thompson, L. Brown, C. Gasparini, M. Mymryk  
**REGRETS:** A. Cameron, B. McCallum, J. Reid  
**ABSENT:** Dr. S. Sas

AGENDA ITEMS	DISCUSSION	ACTION
1. <b>Call to Order</b>	D. Baldwin, Chair, called the meeting to order at 5:05 p.m.	
2. <b>Adoption of Agenda</b>	<b>Moved</b> by F. Richardson and <b>seconded</b> by D. Munro that the regular meeting agenda be adopted with the addition of Item 5.2 Education.	Motion#09/6/1 carried
3. <b>Self Evaluation of Governance Process</b>	<p><b>3.1 Meeting Monitor Report</b></p> <p>The May 7, 2009 meeting monitor report, completed by A. Cameron, was circulated for review.</p> <p><b>3.2 June Meeting Monitor</b></p> <p>D. Munro was appointed meeting monitor for the current meeting.</p>	
4. <b>Adoption of Minutes</b>	<b>Moved</b> by D. Munro and <b>seconded</b> by F. Richardson that the minutes of the regular meeting of the Board of Directors held on May 7, 2009 be adopted as circulated.	Motion#09/6/2 carried
5. <b>Ownership/ Linkages</b>	<p><b>5.1 O/L 2009 Presentation &amp; Questionnaire</b></p> <p>J. Clarke will incorporate modifications to the presentation and questionnaire as per discussion at the May meeting of the Board. Board members were encouraged to continue with their linkages meetings over the summer.</p> <p><b>5.2 Education</b></p> <p>Summer Activities  M. Matheson circulated a document which identified items out of the Governance Action Plan 2009 requiring additional follow up. Item team leads have been asked to recruit additional board members with whom to work on topics over the summer. A report, providing information and options on each topic, will be presented to the full Board in the fall.</p>	<p>J. Clarke</p> <p>Report to be presented in fall</p>
6. <b>Future Focus</b>	<p>It was noted that future focus is in fact ends focus and a session is scheduled to take place on June 8, 2009 from 5:00 – 7:00 p.m. when current ends will be reviewed and revised, if necessary, to ensure that they provide clarity and focus for administration.</p> <p>A meeting between the hospital Board of Directors and the NW LHIN Board of Directors is scheduled to take place on Tuesday, June 9, 2009 from 12:00 noon – 1:30 p.m. in the Hospital boardroom.</p>	Information
7. <b>Consent Agenda</b>	<b>Moved</b> by F. Richardson and <b>seconded</b> by B. Anderson that the consent agenda be approved.	Motion#09/6/3 carried
8. <b>Executive Limitations Items</b>	<p><b>8.1 EL-4 Treatment of Clients</b></p> <p>After review of policy EL-4 Treatment of Clients, it was</p> <p><b>Moved</b> by B. Anderson and <b>seconded</b> by O. Mejia that Item #6 be</p>	Motion#09/6/4

	<p>changed to delete “or without appropriate informed consent.”</p> <p><b>8.2 EL-10 Environmental Impact</b></p> <p>After discussion it was agreed that the Education Committee would work with the sub committee reviewing EL-10 Environmental Impact to finalize the document. A meeting with the hospital's Environmental Team will be scheduled to discuss policy revisions. The revised document will be presented to the Board for consideration in October.</p>	<p>carried</p> <p>Ongoing</p>
<b>9. Monitoring CEO Performance</b>	<p><b>9.1 EL-4 Treatment of Clients</b></p> <p><b>Moved</b> by B. Anderson and <b>seconded</b> by F. Richardson that the Board of Directors has assessed the monitoring report on EL-4 Treatment of Clients and found that it demonstrated compliance with a reasonable interpretation of the policy.</p> <p>It was requested that this motion and discussion of this report be deferred to the September in-camera meeting of the Board.</p> <p>A brief discussion relating to the approval process for research studies took place. Dr. MacDonald noted that with the increase in teaching opportunities at our hospital, this issue will become more important.</p> <p><b>9.2 EL-10 Environmental Impact</b></p> <p>It was noted that this report is based on the current policy. As noted earlier in this meeting, the policy is under review.</p> <p><b>Moved</b> by F. Richardson and <b>seconded</b> by B. Anderson that the Board of Directors has assessed the monitoring report on EL-10 Environmental Impact and found that it demonstrated compliance with a reasonable interpretation of the policy.</p>	<p>Motion#09/6/5 deferred</p> <p>Motion#09/6/6 carried</p>
<b>10. Monitoring Board Performance</b>	<p><b>10.1 GP-11 Charge to the Chief of Medical Staff</b></p> <p>The monitoring report on GP-11 by D. Baldwin was circulated for review.</p> <p>Comments:</p> <p>#2. (b) An external third party review of medical staff performance every three years does not take place. It was agreed that if in fact this is not the practice, then the policy should be revised to either reflect this or evidence of compliance for the practice provided in the report. D. Baldwin will resubmit this report following consultation with management regarding this point.</p> <p>Dr. MacDonald highlighted for board members ways in which medical staff are currently evaluated and noted that a rigorous process of annual credentialing of all professional staff does take place.</p>	<p>D. Baldwin</p>
<b>11. Information Requested by the Board</b>	<p><b>11.1 President &amp; CEO Report</b></p> <p>M. Balcaen reviewed his report as circulated. (Attached)</p> <p>Additional comments:</p> <p>M. Balcaen along with 5 hospital employees traveled to Shoal Lake #39 today to attend a Health Fair in that community. Results of the visit were very positive.</p> <p>The H1N1 virus has been confirmed in our community. Best practices</p>	<p>Information</p>

	continue to be used at LWDH to protect staff and patients in our facility.	
	<b>11.2 Chief of Staff Report</b>  Dr. K. MacDonald presented his report as published in the 2008/09 Annual Report.	
<b>12. Adjournment</b>	The regular meeting was adjourned at 5:55 p.m.	

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Chair  
/sw

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President & CEO